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BAC-7082

Contact Information

Contact Name	Rupal Shah	Home Address	6140 W Vassar Way
Preferred Phone	4044889965	Home City	Lakewood
Preferred Email	rupal.shah@gmail.com	Home State	CO
Other Phone		Home Zip	80227-4054
Other Email	rshah@coloradohealth.org	County	Jefferson
DOB	[REDACTED]	Hispanic or Latino origin or Descent?	No
SSN	[REDACTED]	Race/Ethnicity	Asian
Gender	Female	Other Ethnicity	
Other Gender		Salutation	Ms.

Board Information

Board Name	Denver Asian American Pacific Islander Commission	Other boards or commissions served	
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	The Colorado Health Foundation	Work Address	1780 Pennsylvania St
Position	Sr. Grants Manager	Work City	Denver
Business Phone #	3039533655	Work State	CO
Work Email	rshah@coloradohealth.org	Work Zip	80203

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Jefferson	Special Information	
Denver City Council District No	N/A		

Education and General Qualifications

Name of High School	Roswell High	Name of Graduate School	Georgia State University
Location of High School	Roswell, GA	Location of Graduate School	Atlanta, GA
# of Years Attended High school	4	# of Years Attended Graduate School	3
Did you Graduate	Yes	Did you Graduate	Yes

High School

Graduate Major Masters of Public Administration

Name of College Georgia Institute of Technology
Location of College Atlanta, GA
of Years Attended College 5
Did you Graduate College Yes
Undergrad Major Management and IT

Reference Details

Reference Name #1 Jehan Benton-Clark
Reference Phone #1 720.504.6474
Reference Email #1 jbentonclark@coloradohealth.org
Reference Address #1 1780 Pennsylvania St, Denver CO 80203

Reference Name #2 Kaye
Reference Phone #2 Boeke
Reference Email #2 kayeboeke@gmail.com
Reference Address #2 Denver, CO

Reference Name #3 Yen Chau
Reference Phone #3 303-953-3857
Reference Email #3 ychau@coloradohealth.org
Reference Address #3 1780 Pennsylvania St, Denver CO 80203

Agree to a background check ☒

Owner Romaine Pacheco

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Last Modified By Denver Integration, 3/4/2021 2:14 PM

Notes & Attachments**Rupal Shah Resume 2021 .pdf**

Type Attachment

Last Modified Denver Integration

Description

[View file](#)

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Rupal Shah, MPA

Denver, CO • 404.488.9965 • rupal.shah@gmail.com

PROFESSIONAL EXPERIENCE

The Colorado Health Foundation, Denver, CO

January 2019 - Present

Senior Grants Manager

- Lead and support team and cross-departmental projects by defining scopes, resources, timelines and leading/implementing key tasks.
- Lead process design, documentation and training efforts related to grantmaking processes and grants management system (Fluxx).
- Support rapid response and special project grantmaking, as well as grantmaking initiatives centered on specific bodies of work.
- Serve as an internal resource on grantmaking compliance related to program related investments, expenditure responsibility, tipping, recoverable grants, and fiscal sponsorship.
- Serve as lead grants management liaison for six cross-functional program teams by supporting the day-to-day operations of each team's grantmaking priorities.
- Co-Chair of Internal Justice, Equity, Diversity, and Inclusion cross-functional team.

Buell Foundation, Denver, CO

April 2017 – December 2018

Program Officer

- Manage a portfolio of 90 grants totaling approximately \$5 million in investments; serve as primary program officer for Denver/Metro, San Luis Valley & Southeast Colorado grantees and partners; provide customer service to assist and support prospective grant applicants in application process, program development, evaluation metrics, budget development and reporting.
- Review grant applications for alignment with organizational strategies; conduct site visits with all applicants; develop budgets; write and present recommendations and declinations for funding to organization's leadership and trustees.
- Research, create and propose grantmaking initiatives to support the foundation's overall mission; present topics to foundation leadership and trustees to create buy-in for new funding opportunities.
- Cultivate relationships with prospective grantees through targeted outreach and various events; develop strategic partnerships and build the foundation's network with industry associations and grantmaking entities.

Bureau of Reclamation, Denver, CO

October 2016 – April 2017

Senior Grants Manager

- Facilitate cross-departmental efforts to develop and write new requests for proposals based on bureau priorities, congressional authorities and appropriated funds; serve as main point of contact for water/energy efficiency and drought planning funding opportunities during application phase of process.
- Conduct thorough analysis of assigned grant portfolio by completing cost/price analysis on proposed grant budgets, assessing proposed scopes of work and conducting business evaluations.
- Responsible for grant agreement development and post-award oversight, including approving final scopes of work, grant milestones, reporting requirements, monitoring plans and project budgets; lead negotiation of agreement terms and conditions.

Thrive Washington, Seattle, WA

February 2015- September 2016

Senior Grants Manager

- Oversaw grants management operations for approximately 80 sub-grantees of federal, state and private funds; designed and implemented funding cycle processes; developed grant agreement terms and conditions; facilitated continuous review of grantmaking processes for streamlining; executed improvements to the grants database (MicroEdge GIFTS Online) and provided training and technical assistance to system users; managed junior grants management staff.
- Managed grant portfolio that primarily supported federally and state funded Maternal, Infant, & Early Childhood Home Visiting programs in addition to STEM education and early education advocacy grants; designed/implemented tools and processes to monitor grantees; conducted site visits to monitor progress and compliance to program implementation models; reviewed grant reports and provided guidance to grantees as needed; served as primary contact for post grant-award oversight and management.
- Evaluated grant applications by assessing alignment of proposed budgets and scopes of work with both Thrive's and grantor priorities; conducted site visits to assess applicant readiness to implement project goals; designed grant application scoring tools; executed peer review processes that incorporated extensive external stakeholder engagement; facilitated peer reviewer discussion and decision making processes.
- Built positive and productive relationships with key internal and external stakeholders, funders and grant recipients; successfully worked as a hub for communications between Thrive's funders and grant recipients.
- Collaborated with program staff to advance strategies by designing grant application questions, funding opportunity RFPs and grant report forms that aligned with funding objectives; drafted grant agreements and scopes of work that embedded Thrive's goals and performance metrics within grant deliverables; member of cross-functional team that ensured adherence to early childhood program practice models and implementation science.
- Created grants management standard operating procedures; wrote policy statements for various areas of Thrive's funding.

The Colorado Health Foundation, Denver, CO

March 2010 to February 2014/Contractor February 2014 to October 2014

Grants Manager

- Managed day-to-day functions of grants management operations by: processing grant proposals from application to disposition, creating grant agreements, processing grant amendments; and monitoring compliance.
- Served on a cross-functional philanthropy team by aiding program staff in both the due diligence and post award phases of the grantmaking cycle and partnering with staff to address specific grant related issues; served as grants management liaison to communications and finance teams in addition to grantees.
- Supported management of grants database, MicroEdge GIFTS; participated in design/implementation of database modifications and enhancements; partnered with IT staff to train users of grants system, troubleshoot software issues, manage coding structure and review opportunities for database optimization; generated ad hoc grants data reports.

Rupal Shah, MPA

- Participated in grants management streamlining & continuous improvement efforts; trained staff on grants management processes.

Safe Shelter of St. Vrain Valley, Longmont, CO
Development Manager

July 2009 to March 2010

- Established annual individual donor program; managed all aspects of fundraising program including government, foundation and corporate proposal research and grant writing and reporting; developed formal fundraising objectives and strategies; created project management tools for new funder cultivation, proposal process management and post award grants management.
- Developed formalized annual revenue plan and development goals based on programmatic and operational needs; secured funding from new sources; managed process to invoice government grants.
- Cultivated donor relationships; created and implemented agency's marketing and PR plan; planned and oversaw special events.

ClearPoint (formerly CredAbility), Atlanta, GA

March 2004 to July 2009

Government Grant Manager

November 2007 to June 2009

- Secured \$950k+ in government grant funds from federal, state, county and city levels; served as principle writer for government grant proposals; collaborated with program managers to develop program scopes used in proposals; secured supporting documentation for applications; ensured proposals were submitted according to agency standards for quality and completeness.
- Established agency's first direct federal funding program; cultivated relationships with current and potential government grantors; collaborated with local service agencies to develop joint funding opportunities for new programs.
- Ensured proper revenue management for government grant awards; met all grantor reporting requirements and deadlines; addressed program issues to support efforts to meet grantor expectations; oversaw preparedness for government funder audits.
- Hired and trained new staff to assist in compliance monitoring and revenue management; planned and assigned work and provided coaching and guidance as needed.

Grant Compliance Manager

March 2006 to October 2007

- Established role of Grant Compliance Manager within the organization; developed and implemented tools, systems, policies and procedures for managing grant revenue and compliance; ensured compliance of 120+ grants and contracts from government and private funders; identified, developed and communicated solutions for compliance issues; communicated and coordinated grant guidelines with service department in order to ensure successful execution of grant obligations with respective business activities.
- Core member of project team focused on designing a system to capture grant output data, manage grant revenue, track prospect pipelines and application deadlines, and manage and monitor progress toward revenue goals and program milestones.
- Generated financial reports and analysis for management team; tracked output data to measure performance against grant agreements and internal metrics.

Development Coordinator

March 2004 to February 2006

- Developed templates with standardized language for grant applications; researched, prepared profiles and rated feasibility of funding opportunities; contributed to design and wrote funder feature articles for agency newsletter.
- Created Access Database used to manage community outreach efforts; maintained individual donor database.
- Assisted in coordination of special events and individual donor initiatives; responsible for composing donor recognition letters; contributed to 27% increase in grant revenue over two years by supporting applications to various funding sources.

Verizon Wireless, Alpharetta, GA

May 2003 to February 2003

Data Strategist

- Supported call centers by creating reports and providing analysis to inform daily call strategies for Verizon's telemarketing team.

Hewlett Packard, Alpharetta, GA

July 2002 to April 2003

Service Business Analyst-Sales and Marketing

- Served as a sales consultant for external sales team by creating reports and recommendations for potential new sales' revenue.

SKILLS & TRAINING

Fluxx Administrator Training • Leading for Equity-National Equity Project • Federal Grants Management Certification • MicroEdge GIFTS training • Advanced Grant Portfolio Management & Proposal Analysis- Johnson Center- Grand Valley State University • Fiscal Sponsorship • Grant Research & Writing • Intellectual Property • Evaluation • Leadership • INROADS Leadership, Diversity & Team Management • Highly proficient in MS Office Suite • MicroEdge GIFTS • Adobe • SharePoint • Visio • Basic HTML • relational database administration • meeting facilitation • process training • project management • excellent oral & written communication skills • fluent Gujarati • exceptional interpersonal & relationship management abilities • strong analytical skills

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Colorado Funders for Inclusiveness & Equity 2017-Present • Volunteer-Girls on the Run-Seattle, WA • Volunteer Coordinator Pacific Northwest Diabetes Research Institute 2014 • Board Member-mpowered 2009-2014 • Training Volunteer-INROADS 2004-Present • Volunteer-Made by Kids April 2009-2010 • ClearPoint-2005 President's award recipient • Georgia State University Policy Administration & Urban Studies Network-Secretary 2007-2008 • INROADS/Southern Colorado-Intern • Georgia HOPE Scholar

EDUCATION

GEORGIA INSTITUTE OF TECHNOLOGY-COLLEGE OF MANAGEMENT

Bachelor of Science, May 2002; Major: Management; Minor: Information Technology

GEORGIA STATE UNIVERSITY-ANDREW YOUNG SCHOOL OF POLICY STUDIES

Masters of Public Administration, May 2008; Concentration: Nonprofit Management & Finance

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HONORS & LEADERSHIP

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GEORGIA STATE UNIVERSITY-ANDREW YOUNG SCHOOL OF POLICY STUDIES

Masters of Public Administration, May 2008; Concentration: Nonprofit Management & Finance



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BAC-7006

Contact Information

Contact Name	T. LE STADLER	Home Address	20501 Parker Vista Road
Preferred Phone	7206283035	Home City	Parker
Preferred Email	tle.stadler@gmail.com	Home State	CO
Other Phone		Home Zip	80138
Other Email		County	DOUGLAS
DOB	[REDACTED]	Hispanic or Latino origin or Descent?	No
SSN	[REDACTED]	Race/Ethnicity	Asian
Gender	Prefer not to answer	Other Ethnicity	
Other Gender		Salutation	

Board Information

Board Name	Denver Asian American Pacific Islander Commission	Other boards or commissions served	
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	MITEK	Work Address	8450 E CRESCENT PARKWAY STE 300
Position	SOFTWARE PRODUCT MANAGER III	Work City	GREENWOOD VILLAGE
Business Phone #	3032213534	Work State	CO
Work Email		Work Zip	80111

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Douglas	Special Information	
Denver City Council District No	Unknown		

Education and General Qualifications

Name of High School	FLANAGAN HIGH SCHOOL	Name of Graduate School	COLORADO STATE UNIVERSITY
Location of High School	PEMBROKE PINES, FL	Location of Graduate School	ONLINE
# of Years Attended High school	3	# of Years Attended Graduate School	2

Did you Graduate
High School

Yes

Did you Graduate

Yes

Graduate Major
PROJECT MANAGEMENT/BUSINESS
INTELLIGENCE

Name of College
UNIVERSITY OF COLORADO

Location of College
BOULDER, CO

of Years Attended
College
4

Did you Graduate
College
Yes

Undergrad Major
INTEGRATED PHYSIOLOGY

Reference Details

Reference Name #1
NATE THOMPSON

Reference Email #1
xnthompson@gmail.com

Reference Phone #1
3039688888

Reference Address #1

Reference Name #2
KENNAN WALSH

Reference Email #2
kennan.walsh@gmail.com

Reference Phone #2
3038198802

Reference Address #2

Reference Name #3
NICOLE TICHOTA

Reference Email #3
ntichota@gmail.com

Reference Phone #3
7202618010

Reference Address #3

Agree to a
background check

✓

Owner
Romaine Pacheco

Created By
Denver Integration, 2/3/2021 6:13 PM

Last Modified By
Romaine Pacheco, 2/4/2021 11:58 AM

Notes & Attachments

Resume.pdf

Type
Attachment

Last Modified
Denver Integration

Description

[View file](#)

T. LE STADLER

Phone: (720) 628 3035 | Email: tle.stadler@gmail.com | [linkedin.com/in/tlestadler](https://www.linkedin.com/in/tlestadler)

Versatile project manager known for continuous learning, strong partnerships, and collective ownership to drive business value and results.

