

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **11 a.m. Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 10/10/22

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves 3<sup>rd</sup> Amendment to current master purchase agreement with UnitedHealthcare Insurance Company. This 3<sup>rd</sup> Amendment adds as an exhibit to the agreement an Employee Assistance Program (EAP) Administrative Services Agreement which includes the addition of on-site counseling services for Denver employees. There is no change to agreement’s term dates or max contract amounts.

**3. Requesting Agency:** OHR

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Chris O’Brien	Name: Chris O’Brien
Email: Christopher.obrien@denvergov.org	Email: Christopher.obrien@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Adding Employee Assistance Program’s Administrative Services Agreement (ASA) as an exhibit to current master purchase agreement with UnitedHealthcare. This ASA adds on-site counseling services to the EAP program for Denver employees. The EAP program’s expenses, including new on-site counseling services, are covered by the master purchase agreement’s annual Wellness Allowance dollars.

**6. City Attorney assigned to this request (if applicable):** Rob McDermott

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Professional Services

**Vendor/Contractor Name:** UnitedHealthcare Insurance Co.

**Contract control number:** CSAHR-201952475-03

**Location:** N/A

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 03

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** 1/1/2020 – 12/31/2022, these are the existing dates which are not changing with this 3<sup>rd</sup> amendment.

**Contract Amount (indicate existing amount, amended amount and new contract total):** \$206,000,000.00

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$206,000,000.00	n/a	\$206,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/20 – 12/31/22	n/a	Same 12/31/22 end date

**Scope of work:** UnitedHealthcare Insurance Company to provide 2 medical plan options (high-deductible health plan and a deductible HMO plan) to qualified Denver employees from 1/1/20 – 12/31/22. UnitedHealthcare also includes Denver employee Wellness Program funding in the current contract, part of this funding now includes onsite employee assistance program counseling.

**Was this contractor selected by competitive process?**      yes                      **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** General Fund

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

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**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract? n/a**

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