ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.** Contact the Mayor's Legislative team with questions

Date of Request: 10/26/2020

Please mark one: ☒ **Bill Request** **or** ☐ **Resolution Request**

1. Type of Request:

☐ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☒ **Other:** Cash Transfer

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Authorizes a cash transfer from the General Government Special Revenue Fund Series to the General Fund to support the Office of Human Resources' 2020 mid-year reductions.

3. Requesting Agency: Department of Finance – Budget and Management Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Stephanie Adams	Name: Rachel Bardin
Email: Stephanie.Adams@denvergov.org	Email: Rachel.Bardin@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

In April 2020, the Budget and Management Office asked all General Fund agencies to meet reduction targets to help address the projected revenue gap resulting from economic impact of COVID-19. The Office of Human Resources proposed to meet a portion of its target through a transfer from its Education Refund Program SRF to the General Fund in the following amount:

Agency	Fund	Cash Transfer	Explanation
Office of Human Resources	11801 – Education Refund Program	$330,000	Suspend tuition aid benefit

*The actual cash transferred may be adjusted based on the cash balance once all current participants have received payments for meeting requirements.

6. City Attorney assigned to this request (if applicable):

7. City Council District:

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: BR20 1223   Date Entered: _____

Revised 03/02/18