Core Qualifications/Skills

Project Management

- Agile/Waterfall/Combined Methodology
- Project Management Lifecycle
- Multi-Tasked Multi-Site Management
- Scope Management
- Cost Management
- Project Scheduling and Oversight
- Process Implementation
- Client assessment and analysis
- Short list and interview presentations
- Risk management processes and analysis
- JTBD/ODI
- SAFe

Leadership

- Team Liaison
- Team Building Employee Development and Retention
- Executive Level Leadership
- Human Resource Functions/Issues
- Senior Level Relationship Management
- Client Relationship Management
- Persuasive Communication Skills
- Creative problem solving
- Customer needs assessment

Technology

- Cloud
- SharePoint
- QuickBooks
- Oracle
- Data management
- Report generation and analysis
- JavaScript
- SQL
- Cognos
- JIRA
- Automation Anywhere
- Applian
- Azure DevOps
- MS Office

Work Experience

MITEK INDUSTRIES – GREENWOOD VILLAGE, CO PRODUCT MANAGER III – INFRASTRUCTURE, DATABASE AND EWP MATERIALS

2019- PRESENT

- Creating the product vision, roadmap and scope while driving KPI's and prioritizing the product backlog for a team of 11 architects, developers, quality analysts and database administrators.
- Driving relationships with over 30 EWP manufacturers and their material additions continuously into the software suite to better serve customer's design needs.
- Championing Innovative solutions to focus on the job to done by stakeholders while managing over 50 existing products.
- Leading communication between cross-departmental stakeholders of high priority needs prior and manicuring requirements for teamwork items.

PROJECT MANAGEMENT DESIGN TEAM MEMBER

- Competed and selected among 6 others to drive the design of a project management capability and framework to be implemented enterprise wide.
- Creating, amending, and validating course material including pre-work, guidelines, best practices, and behaviors to standardize the practice of project management for international implementation.

INTERN PROGRAM COORDINATOR

- Recruiting, interviewing and coordinating bright minds to execute on high visibility projects to be presented throughout the internship at multi-departmental international locations.
- Driving the progress of intern projects in collaboration with HR, SLT, Departmental Leads, Sponsors, Mentors and Stakeholders to create cumulative progress presentations.
- Eliminating blockers presented by the interns during weekly scrum meetings.

- Create road show and reporting of project and internship crossover success.
- Drive continuous championship and communication of the Internship program throughout the year.

**OPPENHEIMERFUNDS (OFI) ASSET MANAGEMENT – ENGLEWOOD, CO
PROGRAM MANAGER FELLOW – BUSINESS PROCESS MANAGEMENT**

2013-2019

- Developed, oversaw, and regulated procedures while ensuring optimal productivity with the use of automation tools including Applan and Automation Anywhere reducing manual operations by 60-100%.

PROJECT MANAGER FELLOW – CULTURE AND ENGAGEMENT

- Implemented weekly firm wide integration calls engaging both workstream and cross collaborative leaders to present impactful updates and development resources reaching over 500 listeners from Denver, New York, Dallas, and Seattle.
- Managed innovative and collaborative projects with a team of over 30 cross-departmental leaders creating and sharing resources for professional growth firm wide.

PROJECT COORDINATOR/BUSINESS ANALYST – PRODUCT EXECUTION

- Analyzed end-to-end processes, systems, workflows, and defined document standards through operational assessments increasing speed to market and product execution efficiency by 75%.
- Created firm wide transparency of pipeline product events through dashboard design and implementation with focused weekly calls that reached over 200 stakeholders from at multiple locations.

ASSISTANT PROJECT MANAGER – PROJECT CLOUD CROSS-FUNCTIONAL TEAM

- Executed extensive project and communication plan for firm wide technology integration while contributing to the evolution of purchasing policies, documentation and methodology adoption saving over \$5000 monthly.

PROJECT LEAD/BUSINESS ANALYST/DATA MANAGEMENT SPECIALIST – DEALER DATA INTEGRITY

- Analyzed and identified current state efficiency gaps creating best practice guidelines for workflow, data management and operational procedures increasing efficiency and alignment for over 300 stewarding transactions daily.
- Established 'New Advisor Information' oversight model for workflow procedures for new advisor data input and quality procedures to increase overall quality of internal dealer data by 25%.

PROJECT LEAD – TAP SPACE CROSS FUNCTIONAL TEAM

- Planned, led and developed workforce efficiency tool 'TAP SPACE' creating quick access points to over 200 SMEs from 15 departments for over 400 TA processors resulting in increased application fulfillment and countless hours in time savings.

TRANSFER AGENT ASSOCIATE – INCOMING PROCESSING

- Maintained current and accurate records for shareholder accounts, overseeing payments and responding to shareholder requests with 98% processing accuracy.

**WALGREENS PHARMACY – VARIOUS, CO
PHARMACY LEAD – PHARMACY**

2006-2013

- Led 5 district stores staffing over 50 pharmaceutical employees for training, scheduling and payroll while governing medication inventory and third-party transactions saving patients thousands in dollars per month.

Leadership

**ASIAN PROFESSIONALS NETWORK BUSINESS RESOURCE GROUP OFI – ENGLEWOOD, CO
OPERATIONS LEAD – STEERING COMMITTEE**

2018-PRESENT

- Founding member and steering committee lead responsible for overall growth and development of policies and procedures, training and recruitment of program volunteers while implementing strategies for a diverse workforce with employee engagement and retention initiatives.

**NATIONAL ASSOCIATION OF ASIAN AMERICAN PROFESSIONALS NONPROFIT – DENVER, CO
EXECUTIVE DIRECTOR – WOMEN IN NAAAP**

2017-PRESENT

- Lead 10 steering committee leaders in fundraising, networking and creating advocacy services to help diverse women

professionals increase their skills and marketability in the workplace

Education

COLORADO STATE UNIVERSITY GLOBAL CAMPUS

GREENWOOD VILLAGE, CO

Masters in Project Management

Business Intelligence Masters Certificate

UNIVERSITY OF COLORADO

DENVER/BOULDER, CO

Bachelor of Science in Biology

Integrated Physiology Bachelors Certificate

Certifications

ODI GREEN BELT

2020

CERTIFIED SAFE 4 AGILIST

2019

APPIAN ANALYST AND BUSINESS LEARNING PATH

2019

CERTIFIED ADVANCED RPA PROFESSIONAL AUTOMATION ANYWHERE

2019

SHINGO BRONZE LEAN CERTIFICATION CANDIDATE

2019

PMP CERTIFICATION CANDIDATE

2019

CERTIFIED SCRUM MASTER

2018



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BAC-7040

Contact Information

Contact Name	APRIL PARK	Home Address	5704 W Asbury Place #304
Preferred Phone	3474560067	Home City	Lakewood
Preferred Email	missaprilpark@gmail.com	Home State	CO
Other Phone		Home Zip	80227
Other Email		County	Jefferson
DOB		Hispanic or Latino origin or Descent?	No
SSN		Race/Ethnicity	Asian
Gender	Female	Other Ethnicity	
Other Gender		Salutation	Ms.

Board Information

Board Name	Denver Asian American Pacific Islander Commission	Other boards or commissions served	
Status	New	Resigned	
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Term End Date			

Work Information

Employer	unemployed	Work Address	N/A
Position	N/A	Work City	N/A
Business Phone #	N/A	Work State	CO
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Additional Information

Are you a registered voter?	No	Objection to appointment?	No
If so, what county?		Special Information	
Denver City Council District No	2		

Education and General Qualifications

Name of High School	Francis Lewis High School	Name of Graduate School	
Location of High School	Fresh Meadows, NY	Location of Graduate School	
# of Years Attended High school	4	# of Years Attended Graduate School	
Did you Graduate	Yes	Did you Graduate	

High School

Graduate Major

Name of College Queens College CUNY
Location of College New York, NY
of Years Attended College 2
Did you Graduate College No
Undergrad Major

Reference Details

Reference Name #1
Reference Phone #1
Reference Email #1
Reference Address #1

Reference Name #2
Reference Phone #2
Reference Email #2
Reference Address #2

Reference Name #3
Reference Phone #3
Reference Email #3
Reference Address #3

Agree to a background check ☒

Owner Romaine Pacheco

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Notes & AttachmentsaprilparkCVx1.pdf

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APRIL PARK



Eager to collaborate with you. A professional with passion to bring clarity in navigating your image, your mission and your vision to the public, amplify the level of internal and external communication and attract a growing audience. Seeking an opportunity to elevate your brand by way of words, service and content.

KEEP IN TOUCH

- ☎ 347 - 456 - 0067
- ✉ missaprilpark@gmail.com
- 🌐 linkedin.com/in/aprilpark
- 📍 denver, co

EDUCATION

queens college '11
new york, new york

LANGUAGES

- English || native
- Korean || native
- French || limited working proficiency
- Spanish || limited working proficiency

BONUSES

- Leslie-Knope-level organization and unceasing need to bring the team (even non-employees) together
- Ron-Swanson-esque consistence
- Donna Meagle's self-starting solo work drive when appropriate
- Chris-Traeger-like undying support and willingness to learn
- Unlike Jerry/Larry/Terry/Etc. Gergich + does NOT think "Comic Sans always screams fun."
- Burt Macklin, FBI's can-do attitude

WATTELL



Hostess
New York, New York | mar 2015 to mar 2020

Immersed the customers of this fine dining restaurant into an immediately warm and inviting atmosphere. Planned and assessed seating for 400+ covers (reservations, walk-ins and VIPs) on busy evenings.

ABROAD + REMOTE WORK | BFL, BANQUE FRANCO-LAO



Social Media & Digital Marketing Strategy Consultant
Vientiane Capital, Laos PDR | jan 2012 to sept 2018

Partnered in producing BFL's first corporate newsletters - particularly based on advocating aid for the 2018 Attapeu disaster in the southern province of Laos (collapse of a dam that tragically left many dead, missing or homeless). Collaborated on a program to help promote free business classes nurturing the growing women entrepreneurs of the Lao community. Facilitated online campaigns educating Lao women on personal finance and banking. Campaigns and projects required coordinating and leading meetings with all departments in both corporate and retail sectors. As BFL's first designated Social Media Consultant: doubled nationwide presence, tripled lead generation, quadrupled the engagement rates and effectively strategized in establishing a continually growing Social Media presence in the Lao and SE Asian market. Created the company's first Social Media Policy. Led online campaigns with incentives and arranged personal meetings/photoshoots for winners. Assisted in the official BFL app and website development and all translations for media promotions. Organized CEO / team photoshoots for magazine feature articles; drafted submissions with senior management for ASEAN related awards.

ABROAD + REMOTE WORK | PRIVATE CLIENT



Career Development Consultant & Personal Assistant
Paris, France + Vientiane Capital, Laos PDR | oct 2016 to jan 2019

Systematized steps and tasks to be completed for the client's CV, application, interview and successful job relocation from Paris, France to Vientiane Capital, Laos PDR. Provided accurate translations and proofreading from French to English for all documents / proposals / reports / corresponding emails.

UFC, ULTIMATE FIGHTING CHAMPIONSHIP



Operations & Customer Relations Manager
New York, New York | jul 2015 to dec 2016

Developed a positive, new environment in person and through engaging Social Media content for this particular location with a steady track record of negative reviews and mixed feedback. The impact revamped the overall customer experience, expanded the customer base and raised team morale.

CLUB QUARTERS, ROCKEFELLER CENTER



Guest Services Manager
New York, New York | aug 2011 to may 2015

Ensured flawless operation while implementing higher standards of customer experience for this business traveller-focused hotel.

GHG, IL MULINO



Executive Assistant
New York, New York | nov 2013 to jul 2014

Managed the latest updates with partners and management in relation to the group's domestic and international expansion and developments.

CITIBANK



Teller & Business Banking Assistant
New York, New York | feb 2011 to nov 2013

Coached new hires on company expectations, proper procedures and provided clerical support for the SME division at one of the top leading locations of the East Coast.

M.A.C. COSMETICS



Product Specialist
New York, New York | apr 2008 to feb 2011

Successfully coordinated product and collection launch events. Educated the team on new,



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BAC-7031

Contact Information

Contact Name	Lauren Mullenex	Home Address	2114 N Clay St
Preferred Phone	3033454845	Home City	Denver
Preferred Email	laurenmullenex@gmail.com	Home State	CO
Other Phone		Home Zip	80211-5121
Other Email		County	Denver
DOB	[REDACTED]	Hispanic or Latino origin or Descent?	No
SSN	[REDACTED]	Race/Ethnicity	Native Hawaiian or other Pacific-Islander
Gender	Female	Other Ethnicity	
Other Gender		Salutation	Ms.

