

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 9/28/2023

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. **Title:** Approves Master Purchase Order to M-B Companies, Inc. in the amount of \$1,300,000 for the purchase of M-B Snow Equipment Brand Original Equipment Manufacturer (OEM) Parts.

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Kyle Lester	Name: Rita Aguilar, Rachel Gruber, Barry Burch Jr.
Email: Kyle.Lester@flydenver.com	Email: rita.aguilar@flydenver.com , Rachel.Gruberg@flydenver.com , Barry.Burch@flydenver.com

5. **General description or background of proposed request. Attach executive summary if more space needed:** This request is for the approval of a Master Purchase Order for the purchase of M-B Snow Equipment Brand Parts for Denver International Airport (DEN). Master Purchase Order SC-00008099 is a three (3) year agreement and will replace expiring Master Purchase Order SC-00005096.

Purchase of M-B Snow Equipment Brand Parts used at Denver International Airport (DEN). DEN uses M-B Companies, Inc. brand snow removal equipment to remove snow for both airside (including the runways, taxiways and tarmac, etc.) and landside (including Pena Boulevard, arterial roadways, parking lots, etc.) quickly and efficiently. M-B Companies, Inc is the only company that provides Original Equipment Manufacturer (OEM) Parts, which is why this contract is sole source. DEN's Fleet Maintenance Department is responsible for the repair and maintenance of DEN's entire snow fleet. This procurement is critical to uphold the operation of safe and effective snow removal at DEN. This agreement allows the purchase of M-B Snow Equipment Brand Parts and provides DEN a 20% off list discounted price.

6. **City Attorney assigned to this request (if applicable):** John Redmond

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Contract for Goods over \$500K

Vendor/Contractor Name (including any dba's): M-B Companies, Inc.

Contract control number (legacy and new): Contract SC-00008099

Location: Denver International Airport (DEN)

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

3-year Master Purchase Order

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B) = C</i>
N/A	N/A	\$1,300,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
three-year contract	N/A	three-year contract

Scope of work: Purchase of M-B Snow Equipment Brand Parts used at Denver International Airport (DEN). DEN uses M-B Companies, Inc. brand snow removal equipment to remove snow for both airside (including the runways, taxiways and tarmac, etc.) and landside (including Pena Boulevard, arterial roadways, parking lots, etc.) quickly and efficiently. M-B Companies, Inc is the only company that provides Original Equipment Manufacturer (OEM) Parts, which is why this contract is sole source. DEN's Fleet Maintenance Department is responsible for the repair and maintenance of DEN's entire snow fleet. This procurement is critical to uphold the operation of safe and effective snow removal at DEN. This agreement allows the purchase of M-B Snow Equipment Brand Parts and provides DEN a 20% off list discounted price.

Was this contractor selected by competitive process? No

Bidding Exception Justification – DRMC Sec. 20-64 (a)(1).

If not, why not? Purchase pursuant to SOLE SOURCE –

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Operations and Maintenance (O&M)

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A SOLE SOURCE – Bidding Exception applies as M-B is the only company that provides these specific parts

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): None

Who are the subcontractors to this contract? None

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