

# Amy Contreras

## EDUCATION

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**Bachelor of Science in Apparel and Merchandising** expected Spring 2015  
Colorado State University, Fort Collins, Colorado  
Concentration: Merchandising  
Minor: Business Administration

**Study Abroad**, Fundai;ao Armando Alvares Pentead, Sao Paulo, Brazil 2013  
*Doing Business in Brazil, Intensive Portuguese I*

Related Coursework: Merchandising Math, Merchandising Processes, Retailing, Textile and Apparel  
Economics, Accounting, Marketing, Management, Finance, Advance Textiles, Product Design & Development  
Softlines, Consumer Behavior

## SKILLS

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Proficient in Adobe: Photoshop & Illustrator, Microsoft Office: Excel, Word, PowerPoint, Access  
Bilingual: Fluent in speaking, reading and writing Spanish

## INDUSTRY RELATED EXPERIENCE

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**Payless Shoe Source**, Denver, Colorado 2009  
*Sales Associate*

- <f> Assisted in inventory counts
- <f> Organized store and window displays to reflect corporate marketing campaigns
- <f> Met sales goals through utilization of customer service and continuing product knowledge
- <f> Effectively maintained stock levels and ensured the quality of supplies

**Colorado State University Recreation Center**, Fort Collins, Colorado 2012  
*Maintenance Worker*

- <f> Greeted customers in a warm and friendly manner
- <f> Entered completed work orders and expenses into the computer
- <f> Maintained the facilities and made sure machines were operating properly
- <f> Comprehensive knowledge of all relevant health and safety issues

## ACTIVITIES AND SERVICE

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**Pi Lambda Chi**, Colorado State University, Fort Collins, Colorado 2012 to present  
*Social Chair and Multicultural Greek Council Representative*

- <f> Coordinated social events with other organizations
- <f> Appraised chapter of everits and updates from the board
- <f> Marketed and promoted for philanthropic programing

**El Trunfo**, Fort Collins, Colorado State University 2012  
*Tutor for elementary students*

- <f> Partnered with students for reading and math for two to four hours per week
- <f> Guided students through the homework they received from school

**Colorado Disability Pride Fest**, Fort Collins, Colorado 2013  
*Volunteer*

- <f> Directed participants to desired locations
- <f> Collected and recorded ticket sales