Board Information

Board Name	Denver Asian American Pacific Islander Commission	Other boards or commissions served	
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	Amazon Web Services	Work Address	1515 Wynkoop St
Position	Solutions Architect	Work City	Denver
Business Phone #	1111111111	Work State	CO
Work Email	lemull@amazon.com	Work Zip	80202

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Denver	Special Information	
Denver City Council District No	1		

Education and General Qualifications

Name of High School	Rampart High School	Name of Graduate School	
Location of High School	Colorado Springs, CO	Location of Graduate School	
# of Years Attended High school	4	# of Years Attended Graduate School	
Did you Graduate	Yes	Did you Graduate	

High School

Graduate Major

Name of College University of Colorado at Boulder
Location of College Boulder, CO
of Years Attended College 2
Did you Graduate College Yes
Undergrad Major BA Biochemistry

Reference Details

Reference Name #1 Matthew Martinez Reference Email #1 mbamartinezmr@gmail.com
Reference Phone #1 7205900588 Reference Address #1

Reference Name #2 Vanessa Mayo Reference Email #2
Reference Phone #2 9149605535 Reference Address #2

Reference Name #3 Selina Silva Reference Email #3
Reference Phone #3 7204519146 Reference Address #3

Agree to a background check ☒

Owner Romaine Pacheco

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Notes & Attachments

Lauren Mullenex Resume .docx

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Lauren Mullenex
(303) 345-4845
laurenmullenex@gmail.com

TECHNICAL SKILLS

- ♦ **Cloud Technologies:** Amazon Web Services (EC2, EKS, ECS, EBS, EFS, IAM, CloudFormation, Fargate, S3, Glacier, Route 53, Lambda, RDS, ELB, Auto Scaling, Comprehend, Rekognition, Textract, Macie, Kinesis, CloudWatch, GuardDuty, Control Tower, Redshift, Elasticsearch), Microsoft Azure, Google Cloud Platform, Pivotal Cloud Foundry
- ♦ **Containers:** Kubernetes, Docker, Rancher
- ♦ **Software/Tools:** Jenkins, Git, Maven
- ♦ **Programming/Scripting Languages:** Java, Python, BASH Scripting
- ♦ **Integrated Development Environments:** Eclipse, NetBeans, JDeveloper
- ♦ **Web/Application Servers:** Apache Tomcat, WebLogic, WebSphere
- ♦ **Databases:** MySQL, PostgreSQL, Microsoft SQL Server, Amazon Aurora
- ♦ **Operating Systems:** CentOS, Ubuntu, RHEL, SUSE, Solaris, Windows Server

CERTIFICATIONS

- ♦ **AWS Certified Solutions Architect – Professional**
- ♦ **AWS Certified DevOps Engineer – Professional**
- ♦ **AWS Certified Security – Specialty**
- ♦ **AWS Certified Solutions Architect – Associate**
- ♦ **AWS Certified Developer – Associate**
- ♦ **AWS Certified SysOps Administrator – Associate**
- ♦ **Microsoft Certified: Azure Solutions Architect Expert**

EDUCATION

University of Colorado, Boulder
Bachelor of Arts in Biochemistry, Minor in Chemistry

EXPERIENCE

- | | |
|---|---------------------------------------|
| Solutions Architect
Amazon Web Services | June 2020-Present
Denver, CO |
| <ul style="list-style-type: none">• Shaped the business strategy and delivered innovative technology for enterprise organizations.• Mentored other solutions architects and implemented technical thought leadership groups.• Accelerated cloud adoption as the SME for machine learning and containers.• Exceeded 2020 revenue objectives by 17% and formulated widely adopted sales strategies. | |
| Director of Cloud Architecture
Alfresco Software, Inc. | January 2018-March 2020
Denver, CO |
| <ul style="list-style-type: none">• SME for cloud computing; Led a global team of pre-sales solution engineers for designing, developing, migrating, and deploying highly available, scalable, secure, and fault tolerant systems on multi-cloud platforms.• Provided a leadership role in consulting, pre and post sales activities.• Created a technical solution that was presented at re:Invent 2018 to launch Amazon Textract. | |

- Collaborated with executive leadership team on cloud-native software design, strategy, and roadmaps, in order to accelerate Agile software delivery.
- Utilized Kubernetes to orchestrate the deployment, management, and scaling of Docker containers.
- Created CI/CD pipelines and automated deployments utilizing Terraform and CloudFormation.
- Developed guidelines for PaaS and hybrid deployments and implementation of container technologies.
- Provided thought leadership and expertise in all areas of cloud, when consulting with clients, to ensure critical business KPIs such as uptime, performance, and other SLAs were met.
- Created highly technical architecture diagrams, white papers, demonstrations, proof of concepts, and migration plans for enterprise clients and strategic partners.
- Interfaced with all levels of the organization and translated complex ideas into business-friendly language, by suggesting competitive and innovative technical decisions that affected the business.
- Provided security solutions that align with compliance requirements and industry standards including PCI DSS, HIPAA, and ISO 27001.
- Engaged with product development teams to resolve production issues and developed action plans to continuously improve product reliability and efficiency.
- Analyzed enterprise cloud infrastructures and provided performance improvement recommendations and operational cost control mechanisms.
- Developed and helped drive the cloud computing strategy by maintaining a deep technical knowledge of industry directions and trends.
- Delivered technical deep dive sessions and companywide training on AWS best practices and solutions.

Senior Technical Lead
HCL Technologies/IBM

September 2015-January 2018
Denver, CO

- Provided consulting for deployment, virtualization, and storage inquiries in IBM Cloud.
- Educated enterprise customers on best practices and strategies to migrate current environments to cloud platforms.
- Designed Amazon EC2 instance architecture and deployed applications focusing on high availability, security, and fault tolerance utilizing VPC, Route 53, S3, ELB, Auto Scaling, RDS, DynamoDB, SQS, and CloudWatch.
- Set up AWS Direct Connect and monitored private network connection between AWS to corporate data center and other regions with network latency.
- Utilized CloudWatch to monitor resources such as EC2, RDS, EBS volumes, and DynamoDB.
- Created, maintained, and integrated SSL certificates into AWS ELB, Apache, and Apache Tomcat.
- Provided solution automation and continuous delivery solutions with Build Forge for complex client projects.
- Performed administration, implementation, configuration, and troubleshooting of various IBM Rational applications.
- Created documentation of build and release processes and customer-facing troubleshooting guides.

Oracle Fusion Middleware Support Engineer
Oracle Corporation

November 2014-September 2015
Colorado Springs, CO

- Provided customer support and troubleshooting for Oracle Fusion Middleware installation, patching, upgrade, and configuration issues on heterogeneous environments.

- Analyzed thread and heap dumps to find memory leaks and provide performance tuning recommendations.
- Developed startup and shutdown scripts using WLST and shell scripting.
- Enabled debugging in WebLogic Server and analyzed server logs.
- Deployed WAR, EAR, and J2EE applications in clustered environment utilizing WLST.



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BAC-7028

Contact Information

Contact Name	Allison Duh	Home Address	1320 South Washington Street
Preferred Phone	2406206458	Home City	Denver
Preferred Email	allison.y.duh@gmail.com	Home State	CO
Other Phone		Home Zip	80210
Other Email		County	Denver
DOB		Hispanic or Latino origin or Descent?	No
SSN		Race/Ethnicity	Asian
Gender	Female	Other Ethnicity	
Other Gender		Salutation	

Board Information

Board Name	Denver Asian American Pacific Islander Commission	Other boards or commissions served	
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	Lockheed Martin	Work Address	12257 S Wadsworth Blvd
Position	RF Engineer	Work City	Littleton
Business Phone #	8003875690 Code 11102	Work State	CO
Work Email		Work Zip	80127

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Denver	Special Information	
Danver City Council District No	7		

Education and General Qualifications

Name of High School	Winston Churchill High School	Name of Graduate School	University of Colorado at Boulder
Location of High School	Potomac, Maryland	Location of Graduate School	Boulder, CO
# of Years Attended High school	4	# of Years Attended Graduate School	4
Did you Graduate	Yes	Did you Graduate	Yes

High School

Graduate Major M.S. in Electrical Engineering

Name of College Columbia University in the City of New York
Location of College New York, NY
of Years Attended College 4
Did you Graduate College Yes
Undergrad Major Electrical Engineering

Reference Details

Reference Name #1 Sushlans Rahimizadeh Reference Email #1 sushia.rahimi@gmail.com
Reference Phone #1 (720) 435-7065 Reference Address #1 4332 S Dover Ct, Littleton CO 80123

Reference Name #2 Helen Strnad Reference Email #2 strnadh@gmail.com
Reference Phone #2 +1 (650) 380-5307 Reference Address #2 1020 Kent St, apt 112, Boulder, CO

Reference Name #3 Mindy Chen Reference Email #3 mindychen92@gmail.com
Reference Phone #3 +1 (240) 778-4428 Reference Address #3 8501 East Alameda Avenue apt 1124
Denver Colorado 80230

Agree to a background check ☒

Owner Romaine Pacheco

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Notes & Attachments

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Allison Duh

allison.y.duh@gmail.com
(+1)240-620-6458

COMMUNITY, TEACHING, AND VOLUNTEERING EXPERIENCES

Girls Inc. Metro Denver

Adult Volunteer

Denver, CO

September 2020 - Present

- Engaging with middle/high-school students during monthly Eureka!-program workshops to encourage natural curiosities and interests in science
- Tutoring one-on-one with students in math and personal narrative for scholarship assignments

Women in ECEE Group at CU-Boulder

Lead Organizer

Boulder, CO

August 2016 - June 2018

- Organize workshops and host speakers on personal and professional skills development
- Create space and discussion among department students for mentorship, academic enrichment, and leveraging of resources available to students and faculty

CU Science Discovery

Instructor

Boulder, CO

June 2016, June 2017, July 2020

- LEGO Mindstorm Robotics: Taught programming to middle-school-aged students from the Boulder area and the North Denver Skinner Middle School SAFE engineering program using LABVIEW-based Lego EV3 robots
- Electromagnetics and Sparkfun MakerSpace: Taught students principles of circuitry and electromagnetism through hands-on modules and breadboarding

Columbia University Engineers Without Borders (EWB)

New York, NY

Uganda Program, Program Liaison

Jan - July 2013

- Directed planning of project goals, maintained obligations to project partners and secured funding in partnership with program manager
- Spoke on behalf of program at external PR presentations, campus-wide events and executive board meetings

Uganda Program, Multi-Functional Platform (MFP) Team Co-Technical Lead

Dec 2011 - Dec 2012

- Oversaw planning, design and execution of continued implementation of the MFP Pilot Program and transition from Listeroid engine to Changfa
- Collaborated with Ugandan NGO field office to improve ability of MFP to bring profit through value-addition to rural Ugandan agricultural communities

EWB-USA North East Training Workshop Co-Coordinator

March - Nov 2011

- Directed the overall vision and personality of the annual technical training workshop which drew an attendance of 400 people and generated \$19k of profit
- Directed and integrated the individual efforts of 60 students in 5 sub-committees

Executive Board, Events and Programming Chair

Dec 2010 - Nov 2011

- Initiate and coordinate chapter events and relations with nearby chapters

SKILLS + ABILITIES

Documentation and Communication: LaTeX, Microsoft Office, Technical Writing, Git

RF Testing Equipment and API: Vector network analyzers, spectrum analyzers, signal generators, oscilloscopes, power sensor and meters, Maury source/load-tuners, 0.15um-pitch MMIC probes, LabVIEW

CAD Software and Electromagnetic Simulations: Keysight Advanced Design Software, Momentum EM, AXIEM EM, NI/AWR Microwave Office, ANSYS HFSS, FEKO, Cadence, Autodesk, LabVIEW, Simulink

Computation and Coding: MATLAB, Mathematica, Python, Java, Arduino

Manufacturing: LPKF Protomat PCB Mill, soldering, mechanical metal and wood machining proficiency

Language Fluency: Native English, heritage/conversational Chinese, conversational German, basic Spanish

PROFESSIONAL EXPERIENCE

Lockheed Martin Space
Radio Frequency Engineer

Littleton, CO
January 2020 - Present

- Developing Simulink and MATLAB programs for receiver noise cancellation and demodulation functions
- Writing and developing documentation for flight production processes, meeting design and production project timelines as Certified Principle Engineer Delegate for OPIR MRT and PSK transmitter and receiver boxes
- Developing test information sheets for communications and tracking system of Human Lander System proposal project following Agile practice in Jira (LM internal stretch assignment)
- Previous internal stretch assignments include project engineering task tracking and team management

Microwave & RF Research Group

Graduate Research Assistant with Dr. Zoya Popović

Boulder, CO
August 2015 - Present

- Researched load-adaptable and wide-band PA design using varactor or transistor switching devices, for applications with shifting input impedances such as phased RF-front ends, medical ablation devices, and laser cavities.
- Designed, machined, and assembled hybrid packaged GaN hybrid amplifier circuits, built and calibrated RF probe stations and test benches; Assembled and scripted automated test benches and data analysis
- Tested high-power RF amplifiers for DC and RF efficiency performance, with variable load provided by Maury tuners
- Communicated methods and results to larger RF community through publications and conference presentations

EDUCATION

University of Colorado
Master of Science in Electrical Engineering

Boulder, CO
Aug 2015 - Dec 2018

Columbia University
Bachelor of Science in Electrical Engineering

New York, NY
Aug 2010 - May 2014

AWARDS AND HONORS

Lockheed Martin Allies in Action Team Award (2020), NSF Graduate Research Fellowship, Honorable Mention Awardee (2017), University of Colorado ECEE Department Community Development Award (2017, 2018), College of Engineering Deans Graduate Fellowship (2015-2016), Congress Bundestag Youth Exchange Fellowship (Germany, 2014-2015)



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BAC-7034

Contact Information

Contact Name	Patrick Warwick-Diaz	Home Address	2718 Florence Street
Preferred Phone	(303) 513-3648	Home City	Denver
Preferred Email	jp.warwickdiaz@gmail.com	Home State	CO
Other Phone		Home Zip	80238
Other Email		County	Denver
DOB		Hispanic or Latino origin or Descent?	No
SSN		Race/Ethnicity	Asian
Gender	Male	Other Ethnicity	
Other Gender		Salutation	Mr.

