

ORDINANCE/RESOLUTION REQUEST

Please email requests to Stacie Loucks at
stacie.loucks@denvergov.org by **NOON on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: January 9, 2012

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)* Request for Council acceptance of Purchase Order PWTRN-3303 authorizing Pear Commercial Interiors to supply and install furniture for the new Denver Police Crime Laboratory.

3. **Requesting Agency:** Public Works

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Kent Grissom
- **Phone:** 720-913-4556
- **Email:** kent.grissom@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Rafael Augusta
- **Phone:** 720-865-3164
- **Email:** rafael.augusta@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:** Purchase Order PWTRN-3303 was awarded to Pear Commercial Interiors under the competitively bid pricing structure established by the Justice Center Project and authorizes Pear to supply and install furniture for the new Denver Police Crime Laboratory located at 1371 Cherokee Street.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** Purchase Order PWTRN- 3303
- b. **Duration:** 12/21/2011 through 6/30/2012
- c. **Location:** 1371 Cherokee Street
- d. **Affected Council District:** Council District 10
- e. **Benefits:** FF&E for the new Denver Police Crime Laboratory
- f. **Costs:** \$627,891.60

7. **Is there any controversy surrounding this ordinance?** No, there is now known controversy. **Please explain.**

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____