

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: December 19, 2016

Please mark one:  Bill Request or  Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes  No

**If yes, please explain:**

**2. Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Supplemental appropriation of \$4.6 million in various funds for the acquisition of 4330 East 48<sup>th</sup> Avenue.

**3. Requesting Agency:** Budget and Management Office, Department of Finance

**4. Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Justin Sykes/Stephanie Adams
- **Phone:** 720-913-5533/720-913-5512
- **Email:** justin.sykes@denvergov.org/stephanie.adams@denvergov.org

**5. Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Justin Sykes/Stephanie Adams
- **Phone:** 720-913-5533/720-913-5512
- **Email:** justin.sykes@denvergov.org/stephanie.adams@denvergov.org

**6. General description of proposed ordinance including contract scope of work if applicable:**

This request is for a supplemental appropriation totaling \$4.6 million to fund the acquisition of 4330 East 48<sup>th</sup> Avenue. There is a companion ordinance request titled "Purchase and Sale Agreement between CCD as buyer and BCP-48th Avenue I LLC as seller of the property located at 4330 E. 48th Avenue. (FINAN 201631701-00)." The facility is intended for use as an overflow shelter as well as for general city storage. Additional monies are requested to be appropriated from the following sources in the following amounts:

- \$2 million from the Homeless Services Fund (fund number 13812, org 5557020)
- \$1.6 million from General Fund contingency (fund number 01010, org 2580910)
- \$1 million from the Denver Human Services Fund balance (fund number 13008, org 5511010)

This real estate acquisition opportunity was unforeseen during the 2017 budget process. Therefore, no funding for this acquisition was appropriated for 2017.

As of January 1, 2017, General Fund contingency will stand at \$26.965 million. The Denver Human Services unrestricted fund balance, per page 621 of the 2017 budget book, is \$14.145 million. As of January 2017, the Homeless Services Fund is projected to have an unrestricted balance of approximately \$2.8 million that is not appropriated.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

**a. Contract Control Number:** N/A

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To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

- b. **Duration:** N/A
- c. **Location:** 4330 East 48<sup>th</sup> Avenue
- d. **Affected Council District:** Council District 8 (but near border with Council District 9)
- e. **Benefits:** Acquire space for use as an overflow shelter and general city storage
- f. **Costs:** \$4.6 million to acquire the facility

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

None related to the acquisition of this facility that the Department of Finance is aware of.

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SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_