Board Information

Board Name	Denver Asian American Pacific Islander Commission	Other boards or commissions served	
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	Colorado Department of Law	Work Address	1300 Broadway, 10th Floor
Position	Assistant Attorney General	Work City	Denver
Business Phone #	(720) 508-6000	Work State	CO
Work Email		Work Zip	80203

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Denver	Special Information	
Denver City Council District No	8		

Education and General Qualifications

Name of High School	Gateway High School	Name of Graduate School	Northeastern University School of Law
Location of High School	Aurora, CO	Location of Graduate School	Boston, MA
# of Years Attended High school	4	# of Years Attended Graduate School	3
Did you Graduate	Yes	Did you Graduate	Yes

High School

Graduate Major Law (Juris Doctorate)

Name of College Metropolitan State University of Denver
 Location of College Denver, CO
 # of Years Attended College 3
 Did you Graduate College Yes
 Undergrad Major Behavioral Science

Reference Details

Reference Name #1 Brian Brown Reference Email #1 brian.brown@colorado.edu
 Reference Phone #1 (303) 515-1523 Reference Address #1 1050 Regent Drive, Boulder, CO 80309

Reference Name #2 David Powell Reference Email #2 david.powell@coag.gov
 Reference Phone #2 (720) 508-6165 Reference Address #2 1300 Broadway, 6th Floor, Denver, CO 80203

Reference Name #3 Jacquelynn Rich Fredericks Reference Email #3 jacquelynn.richfredericks@coag.gov
 Reference Phone #3 (720) 508-6603 Reference Address #3 1300 Broadway, 6th Floor, Denver, CO 80203

Agree to a background check ☒

Owner Romaine Pacheco

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Notes & Attachments

Warwick-Diaz Bio.pdf

Warwick-Diaz Resume.pdf

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Patrick Warwick-Diaz has spent his career as a public servant working in the field of higher education. Currently, Patrick serves as an assistant attorney general in the Higher Education Unit of the Colorado Attorney General's Office, where he represents and advises the state's public colleges and universities. Prior to joining the Attorney General's Office, Patrick worked in the Office of University Counsel for the University of Colorado. Before leaving for law school, Patrick served as a police officer at the University of Colorado Boulder campus. Patrick completed his bachelor's degree at Metropolitan State University of Denver while working full-time as a police officer, juggling coursework with his night-shift work schedule.

Patrick's passion for education comes from his family history. Patrick was born in the Philippines and immigrated to the United States as a toddler, graduating from Aurora Public Schools. He saw firsthand the sacrifices his family made for education, and he experienced how education can open doors to new opportunities.

Patrick enjoys sharing this passion for education with anyone and everyone. Patrick also enjoys spending time with his growing family, and relearning the clarinet after nearly twenty years away.



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BAC-7005

Contact Information

Contact Name	Robert Rigonan	Home Address	1975 19th Street, Apt 3049
Preferred Phone	619-876-7086	Home City	Denver
Preferred Email	rvrigonan@gmail.com	Home State	CO
Other Phone		Home Zip	80202
Other Email		County	Denver
DOB	[REDACTED]	Hispanic or Latino origin or Descent?	No
SSN	[REDACTED]	Race/Ethnicity	Asian
Gender	Male	Other Ethnicity	
Other Gender		Salutation	Mr.

Board Information

Board Name	Denver Asian American Pacific Islander Commission	Other boards or commissions served
Status	New	Resigned
Term Start Date		
Term End Date		

Work Information

Employer	The Wilderness Society	Work Address	1660 Wynkoop Street, Ste. 1150
Position	Associate Attorney	Work City	Denver
Business Phone #	3038031760	Work State	CO
Work Email	rrigonan@tws.org	Work Zip	80202

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Denver	Special Information	
Denver City Council District No	9		

Education and General Qualifications

Name of High School		Name of Graduate School	University of Colorado Law School
Location of High School		Location of Graduate School	Boulder, CO
# of Years Attended High school		# of Years Attended Graduate School	3
Did you Graduate		Did you Graduate	Yes

High School

Graduate Major **Juris Doctor (Law)**

Name of College	University of California, Berkeley
Location of College	Berkeley, CA
# of Years Attended College	4
Did you Graduate College	Yes
Undergrad Major	Society and Environment

Reference Details

Reference Name #1	Alison Flint	Reference Email #1	alflin@tw.org
Reference Phone #1	720-647-9491	Reference Address #1	1660 Wynkoop Street, Ste. 1150, Denver, CO 80202

Reference Name #2	Edyael Casaperalta	Reference Email #2	edyael.casaperalta@gmail.com
Reference Phone #2	956-457-6126	Reference Address #2	

Reference Name #3	Scott Skinner-Thompson	Reference Email #3	scott.skinnerthompson@colorado.edu
Reference Phone #3	(303) 735-5294	Reference Address #3	2450 Kittredge Loop Drive Wolf Law Building Room 418 Boulder, CO 80309

Agree to a background check ✓

Owner **Romaine Pacheco**

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Notes & Attachments

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Description

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Robert Valerio Rigonan, Esq.

1975 19th St., Apt. 3049, Denver, CO 80202
(619) 876-7086 • rvrigonan@gmail.com

BAR ADMISSION

State of Colorado, July 2019

EDUCATION

University of Colorado Law School, Boulder, CO

May 2018

Juris Doctor; GPA: 3.249

- Activities: Rothgerber Teaching Fellow, Constitutional Law, Spring 2018
- White Center for the Study of American Constitutional Law, Research Fellow, 2016-2017
- Thomas Tang National Moot Court Competition, Regional Competitor, 2016 & 2017

University of Nevada, Las Vegas, Las Vegas, NV

May 2014

Master of Education, Curriculum and Instruction; GPA: 3.7

University of California, Berkeley, Berkeley, CA

May 2012

Bachelor of Science, Society & Environment; Minor: Public Policy; GPA: 3.65

- Activities: San Diego County Regional Airport Authority, Environmental Affairs Intern, Summer 2010
- Lawrence-Berkeley National Laboratory, Student Research Assistant, 2010-2011
- Apple, Inc., Environmental Health and Safety Intern, Summer 2011
- Annie's, Inc., Sustainability Intern, 2011-2012

EXPERIENCE

The Wilderness Society, Denver, CO

July 2019 - Present

Associate Attorney

- Participate in a team aiming to increase community-led conservation and equity work at TWS
- Author technical comments and administrative appeals; conduct legal research for key defense campaigns
- Serve on the Equity Advisory Committee; recruit and supervise law clerks and externs

Colorado Judicial Department, Centennial, CO

May 2018 - July 2019

Judicial Law Clerk for the Honorable Elizabeth Weishaupl

- Drafted judicial orders for substantive motions, evidentiary issues, and county court appeals
- Observed and documented results from court proceedings; tracked and prioritized pending motions
- Supervised judicial interns and fellows by providing feedback, delegating work, and tracking progress

Environmental Defense Fund, Boulder, CO

Spring 2018

Legal and Regulatory Intern

- Provided support for environmental litigation; monitored federal policy, legislation, and regulatory actions

Environmental Protection Agency, Fuels Enforcement Branch, Denver, CO

Fall 2017

Legal Extern

- Researched and analyzed the requirements under the Federal Renewable Fuel Standard
- Conducted legal research related to environmental policy development and regulatory enforcement

Natural Resources Defense Council, Santa Monica, CA

Summer 2017

Legal Intern

- Wrote legal and policy analyses for NRDC's environmental justice, air pollution, and wildlife attorneys
- Created oil and gas law curriculum for community groups; drafted language for community plans in LA
- Summarized Federal and Texas state Clean Air Act Title V requirements for supervising attorneys

Colorado Court of Appeals, Denver, CO

Spring 2017

Extern for the Honorable Rebecca Freyre

- Drafted predisposition memoranda, judicial opinions, and research memoranda on civil and criminal matters

Colorado State Public Defenders Office, Boulder, CO

Summer 2016

Summer Intern

- Researched legal issues and drafted motions; interviewed clients; and supported investigations

Teach for America, Las Vegas, NV

June 2012 - June 2015

Corps Member, Department Chair, and Teacher

- Instructed over 165 students in science; and supervised a team of 8 teachers as science department chair



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BAC-7095

Contact Information

Contact Name	Siriwan Lumlerst	Home Address	99 S. Broadway St. #271
Preferred Phone	720-628-6644	Home City	Denver
Preferred Email	salumlerst@gmail.com	Home State	CO
Other Phone		Home Zip	80209
Other Email	salumlerst@gmail.com	County	Denver
DOB	[REDACTED]	Hispanic or Latino origin or Descent?	No
SSN	[REDACTED]	Race/Ethnicity	Asian
Gender	Female	Other Ethnicity	
Other Gender		Salutation	Ms.

Board Information

Board Name	Denver Asian American Pacific Islander Commission	Other boards or commissions served	
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	Partners Group AG	Work Address	1200 Entrepreneurial Drive
Position	Proposal Specialist	Work City	Broomfield
Business Phone #	(303) 606-3600	Work State	CO
Work Email		Work Zip	80021

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Denver	Special Information	
Denver City Council District No	7		

Education and General Qualifications

Name of High School	Standley Lake High School	Name of Graduate School	University of Denver Josef Korbel School of International Studies
Location of High School	Westminster	Location of Graduate School	Denver, CO
# of Years Attended High school	4	# of Years Attended Graduate School	2
Did you Graduate	Yes	Did you Graduate	Yes

High School

Graduate Major International Security

Name of College University of Colorado at Denver
 Location of College Denver, CO
 # of Years Attended College 4
 Did you Graduate College Yes
 Undergrad Major Communication and Political Science

Reference Details

Reference Name #1 Tarika Cefkin Reference Email #1 tarika@nathanyipfoundation.org
 Reference Phone #1 303-931-7695 Reference Address #1

Reference Name #2 Monica Ward Reference Email #2 wardmonica@yahoo.com
 Reference Phone #2 720-982-4144 Reference Address #2

Reference Name #3 Marla Getto Reference Email #3 mgetto37@gmail.com
 Reference Phone #3 720-251-1215 Reference Address #3

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Owner Romaine Pacheco

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Notes & Attachments

ALumlerst_Resume_2021.docx

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ANNIE LUMLERST

(720) 626-6644 | salumlerst@gmail.com
www.linkedin.com/in/siriwanlumlerst
99 S. Broadway #271, Denver, CO 80209

OBJECTIVE AND KEY SKILLS

A reliable, resourceful and detail-oriented critical thinker, who is seeking to apply professional experiences and skills in a business development position, specifically as a proposal writer.

- Strong communication skills (written and verbal)
- Exceptional presentation and public speaking
- Ability to develop strong and long-lasting business relationships
- Ability to quickly learn process and procedures with great adaptability
- Advanced proficiency in data collection, organization, manipulation, and analysis
- Advanced proficiency in Microsoft Office (Excel, Word, PowerPoint, and Outlook)

WORK EXPERIENCE

Partners-Group AG – Proposal Specialist

09/2019 – Current

- Write compelling proposals to fundraise for flagship infrastructure funds launched by the Firm, with ticket sizes ranging from USD 50 million to USD 3 billion - winning proposals to date totals over USD 400m from institutional investors globally
- Manage the RFP/RFI process from start to completion by collaborating with key input providers from over 15 different teams, located in 20 offices globally
- Gather and interpret investment-level, firm-level and historical data to compose customized content for client pitches
- Create PowerPoint pitch books for the Direct Sales team for multiple flagship funds for fundraising purposes
- Review, edit and finalize proposals for other team members, demonstrating a strong ability to collaborate with colleagues in different time zones and of whom are from different cultural backgrounds
- Participated in the construction of the Diversity & Inclusion DDQ, a document regarding the Firm's Diversity & Inclusion policies and procedures, that will be distributed and referenced for future RFPs/RFIs

Promontory Financial Group, LLC. – Financial Analyst II

08/2017 – 08/2019

- Collected, organized, and analyzed large financial data to identify patterns resembling money-laundering methods
- Collaborated with team members to investigative complex cases involving international fraud schemes
- Provided guidance on project policies
- Conducted thorough open source due diligence on subjects and related entities
- Filed Suspicious Activity Reports (SAR) with the Financial Crime Enforcement Network

- (FinCEN) from gathered intelligence
- Collected bulk financial intelligence to file Law Enforcement Referrals with FinCEN
- Participated in pilot programs to develop / roll-out new policies and procedures
- Efficiently and accurately investigated and adjudicated 10-15 cases per day
- Conducted training for visiting corporate personnel and new analysts
- Worked multiple work-streams on an as-need basis based on production goals
- Maintained a consistent passing QA score of 90% or higher

USI CO, LLC. – Proposal & Data Analyst

01/2015 – 09/2016

- Produced RFPs for the regional business development team
- Produced, reviewed, and edited marketing presentations (visuals, graphs, etc.) for the sales team
- Assisted account management team with contract negotiation, review, and processing
- Produced financial reports for >30 regional clients regarding budgeting, strategic planning, and financial forecasting
- Managed bidding process for annual account renewals (delivered RFPs, organized bids, presented marketing results to account management team and clients)
- Analyzed large sets of financial data collected and organized from 10+ sources
- Developed, implemented, and acted as regional point-of-contact for new client on-boarding process

EDUCATION

Josef Korbel School of International Studies, University of Denver

08/2014 – 06/2016

Master of Arts: International Security Concentration: Homeland Security

University of Colorado Denver

08/2010 – 06/2012

Bachelor of Arts: Political Science and Corporate Communications, Cum Laude

REFERENCES

Upon request



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BAC-7093

Contact Information

Contact Name	Phoummasone Laychaypha	Home Address	6790 E Cedar Ave Apt 206
Preferred Phone	303-374-4218	Home City	Denver
Preferred Email	pjlaychaypha@gmail.com	Home State	CO
Other Phone		Home Zip	80224
Other Email	johnny.laychaypha@schwab.com	County	Denver
DOB	[REDACTED]	Hispanic or Latino origin or Descent?	No
SSN	[REDACTED]	Race/Ethnicity	Asian
Gender	Male	Other Ethnicity	
Other Gender		Salutation	Mr.

