

AMENDATORY AGREEMENT

THIS AMENDATORY AGREEMENT is made and entered into by and between the **CITY AND COUNTY OF DENVER**, a municipal corporation of the State of Colorado (the “City”) and **CATHOLIC CHARITIES AND COMMUNITY SERVICES OF THE ARCHDIOCESE OF DENVER, INC.**, a Colorado not-for-profit corporation, whose address is 6240 Smith Road, Denver, Colorado 80216 (the “Contractor”), jointly “the parties”.

RECITALS:

A. The parties entered into an Agreement dated June 11, 2019, to provide comprehensive Head Start services for program year 2019-2020 (the “Agreement”).

B. The City and the Contractor wish to amend the Agreement to modify the budget exhibits, the maximum contract amount, and the total amount of non-federal share to be provided by the Contractor.

The Parties agree as follows:

1. Effective July 1, 2019, all references in the Agreement to “Exhibit B” are amended to read as “Exhibits B and B-1.” Exhibit B-1 is attached and incorporated into the Agreement by this reference. Effective as of July 1, 2019, Exhibit B-1 will supersede and replace Exhibit B and all budget pages included in Exhibit A. All payments and match contributions under Exhibit B-1 are retroactive to July 1, 2019.

2. Subparagraph D. (1) of Article 7, entitled “**Maximum Contract Amount**”, is amended by deleting and replacing it with the following:

“D. Maximum Contract Amount:

(1) Notwithstanding any other provision of the Agreement, the City’s maximum payment obligation will not exceed **One Million Two Hundred Eighty Thousand Six Hundred Eighty-Three Dollars and Zero Cents (\$1,280,683.00)** (the “Maximum Contract Amount”). The City is not obligated to execute an Agreement or any amendments for any further services, including any services performed by Contractor beyond that specifically described in Exhibit A. Any services performed beyond those in Exhibit A are performed at Contractor’s risk and without authorization under the Agreement.”

3. Subparagraph F. of Article 7, entitled “**Non-Federal Share Match**” is amended by deleting and replacing it with the following:

“**F. Non-Federal Share Match.** The Contractor will provide its proportionate share of non-federal funds through cash or in-kind, fairly evaluated, contributions. The phrase “fairly evaluated” referenced in the preceding sentence will be interpreted in accordance with 45 C.F.R. Part 74.23 and/or 45 C.F.R. Part 92.24 as well as any other applicable federal regulations pertaining to match and cost sharing requirements for the Head Start program. Contractor’s contribution under this Agreement will be **Three Hundred Twenty Thousand One Hundred Seventy-One Dollars and Zero Cents (\$320,171.00)** as set forth in more detail in Exhibits B and B-1, as applicable. The Contractor will report in writing to the City, within thirty (30) calendar days from the date of receipt thereof, any cash or other funds to be applied toward the non-federal match that Contractor receives. Contractor will be responsible for documenting and maintaining accurate records to the reasonable satisfaction of the City for both Contractors' non-federal share contributions and the contributions of Subdelegates and any Vendor designated by the Director. Such contributions will be recorded on each expenditure variance report and in written reports forwarded to the City on a monthly basis. Each monthly report will list all contributions provided by Contractor and/or its Subdelegates and/or any Vendor for each respective quarter and will list the total amount of contributions made as of the date of the monthly report. The City reserves the right to withhold, adjust and/or reallocate subsequent Grant funds whenever it determines that Contractor’s current spending is inconsistent with amounts and categories listed on Exhibits B and B-1, as applicable, the purposes identified in Exhibit A, or if reports of non-federal share contributions, in whole or in part, are not provided by Contractor on a timely basis.”

4. This Amendatory Agreement is not effective or binding on the City until it has been fully executed by all required signatories of the City and County of Denver, and if required by Charter, approved by the City Council.

5. Except as amended here, the Agreement is affirmed and ratified in each and every particular.

END

Signature pages and Exhibit B-1 follow this page

Contract Control Number: MOEAI-201950750-01/Alfresco: 201948395-01
Contractor Name: CATHOLIC CHARITIES AND COMMUNITY SERVICES OF THE ARCHDIOCESE OF DENVER

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at Denver, Colorado as of:

SEAL

CITY AND COUNTY OF DENVER:

ATTEST:

By:

APPROVED AS TO FORM:

REGISTERED AND COUNTERSIGNED:

Attorney for the City and County of Denver

By:

By:

By:

Contract Control Number: MOEAI-201950750-01/Alfresco: 201948395-01
Contractor Name: CATHOLIC CHARITIES AND COMMUNITY SERVICES OF THE ARCHDIOCESE OF DENVER

By:  _____
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Name: darren walsh
(please print)

Title: President & CEO
(please print)

ATTEST: [if required]

By: _____

Name: _____
(please print)

Title: _____
(please print)

Exhibit B-1

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006
Expiration Date: 01/31/2019

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Program Operations	93.600	\$	\$	\$ 1,272,005	\$ 320,171	\$ 1,592,176
2. TTA	93.600			8,678	0	8,678
3.						
4.						
5. Totals		\$ 0	\$ 0	\$ 1,280,683	\$ 320,171	\$ 1,600,854

