

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 2/18/2022

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Authorizes a contract amendment with Bayaud Enterprises, Inc., through contract control number HOST-202261989-01, adding an additional \$590,000 for a new contract amount of \$990,000, to fund the staffing of emergency stand-up shelters as needed.

3. Requesting Agency: Department of Housing Stability

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Angie Nelson	Name: Jack Wylie
Email: angela.nelson@denvergov.org	Email: jack.wylie@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed: (in this section, please describe what the additional funding will support if it is an amendment)

This contract provides emergency shelter operations support, as needed, for persons experiencing homelessness. Services may include 24/7 operations during inclement weather events, emergencies and COVID-related, as-needed, shelter operation response. The scope of services includes, but are not limited to providing staff, setting up the site to meet operational needs, certified fire-watch, janitorial, laundry and food services.

a. Contract Control Number: HOST-202261989-01

b. Duration: October 1, 2021 to December 31, 2022

c. Affected Council District: All Districts

Benefits: Bayaud Enterprises, Inc. will provide emergency shelter operations support, as needed, for persons experiencing homelessness.

d. Costs: \$590,000

6. City Attorney assigned to this request (if applicable): Eliot Schaefer

7. City Council District: All

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Service Agreement > \$500K

Vendor/Contractor Name: Bayaud Enterprises, Inc.

Contract control number: HOST-202261989-01

Location: 333 West Bayaud Ave. Denver CO 80223

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Original agreement: HOST-202158828: 10/1/2021 - 12/31/2022

1st Amendment: HOST-202261989-01: 10/1/2021 – 12/31/2022

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$400,000	\$590,000	\$990,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
10/1/2021 -12/31/2022	N/A	12/31/2022

Scope of work:

Emergency Shelter Operations Support:

- Bayaud Enterprises, Inc. (BEI) will participate in emergency shelter operations support as directed by HOST, which may include 24/7 around the clock operations. HOST will provide a minimum of 24-hour notice, but as much notice as is feasible.
- BEI staffing will be eligible for Hazard Pay if called on to operate a COVID shelter which will be a 24/7 operation for up to 90 days.
- BEI staffing may include set up, shelter staff, shelter lead, certified fire watch staff, tear down, and/or cleaning as directed by HOST.
- BEI staff duties may include securing doors, serving food, bed checks, bag and tag of personal items left by guests, distribution of personal laundry, cleaning of common areas, guest check in, and any other tasks needed to run facilities.
- BEI may be assigned other crisis response support duties as needed.
- BEI may supply shelter items as needed, including food for staff unable to leave shelter premises.

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: General Fund, Homelessness Resolution Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

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Who are the subcontractors to this contract? N/A

Executive Summary

This contract was selected for Department of Housing Stability (HOST) funding as a result of the department's Notice of Funding Availability (NOFA) procurement process.

HOST initiated a Notice of Funding Availability (NOFA) procurement process in August 2020, as a basis for awarding many of the department's housing opportunity, housing stability and homelessness resolution programs/services contracts for 2021. HOST is now finalizing amendments to many of these contracts for the extension of services throughout 2022.

HOST sought proposals for a variety of programs and services utilizing both federal and local funds. The 2021 Housing Opportunity, Housing Stability, and Homelessness Resolution Programs NOFA specifically solicited proposals for programs or services to fund activities in the following areas:

- Housing programs or services
- Housing stability
- Homelessness resolution
- Innovative programs and services
- Professional facilitation services

Federal funding sources identified under the NOFA include Community Development Block Grant Program, Home Investment Partnerships Program, Emergency Solutions Grants, Housing Opportunities for Persons with AIDS Program, and CARES Act resources to support coronavirus response. Local/other funding sources included General Fund, Affordable Housing Fund, foundations, and individual donors that support housing development, preservation, and programmatic assistance for low- and moderate-income residents.

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