

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: April 11, 2024

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Kleen-Tech Services, LLC, for \$4,658,746 and two years with two one-year options to extend for window cleaning services at Denver International Airport (DEN) in Council District 11 (PLANE-202370385).

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Sarah Marquez, SVP Airport Operations	Name: Kevin Forgett, Manager of Legislative Affairs
Email: sarah.marquez@flydenver.com	Email: Kevin.Forgett@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

Kleen-Tech Services, LLC (Kleen-Tech), was selected through a competitive Request for Bid process to provide window cleaning services in the Landside Outlying Buildings, Maintenance Center, Ground Transportation Facility, Parking Garages, Parking Shelters, Parking Exit Booths, Satellite Badging Office, TSA/DPD Kennel Facility, Carpenter Shop, Worldport, Airport Office Building (AOB), AOB Connector Bridge and Hotel/Transit Center. DEN will be adding additional glass areas in the Main Terminal during the duration of this contract. The additional glass footprint will be assigned to this contract.

6. City Attorney assigned to this request (if applicable): Jessica Allen

7. City Council District: District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services over \$500K

Vendor/Contractor Name (including any dba's): Kleen-Tech Services, LLC

Contract control number: PLANE- 202370385

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

This is a two (2) year contract with two (2) one-year options to extend

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$4,658,746.00	N/A	\$4,658,746.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
(2) year term with (2) one-year options to extend.	N/A	(2) year term with (2) one-year options to extend.

Scope of work:

Kleen-Tech Services, LLC (Kleen-Tech), was selected through a competitive Request for Bid process for the Landside Outlying Buildings, Maintenance Center, Ground Transportation Facility, Parking Garages, Parking Shelters, Parking Exit Booths, Satellite Badging Office, TSA/DPD Kennel Facility, Carpenter Shop, Worldport, AOB, AOB Connector Bridge, Level 6 West Security Checkpoint and Plaza, Hotel/Transit Center. The base staffing number under this contract shall be five full-time employees and one Site Manager. This is a two-year contract with (2) one-year extensions.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Operations and Maintenance (O&M)

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

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WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

This contract has a 20% M/WBE goal.

Who are the subcontractors to this contract?

Clearly Clean Janitorial Services

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