Board Information

Board Name	Denver Asian American Pacific Islander Commission	Other boards or commissions served	
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	Charles Schwab	Work Address	9800 Schwab Way
Position	Senior Manager, Product Management/Marketing	Work City	Lone Tree
Business Phone #	925-214-4950	Work State	CO
Work Email		Work Zip	80124

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Denver	Special Information	
Denver City Council District No	5		

Education and General Qualifications

Name of High School	Standley Lake High School	Name of Graduate School	
Location of High School	Westminster, CO	Location of Graduate School	
# of Years Attended High school	4	# of Years Attended Graduate School	

3/8/2021

BAC-7093 - Salesforce - Performance Edition

Did you Graduate
High School

Yes

Did you Graduate

Graduate Major

Name of College University of Colorado Boulder

Location of College Boulder, CO

of Years Attended
College 4

Did you Graduate
College Yes

Undergrad Major Economics

Reference Details

Reference Name #1 Jessica Hatton

Reference Email #1 jessica.hatton@schwab.com

Reference Phone #1 630-699-5750

Reference Address #1

Reference Name #2 Matt Gill

Reference Email #2 matthew.gill@schwab.com

Reference Phone #2 803-338-0048

Reference Address #2

Reference Name #3

Reference Email #3

Reference Phone #3

Reference Address #3

Agree to a
background check ☒

Owner Romaine Pacheco

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Notes & Attachments

Johnny Laychaypha resume March 2021.pdf

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P. Johnny Laychaypha

303-374-4218 | pjlachaypha@gmail.com | 6790 E. Cedar Ave Apt 206, Denver, CO 80224

Senior Manager, Product Management/Marketing
Charles Schwab & Co Inc., Lone Tree, CO

October 2020 – Present

Product Manager and subject matter expert for Schwab Executive Services, a white-glove wealth management experience for the executive level employees of Schwab's corporate clients. I am responsible for overseeing the quality and integrity of the offer.

- Design product vision to enhance the client experience and ensure consistency among the various lines of business. Communicate vision to key stakeholders and enable sales representatives to effectively position the offer to corporate clients.
- Facilitate cross organizational collaboration with marketing, sales, and compliance across three lines of business (Stock Plan Services, Retirement Services and Compliance Solutions) to improve product development.

VP – Assistant Branch Manager
Charles Schwab & Co Inc., Walnut Creek, CA

July 2017 – October 2020

Co-lead one of the largest branches in the Schwab Branch Network composed of 28 financial professionals in various sales and support roles. I drive business results by supporting Financial Consultants, Financial Consultant Partners and Associate Financial Consultants with executing their business goals.

- Communicated and reinforced expectations on key performance indicators for team members through ongoing coaching. Working closely with each member of the team to enhance their ability to engage with clients, identify needs and position appropriate solutions. The Branch generated \$356.2M in net asset flows and \$339.3M in 2020.
- Developing talent bench strength through individual coaching plans for newer team members with a focus on enhancing practice management skills, sales process and wealth management planning conversations. Promoted 4 individuals to VP, Financial Consultants throughout 2018-2020.
- Design and implement overall branch marketing plan to drive client engagement through local events. In 2020, I helped execute 103 events drawing over 2,600 client and prospects.

Senior Team Manager
Charles Schwab & Co Inc., Lone Tree, CO

April 2014 – July 2017

Lead team of financial services professionals on both Regional Trading team (2014-2016) and Financial Consultant Academy (2016-2017). This is a structured placement program designed to cultivate talent bench strength for Schwab Retail Branches. Successful graduates are placed in Charles Schwab Branches as Associate Financial Consultants or Financial Consultant Partners.

- Articulated Schwab mission and purpose to newly hired Schwab professionals. Worked closely with my direct reports on their individual development plans to enhance employee engagement and drive business results. This ensured that I was delivering top talent to the Branch Network with the successful placement of 12 FC Academy Graduates in 2017.
- Developed the knowledge and skill of representatives to resolve client service needs and identify opportunities to deepen relationships. In 2016, my team was ranked in the top five among Denver teams in lead generation.

Registered Representative
Charles Schwab & Co Inc., Lone Tree, CO

February 2010 – April 2014

Answered in-bound trading calls from clients and resolved any immediate needs or issues.

- Developed and refined ability to connect and engage clients in consultative conversations to identify additional opportunities to deepen client relationships. Top results in call management metrics and lead generation.

Education, Certifications & other Leadership Experience

May 2009

University of Colorado at Boulder, BA in Economics

Certificate in Leadership Studies through the Presidents Leadership Class

Series 7, 63, 66, 9, 10

California Life and Health Insurance

National Co-Chair, Schwab PRIDE Employee Resource Group

February 2017 – March 2020

Co-Chair, Denver Chapter, Schwab PRIDE Employee Resource Group

October 2013-December 2016

Recognition

Schwab Key Contributor Award recipient 2012, 2013, 2014, 2015, 2016, 2018

2013 Schwab Chairman's Club Award recipient



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BAC-7096

Contact Information

Contact Name	Kimberly Phu	Home Address	10957 Ammons St.
Preferred Phone	3039173600	Home City	Westminster
Preferred Email	phu.kimberly@gmail.com	Home State	CO
Other Phone		Home Zip	80021
Other Email		County	Jefferson
DOB		Hispanic or Latino origin or Descent?	No
SSN		Race/Ethnicity	Asian
Gender	Female	Other Ethnicity	
Other Gender		Salutation	

Board Information

Board Name	Denver Asian American Pacific Islander Commission	Other boards or commissions served	
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	Colorado Health Institute	Work Address	1999 Broadway, Suite 600
Position	Research Analyst	Work City	Denver
Business Phone #	303.831.4200	Work State	CO
Work Email		Work Zip	80202

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Jefferson	Special Information	
Denver City Council District No	N/A		

Education and General Qualifications

Name of High School	Thornton High School	Name of Graduate School	Colorado School of Public Health at the Anschutz Medical Campus
Location of High School	Thornton, CO	Location of Graduate School	Aurora, Colorado
# of Years Attended High school	4	# of Years Attended Graduate School	2
Did you Graduate	Yes	Did you Graduate	Yes

High School

Graduate Major Public Health - Health Systems,
Management and Policy

Name of College University of Colorado at Boulder
Location of College Boulder, CO
of Years Attended College 4
Did you Graduate College Yes
Undergrad Major Integrative Physiology/Ecology and
Evolutionary Biology

Reference Details

Reference Name #1 Cathy Demahy Reference Email #1
Reference Phone #1 3036667560 Reference Address #1

Reference Name #2 Jeanette Sena Reference Email #2
Reference Phone #2 480-430-5758 Reference Address #2

Reference Name #3 Keeli McGrath Reference Email #3
Reference Phone #3 7202023707 Reference Address #3

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Notes & Attachments

Phu, Kimberly - Resume - 2021.pdf

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KIMBERLY PHU, MPH

10957 Ammons St, Westminster, CO 80021

303-917-3600

Phu.Kimberly@gmail.com

www.linkedin.com/in/kimberly-phu

EDUCATION

Master of Public Health | Colorado School of Public Health, Anschutz Medical Campus

AUGUST 2018 – MAY 2020

- Concentration in Health Systems, Management and Policy
- 4.0 GPA
- Delta Omega National Honorary Society in Public Health; Member, Alpha Upsilon Chapter

Bachelor of Arts, Integrative Physiology and Ecology & Evolutionary Biology | University of Colorado at Boulder

AUGUST 2010 – MAY 2014

- Double major in Integrative Physiology and Ecology & Evolutionary Biology
- Member of Miramontes Arts & Science Program
- Miramontes Arts & Science Program scholarship recipient
- Dean's List, Spring 2014

EXPERIENCE

Colorado Health Institute | Denver, CO

RESEARCH ANALYST | SEP 2020 - PRESENT

- Provide project support including data analysis, research, and project management
- Work with a variety of stakeholders and clients across sectors, including non-profit, government, and associations
- Focus areas include public health, health care, and behavioral health

Flatiron Internal Medicine | Louisville, CO

PRN EMPLOYEE | AUG 2020 – DEC 2020

- Monitor clinical quality measures to improve patient outcomes and resolve gaps in care
- Assist in project management and website maintenance, as needed

CLINICAL QUALITY IMPROVEMENT MANAGER | APRIL 2018 – AUG 2020

(REHIRE: PREVIOUSLY FRONT OFFICE COORDINATOR | JULY 2016 – NOV 2016)

- Monitor clinical quality measures to improve patient outcomes and resolve gaps in care
- Project management and oversight of practice's participation in practice transformation and quality improvement initiatives, including national-level and state-funded research projects and improving health information exchange
- Promote integration of behavioral health into primary care, including creating care collaborations with behavioral health facilities and monitoring referral processes
- Improve patient retention through recall system, creating mailers and maintaining practice website via WordPress

Broomfield FISH | Broomfield, CO

PUBLIC HEALTH INTERN – EVALUATION (CAPSTONE PROJECT) | JAN 2020 – MAY 2020

- Develop a plan for process evaluation of a pilot program recently implemented in the community to improve housing stability
- Engage local community partners and key stakeholders in evaluation process
- Develop a survey and interview guide to be administered to clients to evaluate potential areas of performance and quality improvement

Broomfield Early Childhood Council & Broomfield FISH | Broomfield, CO

PUBLIC HEALTH INTERN (PRACTICUM) | JUNE 2019 – AUG 2019

- Research mental health services within the community to determine gaps in services and care
- Engage community agencies to create more meaningful, collaborative partnerships
- Collaborate with stakeholders to address housing, behavioral health, and youth substance abuse prevention
- Develop implementation plan for Assuring Better Child Health and Development (ABCD) referral processes and partnerships within Broomfield

Medical Group Management Association (MGMA) | Englewood, CO

JUNIOR DATA ANALYST | NOV 2016 – APRIL 2018

- Edit and verify data on returned survey questionnaires used to produce nationally recognized healthcare benchmark data
- Within six months of hire date, became project manager of the "Management and Staff Compensation" survey, including overseeing questionnaire development, collection of data, data editing processes, and production of online reporting tool and printed report
- Increased survey participation in 2017 and 2018 via development of marketing campaigns through Eloqua and inter-department collaborations
- Provide customer support for survey and data product inquiries, including developing and distributing educational materials and attending conferences
- Audit and update process documentation for department

VOLUNTEER EXPERIENCE

- Former Volunteer Committee member at Medical Group Management Association, promoting and coordinating staff volunteer opportunities.
- COVID-19 Mask Assessment Volunteer for Tricounty Health Department (Aug 2020 – Present).



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BAC-6825

Contact Information

Contact Name	Mike Hoa Nguyen	Home Address	2450 S. University Blvd. Apt. 405
Preferred Phone	408-462-1469	Home City	Denver
Preferred Email	nguyen.mike@gmail.com	Home State	CO
Other Phone		Home Zip	80210
Other Email		County	Denver
DOB		Hispanic or Latino origin or Descent?	No
SSN		Race/Ethnicity	Asian
Gender	Male	Other Ethnicity	
Other Gender		Salutation	Dr.

