

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 9/2/2022

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. **Title:** Approves a professional services agreement to Yeh and Associates, Inc. to provide Quality Assurance Services at Denver International Airport (DEN).

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Bill Poole	Name: Carolina Flores
Email: bill.poole@flydenver.om	Email: carolina.flores@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

Airport Infrastructure Management (AIM) seeks to establish a task-based Quality Assurance Inspection Services contract at Denver International Airport (DEN). The vendor will provide quality assurance personnel for use on airport roadway and airfield projects on an as-needed task basis at DEN to comply with The City and County of Denver's Standard Specifications for Construction General Contract Conditions, Title 17 and FAA Advisory Circular 150/5370-12B. This contract is task-based to support a variety of projects and will be funded by the approval and issuance of each task. Tasks may include Federal Aviation Administration (FAA) funding and be associated with the Rolling Owner Controlled Insurance Program (ROCIP). The successful proposer will need to demonstrate the ability to provide both full-time and seasonal personnel that will work on projects through definition, design, construction, and closeout. This includes but is not limited to providing qualified personnel for lead inspectors and inspector personnel.

6. **City Attorney assigned to this request (if applicable):** Andrew Gomez

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > \$500k

Vendor/Contractor Name: Yeh and Associates, Inc.

Contract control number: 202161311

Location: Denver International Airport

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

The term will be Date of Execution (DOE) plus 3 years plus two, 1-year optional extensions.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
N/A	N/A	\$30,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	DOE + 3 years + two, 1-year optional extensions

Scope of work: The mission of the Airport Infrastructure Management Development (AIM DEV) division of Denver International Airport (DEN) is to Define, Design and Build all the infrastructure and facility developments and maintenance projects at DEN.

The vendor, as deemed necessary by the Senior Vice President of AIM DEV (SVP), will provide professional, technical and support staff to fill various positions required to provide project-specific services required for projects managed within AIM DEV's groups. Under this contract, these project-specific duties shall include quality assurance inspection, as well as other duties as requested. The vendor shall provide and maintain competent staff on an as-needed basis as defined by each project-specific task order.

Vendor-provided staff will be part of integrated teams consisting of City and County of Denver (CCD) employees and other consultants. They will follow established lines of authority and standard communication procedures to ensure that all measurable requirements for a project have been met and projects are successfully completed.

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Source of funds: O&M and CIP

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Is this contract subject to: ☒ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): Yeh and Associates, Inc. is a certified MWBE and has committed to 30% MWBE Participation on this project.

Who are the subcontractors to this contract? Atkins North America, Inc., Canyon Engineering Group, LLC, Granite Engineering Group, Inc., Geocal, Inc., HNTB Corporation, Metrix Inspection Group, LLC, MSL Strategic Advisors, LLC, Shrewberry & Associates, LLC, and Triunity Inc.

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