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1) Program Operations	(2) TTA	(3)	(4)	
a. Personnel	\$ 794,759	\$ 0	\$	\$	\$ 794,759
b. Fringe Benefits	214,555	0			214,555
c. Travel	0	0			0
d. Equipment	0	0			0
e. Supplies	17,000	0			17,000
f. Contractual	0	0			0
g. Construction	0	0			0
h. Other	45,440	8,678			54,118
i. Total Direct Charges (sum of 6a-6h)	1,071,754	8,678			\$ 1,080,432
j. Indirect Charges	200,251	0			\$ 200,251
k. TOTALS (sum of 6i and 6j)	\$ 1,272,005	\$ 8,678	\$	\$	\$ 1,280,683
7. Program Income	\$	\$	\$	\$	\$

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SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program		(b) Applicant	(c) State	(d) Other Sources	(e)TOTALS
8.	Program Operations	\$ 320,171	\$	\$	\$ 320,171
9.	TTA				0
10.					
11.					
12. TOTAL (sum of lines 8-11)		\$ 320,171	\$ 0	\$ 0	\$ 320,171

SECTION D - FORECASTED CASH NEEDS

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 1,280,683	\$ 320,143	\$ 320,199	\$ 320,199	\$ 320,142
14. Non-Federal	\$ 320,171	80,036	80,050	80,050	80,035
15. TOTAL (sum of lines 13 and 14)	\$ 1,600,854	\$ 400,179	\$ 400,249	\$ 400,249	\$ 400,177

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b)First	(c) Second	(d) Third	(e) Fourth
16.	\$	\$	\$	\$
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges:		22. Indirect Charges:	
23. Remarks:			

Catholic Charities HS Budget Narrative: 2019-2020		
Description	Amount	Category
Salaries – No staff members paid with Head Start funds or included in the non-Federal share are paid in excess of the Executive Level II salary. (1.77%) COLA Increase included in the Head Start Funding Increase and funds from Catholic Charities. This will be a permanent increase in staff compensation.	\$794,759	Personnel
Benefits: All salaries billed will be based on actual timesheets. Benefits are 27%.	\$214,555	Personnel Fringe
Office Supplies (\$2,000) - used to furnish supplies for offices, teacher offices, and 4 administrative offices. Child and Family Supplies (\$5,000) -will supply 5 sites with educational materials. Other Supply (\$10,000) - includes janitorial supplies, health supplies, and supplies for children with disabilities	\$17,000	Supplies
Rent: Catholic Charities does not rent space from the Grantee. Kentucky Head Start (1068 sq. ft.) and Mariposa Head Start (3,770 sq. ft.) are owned by Denver Housing Authority and the combined rent is \$28,440 per year.	\$12,732	Other
Utilities, Telephone- telephone, fax, DSL lines and utilities, based on historical data.	\$16,000	Other
Local Travel-mileage reimbursement for staff, based on current spending patterns.	\$2,500	Other
Parent Services: covers the costs for parent committee meetings and Policy Council meetings. Each of our six sites holds parent meetings once a month. Policy Council meets 12 times a year. Costs include food, babysitting, translation, and transportation.	\$4,500	Other
Technical Training and Staff Development: from program operations funds to support professional development with a focus on having Assistant Teachers reach the qualification mandates. Also to support staff in furthering their academic development and out of town travel.	\$8678	Other
Other: Children's activities & Janitorial Services for our centers	\$9708	Other
Indirect Costs: Catholic Charities' indirect cost rate is 25.2%.	\$200,251	Indirect Costs
Total -Operating funds	\$1,280,683	

CC Non-Federal Share Budget HS Narrative: 2019-2020		
Description	Amount	Category
Salaries: A percentage of the Directors and Assistant Directors at the 2 large sites based on numbers of HS children, a portion of the teacher assistants, teachers, family Service workers, and the HS Director salaries that are not covered by HS funds. These costs are paid for by funds received from the Colorado Preschool Program, the Denver Preschool Program, Catholic Charities, and private grants.	\$198,690	Personnel
Fringe Benefits: The fringe benefits associated with the above salaries and paid by funds received from the Colorado Preschool Program, the Denver Preschool Program, Catholic Charities, and private grants.	\$53,639	Personnel Fringe
Office Supplies (\$1,000) - used to furnish supplies for offices, ten Family Service Workers offices, teacher offices, and 4 administrative offices. Child and Family Supplies (\$500) -will supply 6 sites with educational materials. Other Supply (\$1,078) - includes janitorial supplies, health supplies, and supplies for children with disabilities	\$2,578	Supplies
Utilities, Telephone- telephone, fax, DSL lines and utilities: A large percentage of these costs are incurred at Margery Reed and The Child Development Center and paid for by Parent fees at the large sites.	\$1,000	Other
Building and Child Liability Insurance: Supplied by Catholic Charities.	\$2,000	Other
Nutrition Services: Part of the costs incurred in providing meals to children and education staff that are not reimbursed by the Child and Adult Food Program, supplied by Catholic Charities and parent fees.	\$20,000	Other
Volunteers: The value of volunteer time in Colorado per hour is \$24.69 and we estimate that parents and community members will spend 1,712 hours volunteering.	\$42,264	Other
Total	\$320,171	