

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

**Date of Request: 8/19/19**

Please mark one:      **Bill Request**                             or             **Resolution Request**

**1. Type of Request:**

- Contract/Grant Agreement**              **Intergovernmental Agreement (IGA)**      **Rezoning/Text Amendment**
- Dedication/Vacation**              **Appropriation/Supplemental**              **DRMC Change**
- Other:**

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Authorizes a supplemental appropriation and cash transfer from the General Fund to the Other Agency Capital Project Fund.

**3. Requesting Agency:** Budget and Management Office. Department of Finance

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Rory Regan/Stephanie Adams	Name: Rory Regan
Email: rory.regan@denvergov.org/stephanie.adams@denvergov.org	Email: rory.regan@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

This request will approve a rescission of \$1.45 million from the General Fund contingency so that a cash transfer can be made from the general fund to the Other Agency Capital Project Fund (34080-50000000). This will provide sufficient budget capacity to fund a settlement in support of the National Western Center Office.

The following is a summary of the transfer and corresponding appropriation for this ordinance request:

	<u>Fund</u>	<u>Org</u>	<u>Project Number</u>	<u>Amount</u>
<b>From:</b>	<b>01010</b>	<b>2580900</b>	<b>N/A</b>	<b>\$1,450,000</b>
<b>To:</b>	<b>34080</b>	<b>5000000</b>	<b>NWC13 National Western Center</b>	<b>\$1,450,000</b>

**6. City Attorney assigned to this request (if applicable):**

Jen Welborn/Josh Roberts

**7. City Council District: Council District 9**

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: BR19 0874

Date Entered: \_\_\_\_\_

## Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name:

Contract control number:

Location:

Is this a new contract? Yes  No  Is this an Amendment?  Yes  No  If yes, how many? \_\_\_\_\_

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

Was this contractor selected by competitive process?

If not, why not?

Has this contractor provided these services to the City before?  Yes  No

Source of funds:

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

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