

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by 9 **a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 7/24/2025

Please mark one:  Bill Request or  Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes  No

## 1. Type of Request:

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Clayton Early Learning for \$2,462,604.00, including non-federal share, with an end date of 6-30-2026 to provide Head Start services to children and their families as a delegate agency of Denver Great Kids Head Start (DGKHS), citywide (MOEAI-202580211).

3. **Requesting Agency:** Children's Affairs

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Dr. Albert Martinez	Name: Rhett Gutierrez & Terra Swazer
Email: <a href="mailto:al.martinez@denvergov.org">al.martinez@denvergov.org</a>	Email: <a href="mailto:Ricardo.gutierrez@denvergov.org">Ricardo.gutierrez@denvergov.org</a> Email: <a href="mailto:terra.swazer@denvergov.org">terra.swazer@denvergov.org</a>

5. **General description or background of proposed request. Attach executive summary if more space needed:**

(who, what, why)

Clayton Early Learning is a valued Head Start delegate agency who is an integral partner in providing early childhood education to Denver's young learners.

6. **City Attorney assigned to this request (if applicable):** Jason Moore

7. **City Council District:** citywide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

Type of Contract: (e.g. **Professional Services > \$500K**; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name (including any dba's): Clayton Early Learning

Contract control number (legacy and new): MOEAI-202580211

Location: citywide

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? \_\_\_\_\_

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 7/1/2025 – 6/30/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,462,604		\$2,462,604

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/1/2025-6/30-2026		

**Scope of work:** Clayton Early Learning will provide Head Start services to children and their families as a delegate agency of DGKHS for a total contract award of \$2,462,604 including non-federal share, citywide.

Was this contractor selected by competitive process? Yes  If not, why not? n/a

Has this contractor provided these services to the City before?  Yes  No

Source of funds: Head Start

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? None

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