

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

**\*All fields must be completed.\***

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 12-8-2017

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** Award Head Start COLA (Cost of Living Adjustment) funds to Volunteers of America

3. **Requesting Agency:** Office of Children's Affairs

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Al Martinez, Ph.D./Dionne Williams/Michael Paben
- **Phone:** 720.913. 0888 / 720.913.0885/ 720.865.7509
- **Email:** [Al.Martinez@denvergov.org](mailto:Al.Martinez@denvergov.org); [Dionne.Williams@denvergov.org](mailto:Dionne.Williams@denvergov.org); [Michael.Paben@denvergov.org](mailto:Michael.Paben@denvergov.org)

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Al Martinez, Ph.D./Dionne Williams/Michael Paben
- **Phone:** 720.913. 0888 / 720.913.0885/ 720.865.7509
- **Email:** [Al.Martinez@denvergov.org](mailto:Al.Martinez@denvergov.org); [Dionne.Williams@denvergov.org](mailto:Dionne.Williams@denvergov.org); [Michael.Paben@denvergov.org](mailto:Michael.Paben@denvergov.org)
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6. **General description of proposed ordinance including contract scope of work if applicable:**

Award COLA to Volunteers of America a Head Start contract in the amount of \$4,923.00 to provide comprehensive Head Start services to 85 children, ages 3 to 5 years old for the period July 1, 2017 thru June 30, 2018.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** MOEAI 201734060-01
- b. **Duration:** July 1, 2017 – June 30, 2018
- c. **Location:** City and County of Denver
- d. **Affected Council District:** 3, 7, 8, 9
- e. **Benefits:** Children will emerge from the program ready to be successful in kindergarten.
- f. **Costs:** Total contract amount of \$500,657

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.** N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_