

ORDINANCE/RESOLUTION REQUEST

\*All fields must be completed.\*
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 2/2/2016

Please mark one: [ ] Bill Request or [x] Resolution Request

1. Has your agency submitted this request in the last 12 months?

[ ] Yes [x] No

If yes, please explain:

2. Title: (Include a concise, one sentence description - please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.) This is to execute a 1st Amendment to the Innovative Electronic Designs (IED) (PLANE 201102921-00) Voice Paging System manufacturer's maintenance contract to add \$319,047 and extend it by five years to 3/1/2021.

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Ken Greene
Phone: (303) 342-2254
Email: ken.greene@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: Heather McKee
Phone: (303) 342-2824
Email: heather.mckee@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable: This amendment will allow IED to continue to provide extended warranty, scheduled replacement, preventive maintenance, repairs, on-call and on-site emergency technical support for all Emergency Communications System (formerly known as Voice Paging System) equipment manufactured by IED. These services are all being provided now by our existing contract with IED. This contract amendment seeks to continue the same level of support for another 5 years. It covers all existing equipment and software manufactured by IED and it will seamlessly cover IED equipment installed at the HTC and that associated with the ECS Upgrade Project as their warranties expire.

- a. Contract Control Number: 201102921-01
b. Duration: 5 years
c. Location: DIA
d. Affected Council District: 11
e. Benefits: This amendment will allow DEN to continue receiving extended warranty, scheduled replacement, preventive maintenance, repairs, on-call and on-site emergency technical support for all Emergency Communication System equipment manufactured by IED.
f. Costs:

Table with 3 columns: Current Contract Amount (A), Additional Funds (B), Total Contract Amount (A+B). Values: \$477,932, \$319,047, \$796,979.

Table with 3 columns: Current Contract Term, Added Time, New Ending Date. Values: 4 years, 5 years, 3/1/2021.

g. Date Goals Assigned: 1/1/2012

To be completed by Mayor's Legislative Team:

SIRE Tracking Number:

Date:

**h. Goals:** N/A

**7. Is there any controversy surrounding this ordinance? Please explain.**

No controversy. This is a manufacturer's extended warranty and technical support not available from any other source.

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

## Key Contract Terms

Vendor/Contractor Name: Innovative Electronic Designs, Inc. (IED)

Contract control number: 201102921-01

City's contract manager: Aaron Barraza

Was this contractor selected by competitive process? Was it the low bid? N/A – Sole Source

Term/Duration of contract/project: 5 years

Renewal terms: By amendment

Purpose: The scope of work is the servicing of equipment and software, extended warranty, scheduled replacement of all CPU's, software and storage devices, replacement parts, on-call and emergency technical support services for all voice paging equipment manufactured by IED.

Scope of services to be provided with performance bench marks: The "Availability of Service" scope includes benchmarks for response times. See below:

### 2.7. Availability of Service

**2.7.1. Priority Telephone Technical Support:** IED ON CALL will provide technical telephone support within one (1) hour of receiving telephone notification from Customer of Equipment malfunction. This priority support will be available, in English, twenty-four (24) hours a day, seven (7) days a week. An IED ON CALL technical support representative will attempt to resolve the Customer's issue over the telephone, arrange for replacement parts if necessary, and coordinate Emergency On-Site Service if, in IED ON CALL's sole determination, such Service is warranted by Customer's situation.

**2.7.2. Regular On-Site Service Hours:** IED ON CALL will perform on-site Services at Customer's Facilities between the Regular On-Site Service Hours of 8:00 AM and 4:30 PM, local time, exclusive of Saturdays, Sundays and national holidays, unless Schedule 2.1 provides for different time periods. In all cases IED ON CALL will attempt to have a technician arrive at Customer's Facilities within forty-eight (48) hours, excluding Saturdays, Sundays and national holidays, during Regular On-Site Service Hours.

**2.7.3. Emergency On-Site Service:** Emergency On-Site Service will be performed outside of Regular On-Site Service Hours when the absence of Services outside of Regular On-Site Service Hours may result in the absence of required Life Safety Functions and no alternative solution is available.

Cost/value: \$319,047

Source of funds: Technical Maintenance operations and maintenance (O&M) funding.

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Date: \_\_\_\_\_

Benefit: This amendment will allow DEN to continue receiving extended warranty, scheduled replacement, preventive maintenance, repairs, on-call and on-site emergency technical support for all Emergency Communication System equipment manufactured by IED.

Termination provision for City and for contractor: The Parties have the right to terminate this Agreement without cause on thirty (30) days written notice, and with cause on ten (10) days written notice.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

Location: DEN airport terminal, concourses, HTC, and ARFF stations.

Affected Council District: 11

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Date: \_\_\_\_\_