

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: **02/03/2020**

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract//IGA/Grant Agreement Rezoning/Map Amendment Appointment
- Dedication/Vacation OHR Classification Other:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)*

(For above title section, change instructions to encourage folks to use “approves; amends, dedicates,” etc. etc.)
Amends Supplier Contract SC-00003516 in the amount of \$450,000.00 to \$700,000.00 with vendor Hardline Equipment LLC, for purchases of lubrication system upgrades for new City Waste vehicles and maintenance and parts for existing units.

3. Requesting Agency: General Services - Purchasing

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Scott Harris	Name: Scott Harris
Email: scott.harris@denvergov.org	Email: scott.harris@denvergov.org

5. General description or background of proposed request; include attached executive summary if more space needed:

The vendor informed us of manufacturer pricing increases as well as an increase to the vendors shop labor rate for 2020. Three additional lube points were added for vehicles we currently have serviced by the vendor and there are several more vehicles that are scheduled to be purchased prior to the end of this agreement that will also require the additional lube points included during installation of the lube system.

6. City Attorney assigned to this request (if applicable): N/A

7. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet (highlight this line somehow)**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Supplier Contract

Vendor/Contractor Name: Hardline Equipment LLC

Contract control number: SC-00003516

Location: Citywide

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 12/28/2018 – 12/31/2021 No change in contract dates

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
450,000.00	\$250,000.00	\$700,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
12/31/2018 – 12/31/2021	N/A	12/28/2018 – 12/31/2021

Scope of work: Vendor provides and installs lubrication systems on newly purchased City Waste vehicles and provides lube and grease fittings for repair on existing vehicles to be performed by City Fleet employees.

Was this contractor selected by competitive process? Yes, Original solicitation was conducted in 2015 with only one vendor responding, Hardline Equipment LLC. When the current solicitation was to be re-solicited in 2018, the decision was made to execute this as a sole source procurement after performing market research for other comparable vendors and weighing the costs of changing systems and warranty items. Hardline Equipment LLC has maintained the same pricing structure throughout all of these agreements for trash trucks, sweepers, and assorted parts and fittings. If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: Council Resolution

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

To be completed by Mayor's Legislative Team:

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Date Entered: _____