

ORDINANCE/RESOLUTION REQUEST

Please email requests to Stacie Loucks at stacie.loucks@denvergov.org by **NOON on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: _____

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Request for a Resolution to approve a subdivision plat for Indian Creek, Filing No. 11.

3. Requesting Agency: Department of Public works, Right-of-Way-Services

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Joel Schmidt
- **Phone:** 720-865-3122
- **Email:** joel.schmidt@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Stacie Loucks
- **Phone:** 720-865-8720
- **Email:** Stacie.loucks@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

A resolution to accept the subdivision plat of INDIAN CREEK, FILING NO. 11

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number:** n/a
- b. Duration:** n/a
- c. Location:** The subdivision is closest to S. Quebec Way and Colorado Ave.
- d. Affected Council District:** Council district 6.
- e. Benefits:** n/a
- f. Costs:** n/a

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. **No.**

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____