

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9:00am on Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 9/27/2023

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends existing contract with The Salvation Army (TSA) through contract control number HOST-202370174-01 (HOST-202057237) to add an additional \$4,150,000.00, and extend the term of service through December 31st, 2024, for a contract total of \$14,800,000.00. The service agreement will provide funding for the operational and programmatic support of Congregate Shelter - Crossroads (1901 29th St, Denver, CO 80216).

3. Requesting Agency: Department of Housing Stability (HOST)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Israel Cruz	Name: Chris Lowell
Email: israel.cruz@denvergov.org	Email: Christopher.lowell@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The Salvation Army (TSA) will provide services for persons experiencing homelessness by supporting the operational and programmatic activities of Congregate Shelter - Crossroads (1901 29th St, Denver, CO 80216).

- a. **Contract Control Number:** HOST-202370174-01 (HOST-202057237)
b. **Duration:** 1/1/2021 to 12/31/2024
c. **Location:** Denver, CO
d. **Affected Council District:** All Districts
e. **Benefits:** Provides funding for operational and programming support for people experiencing homelessness at Congregate Shelter – Crossroads.
f. **Costs:** \$4,150,000.00

6. City Attorney assigned to this request (if applicable): Johna Varty

7. City Council District: All

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet below****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > \$500K

Vendor/Contractor Name: The Salvation Army

Contract control number: HOST-202370174-01 (HOST-202057237)

Location: 30840 Hawthorne Boulevard, California, 90275

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Original Agreement HOST-202057237 01/01/2021 - 12/31/2023

1st Amendment HOST-202370174-01 01/01/2021 - 12/31/2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$10,650,000.00	\$4,150,000.00	\$14,800,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2021 -12/31/2023	12 months	12/31/2024

Scope of work:

SERVICES DESCRIPTION

Shelter Operations

1. TSA will operate, clean, and maintain a 365-day, 24-hour low-barrier emergency shelter facility for men and individuals who identify, express, and present as transgender, non-binary, or gender non-conforming experiencing homelessness.
2. Capacity is to be determined with the Denver Fire Department (DFD) and Community Planning and Development (CPD) at the City-owned facility located at 1901 29th Street or a mutually agreed upon location owned or leased by the City of Denver. Shelter capacity may be reduced based on public health regulations.
 - a. In the case that shelter capacity is reached, TSA may transport clients to overflow shelter. Shelter spots may be a combination of reserved and emergency beds and dedicated space allocated for client activities and shelter programming.
3. TSA will provide blankets, towels, meals covering typical breakfast, lunch, and dinner. Meals and shelter supplies may be transported from an off-site facility to the shelter.
4. TSA will perform and pay for all interior cleaning and maintenance, including adherence to all public-health guidance for sanitation of surfaces, toilets, and showers. Cleaning and maintenance shall be conducted according to recommended schedules, and as required for around-the-clock operations.
5. TSA will launder all shelter-provided linens.
6. TSA will keep account of shelter attendance, utilizing the Homeless Management Information System (HMIS), enrolling clients and producing Clarity ID cards, and meeting data quality and reporting expectations.
7. TSA will ensure staff are competent in trauma-informed care, first aid, CPR, customer service, multicultural services, and intentional LGBTQ+ inclusivity.
8. TSA will provide appropriate response, to emerging hazards, such as: blood-borne pathogen response, and infectious disease outbreak.

Shelter Programs

1. TSA will provide low-barrier, housing-focused, and person-centered case management services in pursuit of positive housing outcomes. Services will include individualized assistance, housing navigation, peer navigation, wrap-around service and resource navigation, and landlord outreach, development, and mediation.
2. TSA will, for eligible clients approved to receive such a service, process housing assistance checks (accounts payable) for payment to landlords on behalf of clients, or other such payments on behalf of clients.
3. TSA staff may conduct the following client-targeted activities on-site or off-site:
 - a. Conduct home visits, meet with landlords, assist with move-in, support in obtaining state-issued identification and vital documents, and/or support access to community-based services.

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4. TSA may provide clients with transportation assistance to aid them in keeping medical appointments, visiting new housing locations, and family reunification (in-state and out-of-state). TSA will conduct community-building events, including celebrations, for clients and staff, which may include guest speakers, prizes, decorations, and food for attendees.
5. TSA will dedicate funding to make improvements to Homeless Management Information System (HMIS) data quality. This includes personnel, data integrity and innovation dedicated to HMIS data quality improvements

Was this contractor selected by competitive process? Yes

If not, why not? N/A

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Homelessness Resolution Fund & General Funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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