

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: October 6, 2014

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: Lease by and between the City and County of Denver, as landlord, and Downtown Denver Events, Inc., as tenant, for a portion of 1245 Champa Street.

3. Requesting Agency: Finance- Division of Real Estate

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Jeffrey J. Steinberg
- **Phone:** 720-865-7505
- **Email:** Jeffrey.Steinberg@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Jeffrey J. Steinberg
- **Phone:** 720-865-7505
- **Email:** Jeffrey.Steinberg@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Approves 10 year lease by and between the City, as landlord, and Downtown Denver Events, Inc., as tenant, for a portion of 1245 Champa Street office building.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. Contract Control Number:** NA
- b. Duration:** Ten Years, with options
- c. Location:** 1245 Champa Street
- d. Affected Council District:** 8
- e. Benefits:** Tenant will be expending significant sums of money to construct interior improvements on basement, first and second floors of the building. Leased space will be used by tenant to assist in generating additional jobs and job opportunities for City and County of Denver. Tenant will pay certain building operating costs for term of the lease.
- f. Costs:** Tenant will pay nominal rent and contribute annually towards the funding of a capital reserve account for the benefit of the building.

7. Is there any controversy surrounding this ordinance? **No**

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____