

## BILL/ RESOLUTION REQUEST

- 1. Title:** Allows \$250,000 in unanticipated savings in the 2013 Clerk and Recorder budget, and \$50,000 from the Electronic Filing Technology Special Revenue Fund to be spent on the next phase of the Records Conversion Project (CLERK-201396003-03).
  
- 2. Requesting Agency:** Department of Finance
  
- 3. Contact Person *with actual knowledge of proposed ordinance***  
**Name:**  
**Phone:**  
**Email:**
  
- 4. Contact Person *with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary***  
**Name:**  
**Phone:**  
**Email:**
  
- 5. Describe the proposed ordinance, including what the proposed ordinance is intended to accomplish, who's involved**
  - a. Scope of Work**  
Allows \$250,000 in unanticipated savings in the 2013 Clerk and Recorder budget, and \$50,000 from the Electronic Filing Technology Special Revenue Fund to be spent on the next phase of the Records Conversion Project (CLERK-201396003-03).
  - b. Duration**  
2014-02-28 to 2016-12-31
  - c. Location**  
Clerk and Recorder Office
  - d. Affected Council District**  
City Wide
  - e. Benefits**  
The preservation of recorded documents by digitizing deteriorating records currently held on older media including microfilm, microfiche and paper that date back to 1859. Additionally this project is creating a searchable electronic index giving Denver residents online electronic access.
  - f. Costs**  
\$300,000 (Prior Contract Total \$1,400,000, Total Amount of Contract \$1,700,000)
  
- 6. Is there any controversy surrounding this ordinance, groups or individuals who may have concerns about it? Please explain.**  
no

**Bill Request Number: BR14-0073**

**Date: 2/3/2014**