

ORDINANCE/RESOLUTION REQUEST

Please email requests to Laura Morales
at Laura.Morales@denvergov.org by 12:00 pm on Monday.

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 5/23/17

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

Contract amendment to extend the term one year, and to modify concessionaire improvements, special event procedures, and utility charges for BC Evergreen, LLC, #201309937. An exception to Executive Order 8 for a contract greater than five years has been granted based upon the capital improvement requirement and satisfactory performance of the vendor to date.

3. **Requesting Agency:** Parks and Recreation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Scott Rethlake / Laura Morales
- **Phone:** 720-913-0761/ 720-913-0633
- **Email:** Scott.Rethlake@denvergov.org / Laura.Morales@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Scott Rethlake / Laura Morales
- **Phone:** 720-913-0761/ 720-913-0633
- **Email:** Scott.Rethlake@denvergov.org / Laura.Morales@denvergov.org

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

BC Evergreen, LLC provides food and beverage services to golfers and the public at the Evergreen Golf Course clubhouse. The amendment will modify the required concessionaire capital improvements, extend the term an additional year, remove the provision regarding Golf's approval for non-golf events, and reduce the utility charges at the golf course's Snack Shack since the concessionaire doesn't utilize this space.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** 201309937
- b. **Contract Term:** 4/5/2013 – 1/15/2023; extend to 1/15/2024
- c. **Location:** Evergreen Golf Course, 29614 Upper Bear Creek Road, Evergreen, CO 80439
- d. **Affected Council District:** Mountain Parks/ Citywide
- e. **Benefits:** Concession services provided to the public and golfers, and revenue collected in the form of rent and percentage of sales.
- f. **Contract Amount (indicate amended amount and new contract total):** no cost amendment

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

No.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____