

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 1/3//2022

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other: 3.2.6(e)

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

This is a Master Purchase Order (MPO) to SHI INTERNATIONAL CORP. for DEN Microsoft Enterprise Agreement used at Denver International Airport (DEN).

3. Requesting Agency:

Denver International Airport

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Leann Rush	Name: Leann Rush
Email: leann.rush@denvergov.org	Email: leann.rush@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This MPO is for DEN Microsoft Enterprise Agreement licenses and support. It allows DEN to order Microsoft Enterprise Agreement licenses and support.

6. City Attorney assigned to this request (if applicable):

Kevin Cain

7. City Council District:

District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet**** N/A

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Master Purchase Order for \$5,000,000.00

Vendor/Contractor Name:

SHI INTERNATIONAL CORP.

Contract control number:

SC-00006537

Location:

DEN

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Allows DEN to procure Microsoft Enterprise Agreement licenses and support through January 31, 2025.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$ 5,000,000.00	\$0	\$ 5,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3 years	0 years	3 years

Scope of work: As stated above this is for goods related to Microsoft Enterprise Agreement licenses and support.

Was this contractor selected by competitive process? No **If not, why not?** There were no certified vendors.

Has this contractor provided these services to the City before? Yes No

Source of funds:

DEN Funds

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): None

Who are the subcontractors to this contract? None

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____