

**ORDINANCE/RESOLUTION REQUEST**

Please email DPR requests to [milehighordinance@denvergov.org](mailto:milehighordinance@denvergov.org) by **11:00am on Monday.**

Date of Request: 7/31/23

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation             Appropriation/Supplemental             DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Bishop & Layton Design, Inc. for small business workforce on-call landscape architectural planning, design & related consulting services.

**3. Requesting Agency:** Parks & Recreation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Craig Coronato	Name: Jesus Orrantia
Email: <a href="mailto:craig.coronato@denvergov.org">craig.coronato@denvergov.org</a>	Email: <a href="mailto:jesus.orrantia@denvergov.org">jesus.orrantia@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Work will typically consist of assessment, planning, design, preparation of planning and construction documents, and construction observation services related to parks and park facilities.

**6. City Attorney assigned to this request (if applicable):** Jacob Crawford

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

**Key Contract Terms**

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):  
On-call

**Vendor/Contractor Name:** Bishop & Layton Design, Inc.

**Contract control number:** 202369135

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

Location: Citywide

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? \_\_\_\_\_

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): effective date + 3 years

Contract Amount (indicate existing amount, amended amount and new contract total): \$750,000

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$750,000	N/A	\$750,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
effective date + 3 years	N/A	effective date + 3 years

**Scope of work:**

Types of work may include:

- System-wide planning and park-specific master planning efforts (individual park master plans, system-wide assessment reports, asset specific planning, public engagement and outreach);
- Design of new, or renovation of existing, parks and assets (fields, courts, playgrounds, picnic facilities, walkways, etc.);
- Improvements and upgrades to system-wide assets (regional trail and greenway systems, bridges, medians);
- Mountain Parks and Natural Areas improvements (trails and trailheads, roadways/parking, historic structures, etc.); and
- Deferred maintenance and other repairs to parks and recreation facilities (recreation centers, maintenance and operations facilities, renovation and rehabilitation of historic buildings, fountains, and monuments).

Was this contractor selected by competitive process? yes **If not, why not?**

**juu**  
Has this contractor provided these services to the City before?  Yes  No

Source of funds: CIP, Legacy, Bond

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 30%

Who are the subcontractors to this contract? JVA Inc., Hydrosystems KDI, Smith Environmental, Alan Ford Architects, Flatirons Survey, Kumar + Associates, Envision Mechanical Engineering, Ackerman Engineering, OceanGirl Design, SurvWest

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_