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**BAC-2281**

|                         |             |                        |                          |
|-------------------------|-------------|------------------------|--------------------------|
| <b>Board Name</b>       |             | <b>Status</b>          | In Process               |
| <b>Application Date</b> | 7/27/2017   | <b>Type</b>            | Appointment              |
| <b>Salutation</b>       | Mr.         | <b>Preferred Email</b> | codycaffee@yahoo.com     |
| <b>First Name</b>       | Cody        | <b>Other Email</b>     | cody.caffee@parallon.com |
| <b>Last Name</b>        | Caffee      | <b>Preferred Phone</b> | 720-630-5555             |
| <b>Contact Name</b>     | Cody Caffee | <b>Other Phone</b>     |                          |
| <b>Middle Name</b>      |             |                        |                          |

**Work and Home Address**

|                     |                   |                     |            |
|---------------------|-------------------|---------------------|------------|
| <b>Work Address</b> | 501 E Hampden Ave | <b>Home Address</b> | [REDACTED] |
| <b>Work City</b>    | Englewood         | <b>Home City</b>    | [REDACTED] |
| <b>Work State</b>   | CO                | <b>Home State</b>   | [REDACTED] |
| <b>Work Zip</b>     | 80113             | <b>Home Zip</b>     | [REDACTED] |

**Additional Information**

|  |  |                                  |           |
|--|--|----------------------------------|-----------|
| <b>Are you a registered voter?</b>     | No                                       | <b>Gender</b>                    | Male      |
| <b>If so, what county?</b>             |  | <b>Other Gender</b>              |           |
| <b>Denver City Council District No</b> | Unknown                                  | <b>Ethnicity</b>                 | Caucasian |
| <b>Occupation/Employer</b>             | Parallon-Hospital Corporation of America | <b>Other Ethnicity</b>           |           |
|  |  | <b>Objection to appointment?</b> | No        |
|  |  | <b>Special Information</b>       |           |

**Reference Details**

|                           |                        |                           |                                       |
|---------------------------|------------------------|---------------------------|---------------------------------------|
| <b>Reference Name #1</b>  | Austin Gehrts          | <b>Reference Email #1</b> | agehrts@gmail.com                     |
| <b>Reference Phone #1</b> | 3038275531             |                           |                                       |
| <b>Reference Name #2</b>  | Marshall Dunn          | <b>Reference Email #2</b> | marshallcdunn@gmail.com               |
| <b>Reference Phone #2</b> | 8066404077             |                           |                                       |
| <b>Reference Name #3</b>  | Annette Bueno Thompson | <b>Reference Email #3</b> | athompson@littletongov.org            |
| <b>Reference Phone #3</b> | 7207853476             |                           |                                       |
| <b>Owner</b>              | Denver Integration     | <b>Created By</b>         | Denver Integration, 7/27/2017 9:41 AM |
|                           |                        | <b>Last Modified By</b>   | Denver Integration, 7/27/2017 9:41 AM |

# Cody Caffee

codycaffee@yahoo.com - (720) 630-5555

## WORK EXPERIENCE

### **Medicaid Eligibility Advisor**

Parallon / HCA - Denver, CO - March 2017 to Present

- Reviews all referred uninsured patients for potential state and federal assistance programs.
- Assists with application process to facilitate possible assistance approval and timely billing.
- Reviews all inpatient admissions to identify and ensure accurate record of all Medicaid primary and secondary eligible days. If application denied, assists patients with appeals process as needed.
- Reviews daily all certified and denied accounts to ensure the correct IPlan is appended and requests a rebill for a smooth handoff for Medicaid Authorizations.

### **Emergency Communications Trainer/Lead**

Littleton Fire Department - Littleton, CO - February 2013 to April 2017

- Conduct small group and individual training sessions based on learning needs.
- Continuously evaluate training needs of business and make adjustments to programs.
- Created new hire training program.
- Answered emergent and non-emergent calls for service and dispatched necessary units.

### **Revenue Cycle Supervisor- Medicare Billing**

Denver Health and Hospital Authority - Denver, CO - March 2016 to March 2017

- Epic super user for the customer service and Medicare billing team.
- Corrected and followed up on patient claims for service.
- Instructed other team members on the correct way to utilize Epic billing system.
- Handled all escalated incoming patient calls regarding billing related questions.

### **Emergency Communications Operator**

Denver 911 - Denver, CO - June 2012 to February 2013

- Answered emergent and non-emergent calls for service throughout the City of Denver
- Engaged the citizens in a time of need to obtain pertinent information to aid in situation
- Mastered the art of multi-tasking in high stress environment

### **Communications Specialist**

Amarillo Emergency Communication Center - Amarillo, TX - May 2010 to June 2011

- Answered emergent and non-emergent calls for service throughout the City of Amarillo
- Engaged the citizens in a time of need to obtain pertinent information to aid in situation
- Required to have extensive knowledge of city and county roads & boundaries

### **Admissions & Collections Coordinator**

BSA Hospital - Amarillo, TX - October 2007 to May 2010

- Analyze customer accounts to determine whether a balance is due
- Prepare insurance claims and collect any amount due before time if service
- Accurately track and place patients in available hospital rooms
- Schedule patient procedures with outside agencies and other departments.

## **SKILLS**

Microsoft (8 years), Epic (2 years), Medical Terminology (10+ years), Medicaid (5 years), Medicare (5 years), Excel (10+ years), Word (10+ years), Outlook (10+ years), Meditech (5 years)

## **ADDITIONAL INFORMATION**

- Results-oriented professional with exposure to business development, marketing, strategic planning, client relationship, and customer service.
- Proven success leading business development efforts, expanding customer base, and increasing revenue potential organizations.
- Skilled in improving customer retention levels within highly competitive markets.
- Exceptional leadership abilities concerning team initiatives.
- Excellent multi-tasker