

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 3/7/12

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Municipal code change clarifying the authority of the director of excise and licenses to issue alcohol beverage special event permits and amending the fee for alcohol beverage special event permits.

3. Requesting Agency: Department of Excise and Licenses

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Tom Downey
- **Phone:** 720-865-2763
- **Email:** Tom.Downey@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Tom Downey
- **Phone:** 720-865-2763
- **Email:** Tom.Downey@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

The proposed ordinance will authorize the Department of Excise and Licenses to issue special event permits for the sale of alcohol beverages, by the drink only, to qualifying non-profit organizations and political candidates, and to collect a \$100 application fee. Colorado statute gave local licensing authorities the ability to opt-in to the issuance of these permits, and the right to collect \$100 in application fees.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

a. Contract Control Number: N/A

b. Duration: N/A

c. Location: N/A

d. Affected Council District: All Districts.

e. Benefits: Allows qualifying non-profit applicants for an alcohol beverage special event permit to apply once with the Department of Excise and Licenses, satisfying the state licensing authority's approval of the special event application, thereby making the application process less costly and more efficient. Authorizes the Department to collect a \$100 application fee.

f. Costs: None.

7. Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)* **Please explain.**

None.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____