

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 8/2/21

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends an agreement with The Colorado Coalition for the Homeless through contract control number HOST 202159485-03 (Base contract HOST 202054658) adding an additional \$44,333 for a new contract total of \$1,237,563. Three months will be added to the term with a new expiration date of September 30, 2021.

3. **Requesting Agency:** Department of Housing Stability

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Israel Cruz	Name: Elvis Rubio
Email: Israel.Cruz@denvergov.org	Email: Elvis.Rubio@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**  
**(in this section, please describe what the additional funding will support if it is an amendment)**

Amends an agreement with The Colorado Coalition for the Homeless through contract control number 202159485-03. The Colorado Coalition for the Homeless provides staffing for screening and triage at shelters for people experiencing homelessness in response to the COVID-19 public health crisis.

- a. **Contract Control Number:** HOST 202159485-03
- b. **Duration:** 4/1/2020 to 9/30/2021
- c. **Location:** Denver, CO
- d. **Affected Council District:** All Districts
- e. **Benefits:** Provides staffing for screening and triage at shelters for people experiencing homelessness in response to the COVID-19 public health crisis
- f. **Costs:** \$1,237,563

6. **City Attorney assigned to this request (if applicable):** Andrew Riester

7. **City Council District:** All

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0889

Date Entered: \_\_\_\_\_

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):** Professional Services > \$500K

**Vendor/Contractor Name:** The Colorado Coalition for the Homeless  
**Contract control number:** HOST 202159485-03

**Location:** 2111 Champa St., Denver, CO 80205

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 3

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Original Agreement- HOST 202054658: 4/1/2020 to 8/15/2020  
1<sup>st</sup> Amendment - HOST 202055726-01: 4/1/2020-12/31/2020  
2<sup>nd</sup> Amendment- HOST 202054658-02: 4/1/2020-6/30/2021  
Proposed 3<sup>rd</sup> Amendment - HOST 202159485-03: 6/30/21-9/30/21

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$ 1,193,230	\$44,333	\$1,237,563

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/1/2020-6/30/2021	3 months	9/30/2021

**Scope of work:**

CCH provides clinical screening and triage services on-site at shelters identified by the Denver COVID-19 Joint Task Force and consists of two main components

- Mobile training and technical assistance for shelter screening:** Between the hours of 8:00 a.m. and 4:00 p.m., or alternative hours as determined by need, CCH staff will provide mobile training, technical assistance, and support to shelter staff performing screening of all guests entering auxiliary shelters operated in partnership with the City of Denver. Training and technical assistance will be provided by a medical assistant experienced in the screening process including the correct use of temperature screening and symptom-based screening questions. This resource will be mobile and available to all shelter locations based on need as determined by the Denver COVID-19 Joint Task Force. Screening questions will be developed in accordance to public health guidance, and together with input from HOST and Denver Department of Public Health and Environment (DDPHE).
- Clinical triage and referral to testing:** For guests of the shelters who were identified as experiencing symptoms of illness, they will be directed to an on-site triage/clinic for further assessment of symptoms. Next, CCH clinical staff will make decisions for best next step for treatment and housing, including referrals to protective action rooms for at-risk individuals, referrals for COVID-19 testing, and referrals to activated respite rooms for those guests in need of isolation.

CCH provides these services at shelter sites identified by the Denver COVID-19 Joint Task Force in order to monitor possible COVID-19 symptoms in shelters and mitigate outbreak potential in shelters.

**Was this contractor selected by competitive process?** No due to COVID-19 pandemic.

**If not, why not?** Sole Source Emergency contract

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** HOST (formerly Denver's Road Home) and FEMA

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

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**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** None

**Executive Summary**

Due to the timing of notification, for the extension end date of the Federal Emergency Management Agency (FEMA) funding, this contract expired during contract negotiations. Negotiation for this contract started at the beginning of June 2021 based on the understanding that FEMA funding was going to be extended through September, initially the FEMA funding was through the end of June 2021.

Throughout the COVID-19 pandemic, HOST has implemented a variety of programs and strategies to help ensure health and safety among individuals experiencing homelessness as well as to help reduce the spread of the virus throughout Denver. As the pandemic persists, HOST will continue to seek out agreements and amendments to address the ongoing needs of those experiencing homelessness in these unprecedented times.

The pandemic initially resulted in a 56 percent reduction in available shelter beds; as a result, HOST activated several different sheltering models to address the needs of Denver’s most vulnerable citizens. Auxiliary shelter sites were stood up to accommodate a decrease in existing shelter capacity; auxiliary sites and some existing sites were transformed into 24/7 models, to provide those experiencing homelessness with a safe location to shelter in place. Other shelters were adjusted to accommodate physical distancing and other requirements.

HOST has also secured over 800 hotel and motel rooms during the pandemic for people experiencing homelessness. This effort includes Protective Action rooms for individuals who are considered at high risk for COVID-19. In addition, Activated Respite rooms are available for unhoused individuals who are experiencing symptoms of COVID-19, are awaiting test results, or are otherwise advised to isolate. These rooms offer high-risk and medically referred individuals not only shelter and meals but also connections to services and supports to help them navigate the housing or sheltering systems upon their exit from the hotel/motel program.

HOST has also coordinated with partners to offer COVID-19 testing for vulnerable populations through street outreach, at shelters, and in protective action. Through these efforts, HOST has continuously collaborated with new and existing partners to ensure that persons experiencing homelessness are receiving the best and most efficient care possible. Other supports for unsheltered individuals have included improvements to public toilet and handwashing access, expanded street outreach, and a Request for Proposals for temporary managed campsites, which is currently underway.

The purpose of this contract amendment is to continue to engage with Colorado Coalition for the Homeless to provide staffing for screening and triage at shelters for people experiencing homelessness in response to the COVID-19 public health crisis. The amendment would allow the Contractor to provide these services in response to the COVID-19 public health crisis through September 30, 2021 unless otherwise extended. The current contract allows flexibility to reduce and/or adjust services during the extended period if appropriate to respond to emergent sheltering needs.

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