

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: November 2, 2012

Please mark one:  XX Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  XX No

If yes, please explain:

2. **Title:** Request to amend the Concession License with Pahaska Tepee Concessions, LLC for the operation of the Pahaska Tepee concession next to the Buffalo Bill Museum.

3. **Requesting Agency:** Parks and Recreation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Fred Weiss
- **Phone:** 720-913-0735
- **Email:** fred.weiss@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Fred Weiss / Angela Casias
- **Phone:** 720-913-0735 / 720-913-0741
- **Email:** [fred.weiss@denvergov.org](mailto:fred.weiss@denvergov.org) / [angela.casias@denvergov.org](mailto:angela.casias@denvergov.org)

6. **General description of proposed ordinance including contract scope of work if applicable:**

The current Concession License with Pahaska Tepee Concessions, LLC began on October 01, 2006 and ran through December 31, 2012. The first of two – one year extensions provided for in the Agreement has been approved by the Manager of Parks and Recreation moving the expiration date to December 31, 2013. The second extension, if approved, would move the expiration date to December 31, 2014. This amendment request represents changes to the Concession License that both parties have agreed to. The changes are as follows:

- The Concessionaire name is changing from Pahaska Tepee Concessions, LLC to Pahaska Tepee Concessions, LLC, by H.W. Stewart, Inc.
- Extend the expiration date to December 31, 2015.
- Multiple tasks and costs that are currently the City's responsibility are being shifted to the Concessionaire. These include trash removal; snow removal on all sidewalks, stairs & paths; paying 50% of the water bill; paying 50% of the cost to service the septic system; paying for fire suppression system inspections; paying for fire extinguisher inspections and service; and paying the first \$1,000 for each repair to the facility.
- Eliminating the \$250 per month payment from the Concessionaire to the City for water, sewer & trash removal.
- Adding a requirement that the Concessionaire remit \$17,500 to the City upon execution of the Amendment. These funds will be used for capital improvements at the facility.

***\*\*Please complete the following fields:*** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** RC67001
- b. **Duration:** 12/31/2013 through 12/31/2015
- c. **Location:** Mountain Parks – Lookout Mountain

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d. **Affected Council District:** none

e. **Benefits:** This amendment shifts the cost and responsibility for a number of tasks from the City to the Concessionaire. This frees up the limited resources (both staff and financial) in Mountain Parks to perform other necessary tasks. The amendment also provides for needed funds to perform capital improvements at the facility. The current Concessionaire has been an outstanding partner both in their care of the facility as well as their consistent compliance with all contractual terms and conditions.

f. **Costs:** This amendment will reduce costs to the City.

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.**

We are unaware of any individuals or groups who have concerns with this contract.

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*To be completed by Mayor's Legislative Team:*

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