Board Information

Board Name	Denver Asian American Pacific Islander Commission	Other boards or commissions served	Denver Asian American Pacific Islander Commission
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	University of Denver	Work Address	1999 E. Evans Ave., KRH 358
Position	Assistant Professor	Work City	Denver
Business Phone #	303-871-7676	Work State	CO
Work Email	mike.nguyen@du.edu	Work Zip	80208

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Denver	Special Information	
Denver City Council District No	6		

Education and General Qualifications

Name of High School		Name of Graduate School	University of California, Los Angeles
Location of High School		Location of Graduate School	Los Angeles, CA
# of Years Attended High school		# of Years Attended Graduate School	6
Did you Graduate		Did you Graduate	Yes

High School

Graduate Major

Name of College University of California, Berkeley
Location of College Berkeley, CA
of Years Attended College 4
Did you Graduate College Yes
Undergrad Major

Reference Details

Reference Name #1 Reference Email #1
Reference Phone #1 Reference Address #1

Reference Name #2 Reference Email #2
Reference Phone #2 Reference Address #2

Reference Name #3 Reference Email #3
Reference Phone #3 Reference Address #3

Agree to a background check ☒

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Notes & Attachments

Mike Hoa Nguyen - CV.pdf

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MIKE HOA NGUYEN, PhD

University of Denver
Morgridge College of Education
Department of Higher Education
363 Ruffatto Hall | 408-531-7188 | mike.nguyen@du.edu
<http://portfolio.du.edu/Mike.Hoa.Nguyen/>

EDUCATION

Ph.D., Education University of California, Los Angeles Certificate/Concentration: Asian American Studies	2019
M.A., Education University of California, Los Angeles	2014
B.A., American Studies University of California, Berkeley Minor: Asian American Studies	2005

AREAS OF SPECIALIZATION

Postsecondary Education; Minority-Serving Institutions; Community Colleges; Affirmative Action; Race, Diversity, & Campus Climate; Funding Models; Asian American & Pacific Islanders

ACADEMIC & PROFESSIONAL EXPERIENCE

Biden-Harris Campaign <i>Education Policy Committee Volunteer</i>	2020
University of Denver, Denver, CO Morgridge College of Education <i>Assistant Professor</i>	2019 – Present
California State University, Dominguez Hills, Carson, CA Asian Pacific Studies Program <i>Instructor</i>	2018
University of California, Los Angeles, Los Angeles, CA Office of the Vice Provost (IAC) Office for Research and Civic Engagement (Division of Social Sciences) Graduate School of Education and Information Studies (IGE) Asian American Studies Center <i>Graduate Student Researcher</i>	2013 – 2019
Office of U.S. Congressman Michael M. Honda, San Jose, CA <i>Deputy District Director (senior policy advisor)</i>	2007 – 2013

Connexus, Mountain View, CA
Associate Account Manager

2006 – 2007

De Anza College, Cupertino, CA
Department of Intercultural and International Affairs
Asian Pacific American Leadership Institute
Program Associate

2005 – 2006

PUBLICATIONS

Peer-Reviewed Journal Articles

Nguyen, M.H., Espinoza, K.J., Gogue, D.T.L., Dong, D.M. (Accepted). AANAPISIs in Context and Practice: Strategies for Serving Asian Pacific Islander Desi American Students. *About Campus*.

Nguyen, M.H., Chang, C., Kim, V., Gutierrez, R.A., Le, A., Dumas, D., & Teranishi, R. (2020). Asian Americans, Admissions, College Choice: An Empirical Test of Claims of Harm Used in Federal Investigations. *Educational Researcher*.

Nguyen, M.H. (2020). Asian American and Native American Pacific Islander Serving Institutions (AANAPISIs): Serving and Advocating for the Educational Needs of Southeast Asian American Students. *Journal of Southeast Asian American Education and Advancement*.

Nguyen, B. & Nguyen, M.H. (2020). Extending cultural mismatch theory: In consideration of race/ethnicity. *International Studies in Sociology of Education*.

Nguyen, M.H., Chan, J., Nguyen, B., Teranishi, R. (2018) Beyond compositional diversity: Examining the campus climate experiences of AAPIs. *Journal of Diversity in Higher Education*, 11(4), 484-501.

Nguyen, T.H., Nguyen, B., Nguyen, M.H., Gasman, M., & Conrad, C. (2018) Inviting "Other" into the Circle: An In-depth Case Study of an Asian American, Native American and Pacific Islander Serving Institution's Efforts to Provide Academic and Social Justice Programming for Asian American and Pacific Islanders. *Review of Higher Education*. 41(1), 327-363.

Chang, M.J., Nguyen, M.H., & Chandler, K. (2016). Can Data Disaggregation Resolve Blind Spots in Policy Making?: Examining a Case for Native Hawaiians. *AAPi Nexus Journal*, 13(1/2), 297-320.

Nguyen, B., Nguyen, M.H., & Nguyen, T.K. (2014) Advancing the Asian American and Pacific Islander Data Quality Campaign: Data Disaggregation Policy and Practice. *Harvard Asian American Policy Review*, 24, 55-67.

Book Chapters & Monographs

Omi, M., Nguyen, M.H., Chan, J. (2020). Panethnicity and ethnic heterogeneity: The politics of lumping and disaggregating Asian Americans and Pacific Islanders in educational policy. In R.T. Teranishi, B. Nguyen, C. Alcantar, & E. Curammeng (Eds.), *Measuring race: Why*

disaggregating data matters for addressing educational inequality (pp. 46-66). New York, NY: Teachers College Press.

Nguyen, M.H., Bacani, K., Tran, P.H., Hua, J., Khuu, T., Wong, M. (2018). Living-Learning Communities: The Benefits and Best Practices for Serving APIIDA Students. *NASPA Knowledge Community Conference Publication*, 17-19.

Bacani, K., Wong, K., Kim, A., Wong, N., Kim, A., Wu, L., Nguyen, M.H. (2017). APIKC Legacy Project 1.0 (2010) and APIKC Impact Survey (2016). *NASPA Knowledge Community Conference Publication*, 16-18.

Policy Reports & Briefs

Nguyen, M.H., Espinoza, K.J., Gogue, D.T.L., Dong, D.M. (2020). *Looking to the Next Decade: Strengthening Asian American and Native American Pacific Islander Serving Institutions through Policy and Practice*. Washington, DC: National Council of Asian Pacific Americans.

Nguyen, M.H., Chang, C.Y., Teranishi, R.T. (2020). *Debunking Myths and Misinformation: Testing Claims of Harm in Federal Investigations*. Los Angeles, CA: National Commission for Asian American and Pacific Islander Research in Education.

Brief for 678 Social Scientists and Scholars on College Access, Asian American Studies, and Race as Amici Curiae Supporting Defendant-Appellee, SFFA, Inc. v. President and Fellows of Harvard College, No. 19-2005 (1st Cir. May 21, 2020).

Chang, C.Y., Nguyen, M.H., Ramon, A.C., Sargent, A. (2018). *In Their Own Words: A Qualitative Understanding of Campus Racial Climate Among Ethnic Minority Undergraduates at UCLA*. Los Angeles, CA: UCLA Office of Research and Civic Engagement.

Nguyen, B., Alcantar, C., Curammeng, E., Hernandez, E., Kim, V., Paredes, A., Freeman, R., Nguyen, M.H., Teranishi, R.T. (2017). *The Racial Heterogeneity Project: Implications for Educational Research, Practice, and Policy*. Los Angeles, CA: UCLA Institute for Immigration, Globalization, and Education.

Nguyen, B., Nguyen, M.H., Chan, J. & Teranishi, R. (2016). *The Racialized Experiences of AAPI Students: An Examination of Campus Racial Climate at UCLA*. Los Angeles, CA: National Commission for Asian American and Pacific Islander Research in Education.

Nguyen, B., Nguyen, M.H., Teranishi, R. & Hune, S. (2015). *The Hidden Academic Opportunity Gap Among AAPIs: What Disaggregated Data Reveals in Washington State*. Los Angeles, CA: National Commission for Asian American and Pacific Islander Research in Education.

Chang, M.J., Chandler, K., & Nguyen, M.H. (2015). *Leadership Development Program for Higher Education (LDPHE): Participants' Job Mobility*. Los Angeles, CA: Leadership Education for Asian Pacifics.

Teranishi, R., Martin, M., Bordoloi-Pazich, L., Alcantar, C., Nguyen, B., Curammeng, E., Nguyen,



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BAC-6828

Contact Information

Contact Name	Riyaz Gayasaddin	Home Address	1240 W 6th Street
Preferred Phone	2704017554	Home City	Loveland
Preferred Email	rgayasaddin@gmail.com	Home State	CO
Other Phone		Home Zip	80537
Other Email		County	Larimer
DOB	[REDACTED]	Hispanic or Latino origin or Descent?	No
SSN	[REDACTED]	Race/Ethnicity	Asian
Gender	Male	Other Ethnicity	
Other Gender		Salutation	Mr.

Board Information

Board Name	Denver Asian American Pacific Islander Commission	Other boards or commissions served	
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	Camelback Ventures	Work Address	812 Andrew Higgins Blvd Third Floor
Position	Vice President, Program and Talent	Work City	New Orleans
Business Phone #	215-341-1601	Work State	LA
Work Email		Work Zip	70130

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Larimer	Special Information	
Denver City Council District No	N/A		

Education and General Qualifications

Name of High School		Name of Graduate School	
Location of High School		Location of Graduate School	
# of Years Attended High school		# of Years Attended Graduate School	
Did you Graduate		Did you Graduate	

High School

Graduate Major

Name of College

Location of College

of Years Attended
CollegeDid you Graduate
College

Undergrad Major

Reference Details

Reference Name #1

Reference Email #1

Reference Phone #1

Reference Address #1

Reference Name #2

Reference Email #2

Reference Phone #2

Reference Address #2

Reference Name #3

Reference Email #3

Reference Phone #3

Reference Address #3

Agree to a
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Owner Romaine Pacheco

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Notes & AttachmentsRiyazGayasaddIn_Resume.pdf

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Riyaz Gayasaddin

rgayasaddin@gmail.com

1240 West 6th Street, Loveland, CO 80537

(270) 401-7554

EDUCATION

New Leaders for New Schools, <i>Baltimore, MD</i> Certification in Administration and Supervision	May 2015
The Johns Hopkins University, <i>Baltimore, MD</i> Master of Arts in Teaching - Secondary Science	May 2010 Cumulative GPA: 4.0/4.0
Macalester College, <i>Saint Paul, MN</i> Bachelors of Arts – Chemistry	May 2008 Cumulative GPA: 3.64/4.0

PROFESSIONAL AND LEADERSHIP EXPERIENCE

Camelback Ventures - Staff Member, *Remote, Organization based in New Orleans, LA*
Vice President, Program and Talent Summer 2020 - Present

- Provide high-quality, direct management and coaching to program staff to execute programmatic work, including recruitment and selection.
- Align the vision, goals, and resources of the programming team to meet needs of entrepreneurial ecosystem, grant requirements, and evolving organizational strategy.
- Develop systems and practices to support organizational efficacy and efficiency with focus on the programming timeline.
- Lead culture, communication, and development of program team

Director, Design and Adult Development Winter 2019 – Summer 2020

- Build the vision and strategy for the alumni engagement
- Lead the improvement and refinement of the learning experience across the Fellowship portfolios
- Design products and services that will generate earned revenue for the organization
- Ensure outcomes related to diversity, equity, and inclusivity across the Fellowship portfolios are reached
- Engaged with over 80% of alumni over the course of the position

oneTILT – Contractor, *Remote, Organization based in Washington D.C.*
Consultant and Executive Coach Winter 2019 – Present

- Deliver trainings to various partners around the country focused on diversity, equity, and inclusiveness with leaders and in management
- Assist with equity audits, curriculum design, and executive coaching with other partners and organizations

New Leaders Council, *Denver, CO*
2020 Denver Fellow Winter 2020 – Summer 2020

- NLC recruits Fellows from outside traditional power structures and equips them with the skills necessary to be civic leaders in their communities and workplaces.

Teach For India - Staff Member, *Hyderabad, India*
Consultant and Project Lead, The Great Manager Track Summer 2017 – Winter 2018

- Created and led The Great Manager Track for 45+ managers at Teach For India over the course of two fiscal years
- Planned and facilitated an asynchronous course and a 3-day retreat followed by 3-months of intensive coaching, consulting and partnering with 7 different sites across India
- 87% of the participants Strongly Agree or Agree the fellowship increased their knowledge, skills and mindsets related to becoming a stronger manager

Teach For America - Staff Member, *Baltimore, MD*
Managing Director, Leadership Development Summer 2016 – Summer 2017

- Manage and coach a team who work together to support 1,100 teachers and alumni in fostering student leadership
- Increased teacher effectiveness by launching re-designed, competency-based programmatic curriculum for all teachers
- Create experiences, communication systems, and feedback loops with Content Specialists and School Based Mentors, with satisfaction over 73%
- Led strategic planning process for program team; utilized vision documents to support funding requests of \$7.3M
- Managed team to exceed region-wide targets for student achievement, corps culture, & teacher effectiveness, while increasing staff retention from 70% to 100%

Director, Teacher Leadership Development

Summer 2013 – Spring 2016

- Manage and develop three Instructional Coaches that impact over 4,000 students and 150 teachers, with 75% of the teachers strongly agree/agree their coach plays a critical role in their development as a teacher and leader
- Serve on the leadership team responsible for setting the regional vision and executing upon that vision to meet team goals
- Create and innovate systems to manage the student achievement data collected from over 300 teachers

Asian American and Pacific Islander Corps Member Summit Co-Chair

Winter 2014 – Fall 2014

- Planned and executed the first annual Summit with 100 rising 2nd year teachers from around the country
- Recruited and managed five Committee Leads and twenty-five Committee Members
- Attendees response for feeling a part of an AAPI community increased from 3% (pre-Summit) to 85% (post-summit)

Teacher Leadership Development Fellow

Winter 2012 - Summer 2013

- Selected out of a national pool of managers and directors to be one of fifteen fellows in the program
- Developed core management knowledge, skills and mindsets to effectively manage through layers and ensure mission alignment

Corps Member Advisor Coordinator

Summer 2012 & Summer 2013

- Coached over 75 teacher coaches to observe, analyze and debrief classrooms during the TFA Summer Institute training program
- Partnered with senior leadership to problem solve around coaching challenges and increase student achievement at 12 schools sites

Manager, Teacher Leadership Development

Fall 2011 - Spring 2013

- Managed and developed 60 teachers to set vision and achieve results with over 1,500 students
- Inspired corps members to become lifelong advocates for educational equity
- 83% of teachers believed my coaching changed and increased their student impact and achievement (top 10% nationally)

Johns Hopkins University School of Education, Remote, School based in Baltimore, MD

Academic Advisor

Summer 2015 - Present

- Provide academic and career advising to over 70 Masters of Science in Education students
- Assess needs for services from, and refer students to other support resources on campus
- 81% of advisees strongly agreed the advising they received was critical to their success

