

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request:** March 8, 2018

Please mark one:  Bill Request or  Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes  No

**If yes, please explain:**

**2. Title:** Master Purchase Order # 0767A0215 – The Vendor is Conti Electric, Inc. and the MPO is for On-Call Electrical and parts for repairs.

**3. Requesting Agency:** General Services – Purchasing Division

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Andrew Miskell, Associate Buyer
- **Phone:** (720) 913-8159
- **Email:** [Andrew.miskell@denvergov.org](mailto:Andrew.miskell@denvergov.org)

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Andrew Miskell, Associate Buyer
- **Phone:** (720) 913-8159
- **Email:** [Andrew.miskell@denvergov.org](mailto:Andrew.miskell@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

After analyzing our current trends for spend and usage on this Master Purchase Order agreement, we are looking to increase the allowable spend amount on this agreement for the remaining life of this agreement from the current amount of \$400,000.00 to a new requested amount of \$650,000.00

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** 0767A0215 – Conti Electric, Inc.
- b. **Duration:** November 1, 2015 thru February 28, 2019, with one (1) remaining renewal that would extend the MPO until February 28, 2020
- c. **Location:** City Wide
- d. **Affected Council District:** All Districts that have a City-owned building
- e. **Benefits:** To allow various City Agencies to continue to use the On-Call Vendor for minor repair and electrical jobs
- f. **Costs:** Increased MPO amount from \$400,000.00 to a new allowable amount of \$650,000.00 for the remaining life of the agreement

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

None.

---

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_