

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 12/14/15

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Establish a series of new funds for Public Works Wastewater Management Division for the receipt of grants from federal, state, private, and other entities.

3. **Requesting Agency:** Department of Finance – Budget and Management Office

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Sara Cunningham/ Melissa Bakel
- **Phone:** 720-913-5083 / 303-446-3475
- **Email:** [Sara.Cunningham@denvergov.org](mailto:Sara.Cunningham@denvergov.org) / [Melissa.Haakinson@denvergov.org](mailto:Melissa.Haakinson@denvergov.org)

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Sara Cunningham
- **Phone:** 720-913-5083
- **Email:** Sara.Cunningham@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Establish new funds for Public Works Wastewater Management Division to account for the receipt of grant dollars. The following funds will be created:

72510 – Wastewater Federal Grants Fund  
72520 – Wastewater State Grants Fund  
72530 – Wastewater Private and Other Grants Fund

**\*\*Please complete the following fields:**

- a. **Contract Control Number:** N/A
- b. **Duration:** Permanent
- c. **Location:** N/A
- d. **Affected Council District:** N/A
- e. **Benefits:** Better Financial Accounting
- f. **Costs:** N/A

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.** None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_