

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 02/06/2023

Please mark one: Bill Request or Resolution Request

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. Title: Approves a professional services agreement with CIVIL TECHNOLOGY, INC., to provide Integrated Project Management Support Services for Infrastructure at Denver International Airport (DEN).

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed resolution	Contact person to present item at Mayor-Council and Council
Name: Brandon Gainey	Name: Carolina Flores
Email: Brandon.Gainey@flydenver.com	Email: Carolina.Flores@flydenver.com

5. General description or background of proposed request: Airport Infrastructure Management (AIM) seeks to establish a task-based Integrated Project Management and Support Services (IPMSS) Infrastructure contract at Denver International Airport (DEN). The mission of the Airport Infrastructure Management Development (AIM DEV) division is to Define, Design and Build infrastructure and facilities development and rehabilitation projects at DEN. To achieve that objective, AIM DEV augments its staffing needs through the integrated engagement of multi-disciplined Consultants. AIM DEV has overall responsibility for managing projects to produce the best quality, schedule and budget framework possible to support DEN’s strategic plan - Vision 100.

Under this contract, these duties shall include, but are not limited to, IPMSS such as project management including planning, design, construction management, budget and schedule management; ensure compliance with design and applicable requirements; determine and establish construction standards and materials; work with consulting architects/engineers, contractors, and other agencies to explain and interpret DEN’s design requirements, applicable codes, and specifications; provide professional/technical assistance and project updates to stakeholders; assure that projects meet established quality standards; work with DEN’s Business Management Division in publishing requests for proposals and in selecting consultants and contractors for capital projects; make presentations; negotiate contracts; and perform additional duties as assigned.

6. City Attorney assigned to this request (if applicable): Stephanie Minutillo

7. City Council District: 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services > \$500K

Vendor/Contractor Name: CIVIL TECHNOLOGY, INC.

Contract control number: PLANE-202262947-00

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

The term will be 3 Years from Date of Execution (DOE) plus two 1-year options to extend.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
N/A	N/A	\$30,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	3 Years plus Two 1-Year Options to Extend

Scope of work: The Consultant, as deemed necessary by the Senior Director of AIM DEV, will provide comprehensive Integrated Project Management and Support Services (IPMSS) for Infrastructure at Denver International Airport (DEN). This may include project management (planning, design, construction management, budget and schedule management); ensuring compliance with design and applicable requirements; determining and establishing construction standards and materials; working with consulting architects/engineers, contractors, and other agencies to explain and interpret DEN's design requirements, applicable codes, and specifications; providing professional/technical assistance and project updates to stakeholders; assuring that projects meet established quality standards; working with DEN's Business Management Services Division in publishing requests for proposals and in selecting consultants and contractors for capital projects; preparing and giving presentations; negotiating contracts; and performing additional duties as assigned. This may also include contract administration services; contract review and advisement; processing of payment application packages; creation of requests for information or requests for proposals; and analyzing, preparing, and presenting data-driven metrics and reporting.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: O & M and CIP

This contract is subject to: MWBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments: CIVIL TECHNOLOGY, INC., has committed to 50% SBE Participation on this project.

Who are the subcontractors to this contract? Atkins North America, Inc., AECOM, The OMNI Group, LLC dba OGx Consulting, Jviation, a Woolpert Company, Rocksol Consulting Group, Inc., San Engineering, Triunity, Inc., Civil Innovations, LLC, MSL Strategic Advisors and Sunland Group, Inc.

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