

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 0307/2014

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Amends a contract with Marsh USA to add \$70,000 and one additional year to the existing contract. Marsh provides property and liability insurance brokerage services and risk management consulting services to the City (CE02088-05)

3. Requesting Agency: Department of Finance, Cash Risk and Capital Funding

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Devron McMillin
- **Phone:** (720) 913-3345
- **Email:** devron.mcmillin@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Devron McMillin
- **Phone:** (720) 913-3345
- **Email:** devron.mcmillin@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

The proposed ordinance authorizes amending a contract with Marsh USA to add \$70,000 and one final additional year to the existing contract. Marsh provides property and liability insurance brokerage services and risk management consulting services to the City. They broker the City and DIA's property, Aviation (Airport Owners Liability and Helicopter/Hull Liability (Denver Police Helicopter) and Environmental insurance policies. Contract number CE02088-05; new term date March 31, 2014 – March 31, 2015; new maximum contract amount \$564,000.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** CE02088-05
- b. **Duration:** March 31, 2015
- c. **Location:** N/A
- d. **Affected Council District:** All
- e. **Benefits:** Insurance brokerage and risk management consulting services for the City including DIA
- f. **Costs:** Not to exceed \$564,000

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

No

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

EXECUTIVE SUMMARY

AN ORDINANCE TO AMEND A CONTRACT WITH MARSH USA TO ADD 1 YEAR AND \$70,000 TO THE EXISTING INSURANCE BROKER SERVICES CONTRACT.

The proposed ordinance request adds \$70,000 (maximum contract amount \$564,000) and one final year to the Marsh USA contract. Marsh provides property and liability insurance brokerage services and risk management consulting services to the City. They broker the City and DIA's Property, Aviation (Airport Owners and Helicopter/Hull Liability (Denver Police Helicopter) and Environmental policies.

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Date Entered: _____