

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MailHighOrdinance@DenverGov.org by 3:00pm on **Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: July 2, 2014

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number – that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

To approve the Mayoral appointment of Carrie Warren to the Human Rights & Community Partnerships (HR/CP) Advisory Council for a term effective immediately and expiring April 1, 2016 OR until a successor is duly appointed.

3. **Requesting Agency:** Mayor's Office

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Anthony Aragon
- **Phone:** 720-865-9032
- **Email:** anthony.aragon@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Anthony Aragon
- **Phone:** 720-865-9032
- **Email:** anthony.aragon@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

[Insert general description here.]

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:**
- b. **Duration:** Term begins immediately and expires on April 1, 2016
- c. **Location:**
- d. **Affected Council District:**
- e. **Benefits:**
- f. **Costs:**

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

[Start typing here.]

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

BOARDS AND COMMISSIONS APPLICATION

Please complete the following information in full, attach a cover letter, current resume or biography and return to the address below. Type or print in blue or black ink.

Board or Commission you are applying for:

First name: Carrie

Last name: Warren

Occupation: Paralegal and Assistant Secretary to the Board of Trustees

Employer: Metropolitan State University of Denver

Work address: P.O. Box 173362, Campus Box 01

City: Denver

ZIP code: 80217

Work email address: ctwarren@msudenver.edu

Work phone: 303-352-4493

Work/Home fax:

Home address: 2248 S. Dexter Street

City: Denver

ZIP code: 80222

Home phone: 303-756-1102

Home email address: carrietwarren@yahoo.com

Mobile phone: 720-236-9831

Are you a registered voter? Yes

If so, what county are you registered in? Denver

Colorado driver's license No.: 96-102-0872

Ethnicity: African American

Highest level of education or, degree earned: Some college, currently a junior

Year completed: anticipated graduation 2015

Please list any memberships, organizations and/or volunteer activities you are a part of (past or present):

Current Affiliations:

General Member, African American Affairs Council, MSU Denver

Vice Chair, Law & Society Student Association, University of Denver

Committee Member, Inclusive Excellence Committee, University of Denver

Advisor, Chamber Connect Leadership & Development Program, Colorado Black Chamber of Commerce

Member, Association of Governing Boards (2014 Program Development Committee)

Previous Affiliations & Honors:

Wellington E. Webb Distinguished Young Professional Award, Blair-Caldwell African American Library, 2013

Commissioner, Denver African-American Commission, City & County of Denver (Mayoral appointee, July 2012)

General Member, Colorado for Legal Inclusiveness, 2010-2012

Richard Lewis & Angela Williams Distinguished Service Award Recipient, Colorado Black Chamber of Commerce

Foundation, 2010

Program Co-Chair, Chamber Connect Leadership & Development Program, 2008-2010

Silent Leader Award Recipient, Colorado Black Chamber of Commerce Foundation, 2008

Dean's Scholarship Award Recipient, University of Denver, 2007-2013

Board Member and Networking Committee Chair, Employee Development Network, U.S. Bank, 2006-2008

Board Member and Communications Committee Chair, Employee Development Network, U.S. Bank, 2004-2006

References (Please list three persons, not related to you, whom you have known at least one year):

Name	Phone number	Address
Ryan Ross, Ph.D.	(303) 524-4180	ryan.ross@ccd.edu
Leslie Lewis	(303) 894-7701	leslii.lewis@state.co.us
Perla Gheiler	(303) 589-5309	pgheiler@msudenver.edu