Instructor (Adjunct Faculty)

Summer 2018 – Spring 2019

- Develop and foster a course culture that is supportive and responsive
- Provide meaningful and constructive feedback on course assessments
- Assess needs for services from, and refer students to other support resources on campus

Leadership Education for Asian Pacifics, Los Angeles, CA

Emerging Leaders Program Fellow

Winter 2015 – Spring 2016

- Participated in nonprofit organizational capacity professional developments to increase leadership and management knowledge, skills and mindsets
- Engaged in one-on-one coaching with an Executive Coach to further develop as a leader in the non-profit field

New Leaders for New Schools, Baltimore, MD

Emerging Leaders Program Fellow

Summer 2014 - Spring 2015

- Train and motivate a team of teachers that oversaw 200 students to ensure their students are college and career ready
- Selected as one of 30 Fellows out of a pool of 150

Baltimore City Public School System – Carver Vocational-Technical H.S., Baltimore, MD

Secondary Science Teacher

Fall 2008 - Spring 2011

- Taught tenth grade chemistry to 600 students over three years and achieved 80% student mastery
- Served on the School Improvement Team to as the Science Department Representative to work collectively towards school goals

Teach For America - Corps Member and Alumni Experience, Baltimore, MD

Corps Member Advisor (2010) and Lead Corps Member Advisor (2011)

Summer 2010 & Summer 2011

- Observed, analyzed and critiqued classrooms and lesson plans for 18 first-year teachers throughout their 5-week summer training
- Mentored 7 corps member advisors to develop effective communication and analysis skills to use while supporting the 80+ corps members they worked with directly

Institute Student Achievement Toolkit Curriculum Writer

Spring 2011

- Wrote science curriculum (biology, chemistry & physical science) for 3,000 students aligned with Pennsylvania State Standards

Corps Member

Summer 2008 - Summer 2010

- Selected from over 35,000 applicants for one of 3,500 jobs in which corps members commit to teach in an underserved schools
- Chosen from 900 corps members as one of four Keynote Speakers for the closing ceremony at Philadelphia Institute

COMMUNITY LEADERSHIP

New Leaders Council Colorado Chapter Denver, CO

Board Member and Co-Chair

Summer 2020 – Present

- Deliver a fun, sustainable, and excellent institute
- Foster meaningful connections within NLC and Colorado to amplify voices and build power
- Grow our financial and leadership resources to truly be NLC Colorado.

Teach For America – Colorado Alumni Board Denver, CO

Board Member

Spring 2020 – Present

- Further the mission and vision of Teach For America -Colorado
- Engaging current Colorado-based/and relocating alumni by attending events, fundraising efforts and community opportunities
- Supporting alumni as lifelong learners and leaders by connecting with them individually and in groups

Denver Asian American Pacific Islander Commission, Denver, CO

Commission Member

Summer 2019 – Present

- Serves as a support liaison and facilitator between the Asian American Pacific Islander community, the Agency for Human Rights and Community Partnerships and the office of the Mayor of Denver
- Act as catalyst, educator, collective voice, and respond to issues and/or advocate based on community assessment of need, and create awareness and visibility of AAPI community

Friends of Great Kids Farm, Baltimore, MD

Secretary and Board Member

Summer 2014 – Summer 2017

- Provide fiscal oversight on and evaluation of how the organization is achieving its mission and set long and short-range planning goals
- Maintain accurate records and collaborates with executive board to live out the vision of the farm

TFA Asian American & Pacific Islander Initiative, Baltimore, MD

Co-Founder and Advisor

Spring 2013 – Summer 2017

- Create and implement monthly sessions of professional development, educational activities, and social experiences to TFA's AAPI educators and alumni
- Contributed to increasing AAPI satisfaction in the Baltimore region by more than 300%

Maryland Department of Agriculture - Young Farmers Advisory Board, Annapolis, MD

Board Member

Spring 2013 - Fall 2015

- One of twelve member body that acts in an advisory capacity to the Secretary of Agriculture on issues impacting farming in Maryland

Green Street Academy – Green Street Urban Farm, Baltimore, MD

Co-Founder and Advisor

Spring 2011 - Spring 2014

- Designed, constructed and planted 10+ raised-beds and a chicken coop with five chickens with the help of 30 eighth graders
- Managed a 3,000 square-foot hoop house to grow food for the community and educated students on food consumerism and gardening

SKILLS & CERTIFICATIONS

Languages: Conversational Spanish, Hindi & Urdu

Computer: Microsoft Office Suite, Google Drive Products, Airtable, Trello, Experience with Salesforce

Certifications: Secondary Science Teaching, School Administration I & II

- Supervised the asbestos abatement and re-fireproofing prior to the demolition and renovation of the Lufthansa Airlines Senators' Lounge
- Scheduled all sub-contractors and coordinated all deliveries through airport customs security
- Maintained all written and verbal communication between the GC, Sub-Contractors, Architect, Owners and Port Authority of New York and New Jersey

01/04 - 03/05

Perini Civil, New York, New York

Field Engineer at Bronx Whitestone Bridge Deck Replacement

- Processed submittals and RFI's and maintained manpower and daily reports
- Performed Paint survey for Rust removal, As Ordered By Engineer (AOBE)
- Performed Layout for Electrical Support Boxes

Education

06/00 - 12/04

Arizona State University, College of Engineering, Del. E. Webb School of Construction

- Degree: BS in Construction Management
- Applicable Technical Courses: Statics, Strengths, Structural Design (Concrete and Steel), Soil Mechanics, Foundations, Hydrology, Mechanical Systems, Electrical Basics and Materials Testing
- Applicable Management Courses: Labor, Safety and Project Management, Planning and Scheduling, Contracts, Advanced Estimating and Cost Accounting
- Cumulative GPA: 3.55; Dean's List: Fall 2000, Spring 2002 and Fall 2002
- Graduated *cum laude*

Skills and Accomplishments

- Certified Associate Constructor of the American Institute of Constructors
- Computer skills in Constructware, Primavera Expedition, CMIC, Sure Track Scheduling, Microsoft Office, Prolog Manager, Insight Earthwork and OST (On Screen Takeoff)
- Eligible for a NYS Real Estate License; completed 45 hour course and passed both school and state exams.
- Volunteer English teacher in Thailand through Open Mind Projects; Winter 2012-2013
- Finish Carpentry and Framing experience
- Organized Arizona State University on-campus memorial to Sept. 11, 2001 terrorist victims

Interests

- ASU Men's Lacrosse, Club Sport, defensive midfielder, 2000 - 2003
- Nutrition and Fitness
- Cooking
- Real Estate as an investment
- Saxophone
- Snowboarding
- MMA (extensive Muay Thai training in Thailand; Winter 2012-2013)



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BAC-6835

Contact Information

Contact Name	Shauna Medeiros-Tuiaepa	Home Address	3411 S Flanders Way
Preferred Phone	720-670-8162	Home City	Aurora
Preferred Email	shaunamlui@gmail.com	Home State	CO
Other Phone		Home Zip	80013
Other Email		County	Arapahoe
DOB		Hispanic or Latino origin or Descent?	No
SSN		Race/Ethnicity	Native Hawaiian or other Pacific-Islander
Gender	Female	Other Ethnicity	
Other Gender		Salutation	Mrs.

Board Information

Board Name	Denver Asian American Pacific Islander Commission	Other boards or commissions served	
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	No Ke Aloha Inc	Work Address	854 S Buckley Rd
Position	Owner	Work City	Aurora
Business Phone #	720-492-4321	Work State	CO
Work Email	askus@nokealoha.com	Work Zip	80013

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Arapahoe	Special Information	
Denver City Council District No	N/A		

Education and General Qualifications

Name of High School	Eaglecrest High School	Name of Graduate School	
Location of High School	Centennial, CO	Location of Graduate School	
# of Years Attended High school	4	# of Years Attended Graduate School	
Did you Graduate	Yes	Did you Graduate	

High School

Graduate Major

Name of College University of Denver
 Location of College Denver, CO
 # of Years Attended College 5
 Did you Graduate College Yes
 Undergrad Major BA Fine Arts; Minor in Marketing

Reference Details

Reference Name #1	Jessica Jorgensen	Reference Email #1	jessica.jorgensen@denvergov.org
Reference Phone #1	720-235-7271	Reference Address #1	
Reference Name #2	Derek Okubo	Reference Email #2	derek.okubo@denvergov.org
Reference Phone #2		Reference Address #2	
Reference Name #3	Ellen Akiona	Reference Email #3	ellenakiona@hotmail.com
Reference Phone #3	3035208393	Reference Address #3	

Agree to a background check ☒

Owner Romaine Pacheco

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Notes & Attachments

Shauna Medeiros-Tuilaepa Resume 2020.pdf

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Shauna

Medeiros-Tuilaepa

Entrepreneur &
CULTURAL AMBASSADOR

3411 S. Flanders Way
Aurora, Co 80013

720-670-8162
komakana2012@gmail.com

Professional Experience

No Ke Aloha Inc - Catering and Food Truck/ Owner

JUNE 2015 - PRESENT, AURORA, COLORADO

- Design of all marketing materials
- Creation of all facets of business plan development
- Primary customer relations representative and client services offered packages handling
- Extensive knowledge of kitchen flow, cooking systems, and creative recipe development
- Large scale professional event planning for casual and formal events
- Organization and administration of finances, legal handlings, and all other day to day responsibilities
- Oversight of ALL business functions, standard plumbing and electrical situations included;)

Chef Jimmy's Bistro / Lead Bartender & Server

FEBRUARY 2007 - OCTOBER 2016, DENVER INT'L AIRPORT/CONCOURSE A

- Extensive customer relations experience through hospitality industry, both in intimate and high volume settings.
- Gained knowledge of beer, wine, and alcohol descriptions and origins.
- Development of menu detail and design, both food and bar
- Development of training materials
- Extensive experience with cash handling

Hop's Grillhouse & Brewery / Lead Bartender & Server

MAY 2002 - 2003, AURORA 2003 - 2009, CHERRY CREEK NORTH

- Lead server and bartender
- Extensive customer relations experience through hospitality industry, both in intimate and high volume settings.
- Gained knowledge of beer, wine, and alcohol descriptions and origins.
- Development of menu detail and design, both food and bar
- Development of training materials
- Extensive experience with cash handling

Cultural Work & BACKGROUND

Manea Polynesia Dance Company/ Co-Founder, Director of Operations, Choreographer, Senior Performer, and Cultural Educator

FALL 2006 - FALL 2014

- Extensive experience with company finances and administrative organization
- Served as primary customer relations representative and booking agent
- Professional level theater production and stage coordination
- Responsible for choreography, cultural teachings, and dance training
- Professional Costume Design

Sumeo's Vahine Ali'i/Choreographer and Senior Performer

SUMMER 2001 - FALL 2006

- Premier performer/entertainer
- Gained integral cultural knowledge and experience
- Costume design

Education

University of Denver / BA Fine Arts, Minor in Marketing

AUGUST 2002 - MAY 2008, DENVER

SACI College of Art & Design

AUGUST 2007 - DECEMBER 2007, FLORENCE, ITALY

Community Leadership

Denver Human Rights and Community Partnerships / Denver Asian American Pacific Islander Commission

JANUARY 2019 - PRESENT, COMMISSION CHAIR

- Help head executive team with internal organization and administration
- Guide commission team towards successful projects and initiatives
- Recognize strengths and weaknesses of team members to utilize towards ample productivity

APRIL 2017 - DECEMBER 2018, COMMISSIONER AND SECRETARY

- Responsible for recording minutes
- Assist in organizing miscellaneous commission objectives and community initiatives



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BAC-7027

Contact Information

Contact Name	Tarika Cefkin	Home Address	1885 S Quebec Way, A16
Preferred Phone	303-931-7695	Home City	Denver
Preferred Email	tarika.cefkin@gmail.com	Home State	CO
Other Phone		Home Zip	80231
Other Email		County	Denver
DOB		Hispanic or Latino origin or Descent?	No
SSN		Race/Ethnicity	Two or more races
Gender	Female	Other Ethnicity	
Other Gender		Salutation	Ms.

