

ORDINANCE/RESOLUTION REQUEST

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 9/22/2015

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *This is to execute a 2nd Amendment to the United Airlines, Inc. License Agreement (CE 94047) for the City's use of space in the United (former Continental) Cargo Building for a Satellite Badging Office.*

3. Requesting Agency: Department of Aviation

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- Name: Amy Raaz
- Phone: (303) 342-2201
- Email: Amy.Raaz@flydenver.com

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)*

- Name: Mookie Patel
- Phone: (303) 342-2501
- Email: Mookie.patel@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable: The City occupies space in United's (former Continental) cargo building, which is being used as a Satellite Security Office. The end of this term is the end of United's lease of this building, at which time it reverts back to the City. The City wishes to continue occupying the space in this building and an associated parking lot. The function of this area is to provide for fingerprinting, testing and issuance of SITA badges.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number: CE 94047
- b. Duration: 9 years, 3 ½ months
- c. Location: DIA
- d. Affected Council District: 11
- e. Benefits: The City needs this space to use as a Satellite Badging Office
- f. Costs:

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$375,000	\$325,000	\$700,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/15/2009 – 6/15/2015	3 years, 3 ½ months	9/30/2018

- g. Date Goals Assigned: N/A
- h. Goals: N/A

7. Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)* Please explain. No Controversy

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Vendor/Contractor Name: United Airlines, Inc.

Contract control number: CE 94047

City's contract manager: Mookie Patel

Was this contractor selected by competitive process? N/A Was it the low bid? N/A

Term/Duration of contract/project: 6/15/2009 – 9/30/2018

Renewal terms: None

Purpose: To provide space for the Airport Security's Satellite Badging Office

Scope of services to be provided with performance bench marks: N/A

Cost/value: Not to exceed \$700,000 for entire term of contract

Source of funds: Fund 73810, Org. 6013000, Acct: 640100, Bus. Unit: PLANE

Benefit: This provides an area for the 30,000+ employees that work at DIA to obtain SIDA badges without having to go through Security Screening and relieves congestion at the Concourse A office.

Termination provision for City and for contractor: None

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

Location: Denver International Airport

Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____