

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 1/28/13

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Donation of Rocky Mountain News photographs, news articles and various other items to the Denver Public Library by Scripps Media, Inc.

3. Requesting Agency: Denver Public Library

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Michelle Jeske
- **Phone:** 720-865-2005
- **Email:** mjeske@denverlibrary.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Michelle Jeske
- **Phone:** 720-865-2005
- **Email:** mjeske@denverlibrary.org

6. General description of proposed ordinance including contract scope of work if applicable:

The ordinance is to accept the Rocky Mountain Archives including
Newspaper clippings files
Index to the newspaper clippings files
Files containing photographic prints and negatives
Photographic files (including digitized files)
Microfilm reels of the *Rocky Mountain News* from c 1947 through February 2009
Electronic text of the *Rocky Mountain News*
Pdf's of published pages of the *Rocky Mountain News*
Cached copy of rockymountainnews.com

The Library shall care for and make available to the public and others the RMN Archives in a manner which will best provide for physical preservation of and make public access to the RMN Archives financially feasible, including establishing policies and standards for public access and use and for licensing the use of the RMN Archives. The Library may assess reasonable charges for licensing of or access to and use of the RMN Archives, and for production of electronic images, prints, digital, or other formats, all in order to defray the cost and overhead incurred in providing archival services.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** BOOKS-201309437-00
 - b. **Duration:** Unlimited
 - c. **Location:** Denver Public Library, Western History and Genealogy
 - d. **Affected Council District:** All
 - e. **Benefits:** Receipt of the Rocky Mountain News archives
 - f. **Costs:** Expenses are contingent and expected to be defrayed by cost recovery for some use and grant funds.
7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

No

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SIRE Tracking Number: _____

Date Entered: _____