Board Information

Board Name	Denver Asian American Pacific Islander Commission	Other boards or commissions served	
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	Nathan Yip Foundation	Work Address	6295 Greenwood Plaza Blvd, Suite 100
Position	Executive Director	Work City	Greenwood Village
Business Phone #	303-817-8400	Work State	CO
Work Email	tarika@nathanyipfoundation.org	Work Zip	80111

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Denver	Special Information	
Denver City Council District No	6		

Education and General Qualifications

Name of High School	Denver School of the Arts	Name of Graduate School	University of Denver
Location of High School	Denver, CO	Location of Graduate School	Denver, CO
# of Years Attended High school	4	# of Years Attended Graduate School	2
Did you Graduate	Yes	Did you Graduate	Yes

High School

Graduate Major International & Intercultural
Communication

Name of College St. Lawrence University
 Location of College Canton, NY
 # of Years Attended College 4
 Did you Graduate College Yes
 Undergrad Major Speech & Theatre

Reference Details

Reference Name #1	Linda Yip	Reference Email #1	linda@nathanyipfoundation.org
Reference Phone #1	303-981-8803	Reference Address #1	3910 S Eagle St, Aurora, CO 80014
Reference Name #2	David Thomson	Reference Email #2	dthomson@kainoi.com
Reference Phone #2	720-300-5500	Reference Address #2	1590 E Asbury Ave, Denver, CO 80210
Reference Name #3	Mike Kalush	Reference Email #3	mikekalush@gmail.com
Reference Phone #3	303-507-9800	Reference Address #3	7097 S Windermere St, Littleton, CO 80120

Agree to a
background check ☒

Owner Romaine Pacheco

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Notes & Attachments

Tarika Cefkin Resume.pdf

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TARIKA CEFKIN

1885 S Quebec Way, A16 | Denver, CO 80231
P: 303.931.7695 | E: tarika.cefkin@gmail.com

EXPERIENCE

- | | |
|---------------------------------|---|
| February 2016
- present | Executive Director Nathan Yip Foundation
Sole employee, overseeing all aspects of fundraising and programs. |
| November 2014
- January 2016 | Recruitment Specialist Colorado Marrow Donor Program
Local office of Be The Match, the National Marrow Donor Program. |
| March 2012
- October 2014 | Operations Manager Colorado Dragon Boat Festival
The largest dragon boat race and AAPI cultural festival in the US. |
| September 2009
- March 2012 | Program Coordinator Nathan Yip Foundation
Managing special events and support of educational programs in China. |

EDUCATION

- | | |
|-----------------------------|---|
| August 2009
- March 2011 | Master of Arts International & Intercultural Communication
University of Denver Denver, CO

Area of Focus International Human Rights |
| August 2005
- May 2009 | Bachelor of Arts Speech & Theatre
St. Lawrence University Canton, NY

Cum Laude
Minor East Asian Studies
Study Abroad East China Normal University - Shanghai, China |
| August 2001
- May 2005 | Arts Endorsed (HS) Diploma Instrumental Music - Oboe
Denver School of the Arts Denver, CO |

COMMUNITY LEADERSHIP

- | | |
|-------------------------------|---|
| January 2013
- present | Board of Directors Theatre Esprit Asia (now Insight Colab Theatre)
Colorado's only Pan-Asian theatre company. |
| November 2014
- present | Public Safety Chair Colorado Dragon Boat Festival
Operations planning committee for the annual festival. |
| March 2017
- December 2018 | Philanthropy Adviser Kappa Kappa Gamma
Beta Beta Chapter (St. Lawrence University) Advisory Board. |
| August 2011
- August 2012 | Cultural Advisory Committee Denver Zoo
During the final construction phase of the Toyota Elephant Passage. |
| November 2010
- March 2012 | Public Safety Co-Chair Colorado Dragon Boat Festival
Operations planning committee for the annual festival. |



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BAC-7026

Contact Information

Contact Name	Eric Sung	Home Address	4960 Uinta Street,
Preferred Phone	3038172779	Home City	Denver
Preferred Email	ericisung@gmail.com	Home State	CO
Other Phone		Home Zip	80238
Other Email		County	Denver
DOB		Hispanic or Latino origin or Descent?	No
SSN		Race/Ethnicity	Asian
Gender	Male	Other Ethnicity	
Other Gender		Salutation	Mr.

Board Information

Board Name	Denver Asian American Pacific Islander Commission	Other boards or commissions served	
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	Thrive Home Builders	Work Address	1875 Lawrence Street, Suite 900
Position	Director of Design	Work City	Denver
Business Phone #	3037074400	Work State	CO
Work Email	esung@thrivehomebuilders.com	Work Zip	80202

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Denver	Special Information	
Denver City Council District No	8		

Education and General Qualifications

Name of High School	Rampart High School	Name of Graduate School	University of Colorado
Location of High School	Colorado Springs, CO	Location of Graduate School	Denver
# of Years Attended High school	4	# of Years Attended Graduate School	2
Did you Graduate	Yes	Did you Graduate	Yes

High School

Graduate Major Architecture

Name of College University of Colorado
Location of College Boulder
of Years Attended College 4
Did you Graduate College Yes
Undergrad Major Environmental Design

Reference Details

Reference Name #1 Gil Asakawa
Reference Phone #1

Reference Email #1
Reference Address #1

Reference Name #2 Gene Myers
Reference Phone #2 3037074462

Reference Email #2 gmyers@thrivahomebuilders.com
Reference Address #2 1875 Lawrence Street, Suite 900

Reference Name #3 Phong Ly
Reference Phone #3 2065748854

Reference Email #3 phongl@acrs.org
Reference Address #3 18823 175TH PL SE, Renton WA 98058

Agree to a background check: ☒

Owner Romaine Pacheco

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Eric Sung

4960 UINTA STREET
DENVER, COLORADO 80238
Phone: 303.817.2779

> Denver Asian American Pacific Islander
Commission

To whom it may concern,

Having grown up as an immigrant in Colorado Springs, I didn't discover the rich history of Asians in America until I joined an Asian American Pacific Islander (AAPI) student group in college that focused on awareness and social justice. As part of that group, I organized events and brought people like Peter Kwong and Denise Uyehara to campus. Later, in graduate school, I worked with a multi-campus student group to plan conferences focused on history, education, and gang violence prevention for Asian American high school students.

After graduate school, I joined the Denver chapter of the Organization of Chinese Americans (OCA) and was president for multiple years. I represented the Denver chapter at national conferences and board meetings and had the chance to meet and develop relationships with community leaders like Christine Chen and Corky Lee. Locally, I was able to work and interact with organizations like JACL Mile High and Colorado Dragonboat Festival, through which I got to know people like Gil Asakawa, Karen Nakandakare, and other local activists. I was also an inaugural member of the Asian Pacific American Advisory Council under Governor Owens.

While my involvement in the AAPI community waned over time, these past four years have shown me that no Asian American can afford the luxury of remaining on the sidelines. It also reminded me of the bigger picture: that we all need to play a role in advancing this country. To quote President Obama, "in fact we have no choice if we are to continue on the path of a more perfect union."

I believe my experience in the AAPI community will make me a valuable member of this commission. Thank you for considering me and I look forward to hearing from you.

Sincerely,

Eric Sung

ERIC I SUNG

ericisung@gmail.com

303.817.2779

EDUCATION

MASTER OF ARCHITECTURE

University of Colorado,
College of Architecture
and Planning • Denver, CO

BACHELOR OF ENVIRONMENTAL DESIGN

University of Colorado,
College of Environmental
Design • Boulder, CO

SOFTWARE

AutoCAD
SketchUp
Adobe Acrobat
Morpholio Trace
Bluebeam Revu
BuildPro/BRIX
Asana

OTHER

Certified EEBA High
Performance Builder
Certified Age-in-Place
Specialist (CAPS)
NCARB member
IDP completion
Mandarin Chinese fluency

SUMMARY

Highly effective leader in the home building industry with over 20 years of experience in designing, directing, and managing the development of single-family detached and attached homes. Expertise in managing projects from planning through vertical construction and specialized knowledge in the development of high-performance homes.

EXPERIENCE

DIRECTOR OF DESIGN

2005–present

Thrive Home Builders • Denver, CO

- Designed and oversaw development of single-family detached and attached homes from preliminary design to final construction drawings; includes design and color strategy, construction administration, and establishing and managing schedules, budgets and software licenses
- Managed internal product development staff as well as outside consultants, architects, engineers, and vendors
- Created and managed processes such as print requests, product and lot fit analysis, and requests for information
- Defined internal design standards
- Assessed new project viability through site planning, density studies, code and zoning research, market research, and plan, lot fit, and massing analysis
- Created zoning documents for local municipalities
- Created and presented submittal documents to design review committees
- Provided design, CAD, technical, and code support to internal departments and vendors

PROJECT MANAGER

1998–2005

Del D. Stiegemeier, Architect • Denver, CO

- Designed and developed single-family residential homes (remodel, production and custom) and small commercial projects (schematic design to construction documents)



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BAC-7024

Contact Information

Contact Name	Chelsea Cordero	Home Address	11720 Solar Circle #9207
Preferred Phone	(808) 304-8361	Home City	Parker
Preferred Email	chelsea.cordero@gmail.com	Home State	CO
Other Phone		Home Zip	80134
Other Email		County	Douglas
DOB		Hispanic or Latino origin or Descent?	No
SSN		Race/Ethnicity	Native Hawaiian or other Pacific-Islander
Gender	Female	Other Ethnicity	
Other Gender		Salutation	Ms.

Board Information

Board Name	Denver Asian American Pacific Islander Commission	Other boards or commissions served	
Status	New	Resigned	
Term Start Date			
Term End Date			

Work Information

Employer	City and County of Denver	Work Address	10500 Smith Rd.
Position	Social Case Worker	Work City	Denver
Business Phone #	(303) 868-4528	Work State	CO
Work Email	chelsea.cordero@denvergov.org	Work Zip	80239

Additional Information

Are you a registered voter?	Yes	Objection to appointment?	No
If so, what county?	Douglas	Special Information	
Denver City Council District No	N/A		

Education and General Qualifications

Name of High School	Kamehameha Schools	Name of Graduate School	University of Hawaii at Manoa
Location of High School	Honolulu, HI	Location of Graduate School	Honolulu, HI
# of Years Attended High school	4	# of Years Attended Graduate School	3
Did you Graduate	Yes	Did you Graduate	Yes

High School

Graduate Major Master of Social Work

Name of College University of Northern Colorado
Location of College Greeley, CO
of Years Attended College 5
Did you Graduate College Yes
Undergrad Major Psychology

Reference Details

Reference Name #1 Amanda Youth Reference Email #1 amanda.y.youth@gmail.com
Reference Phone #1 (808) 728-9868 Reference Address #1

Reference Name #2 Jenny Ojerio Reference Email #2 jlojerio@gmail.com
Reference Phone #2 (808) 277-3034 Reference Address #2

Reference Name #3 Reference Email #3
Reference Phone #3 Reference Address #3

Agree to a background check ☒

Owner Romaine Pacheco

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Notes & Attachments

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Chelsea Cordero

11720 Solar Circle #9207 Parker, CO 80134

(808) 304-8361

chelsea.cordero@gmail.com

EDUCATION

Master of Social Work

University of Hawaii at Manoa, Honolulu, HI

GPA: 3.74

May 2018

Bachelor of Arts in Psychology

University of Northern Colorado, Greeley, CO

GPA: 3.62

May 2014

RELATED EXPERIENCE

Social Case Worker

City and County of Denver, Denver, CO

April 2020-Present

Maintain a caseload of up to eight high risk/high need community corrections clients. Administer screening tools to utilize with clients for treatment planning. Meet individually with clients for weekly scheduled individual sessions. Collaborate with treatment team and sheriff staff to establish effective policies and procedures and daily workflow. Participate in weekly treatment team meetings and clinical supervision to communicate and problem solve individual and organizational challenges.

Social Worker IV

State of Hawaii- Department of Public Safety, Honolulu, HI

July 2018-April 2020

Managed the therapeutic milieu in mental health modules. Established mental health treatment plans for qualifying patients. Planned and facilitated psychosocial group activities. Administered screening tools to assess for acute and/or persistent mental health needs. Met individually with patients as requested and to provide crisis intervention. Monitored the mental and behavioral status of patients according to policy. Recorded encounters in patient medical records per policy. Collaborated with mental health treatment team and other correctional staff to assist in patient care.

Reentry Coordinator

Honolulu County Offender Reentry Program (HCORP), Honolulu, HI

May 2017-June 2018

Managed a caseload of fifty sentenced felony probationers. Developed reentry plans with incarcerated clients and facilitated linkage of services with community partners. Administered structured biopsychosocial interviews. Gathered and recorded statistical data. Participated in monthly meetings with referring judicial partners to collaborate on program success and client care. Planned and managed donation collection of clothing and toiletries provided to clients upon release from incarceration.

Practicum Student

Mahoney Hale, Honolulu, HI

August 2016-April 2017

Managed a caseload of twelve minimum custody federal inmates. Met individually with clients as scheduled and as needed. Administered semi-structured interviews to assess client risk level and needs. Co-facilitated in-house substance abuse aftercare course. Recorded patient encounters per policy. Developed community resource guide for clients to assist in reintegration.

Intake Counselor

Hina Mauka, Kaneohe, HI

April 2015-March 2017

Met individually with clients to assess client needs and administer substance abuse inventories. Authored case notes to assist counselors in treatment planning. Generated insurance authorizations. Collaborated with referring agencies regarding client admission. Participated in daily treatment team meetings to collaborate on patient care. Recorded encounters in patient records per policy.

Clinical Administrative Assistant**October 2014-April 2015***Hina Mauka, Kaneohe, HI*

Managed and ordered supplies for one department. Created, organized, and closed client charts. Proofread and faxed letters to referring agencies. Gathered and recorded quality assurance data.

Intake & Client Services Associate**July 2014-February 2015***Hina Mauka, Kaneohe, HI*

Aided clients in the completion of intake documents. Scheduled client appointments for admission. Managed daily intake records. Addressed walk-in and telephone inquiries for agency information. Trained graduate level practicum students in the admission process. Communicated intake information to clients and referring agencies.

Treatment Associate**July 2014-October 2014***Hina Mauka, Kaneohe, HI*

Monitored clients during non-structured program hours to ensure safety and well-being. Observed and documented client behavior and progress for counselor and staff review. Transported and escorted clients to scheduled appointments and activities. Performed urinalysis testing.

Volunteer**June 2013-July 2014***Hina Mauka, Kaneohe, HI*

Managed daily intake records and waiting list for residential treatment services. Gathered and recorded quality assurance data. Organized client charts. Assisted clients in the completion of intake documents.

Intern**January 2014-May 2014***Weld County Probation, Greeley, CO*

Managed a caseload of twelve low to medium risk felony probationers. Met individually with clients for scheduled appointments and as needed. Collaborated with treatment providers regarding client participation in court-ordered programming. Authored case notes and court documents. Attended Drug Court proceedings and activities.