

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: -2/3/19

Please mark one: **Bill Request** or **X Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Grants approval to execute a Third Amendment to Sublease Agreement with DP Media Network LLC as sublandlord; **FINAN - 201626030-03**

3. Requesting Agency: Division of Finance, Department of Real Estate

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Lisa Lumley
- **Phone:** 720.913.1515
- **Email:** lisa.lumley@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Lisa Lumley
- **Phone:** 720.913.1515
- **Email:** lisa.lumley@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

CCD first entered into a sublease agreement at 101 W. Colfax Avenue with Denver Post Media/DP Media Network in 2016 to address FTE growth requirements. CCD subleases space on floors 1,7,8 and 9. As part of the amendments, the landlord provided limited tenant improvements on floors 8 and 9. Due to agencies organizational changes and requirements, CCD requested additional essential improvements which requires reimbursing the sublandlord \$320,000. An additional \$50,000 is included in this amendment for future potential services such as carpet cleaning, key copies and minor repairs and improvements.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number:** **FINAN - 201626030-03**
- b. Duration:** 12/31/2019
- c. Location:** 101 W. Colfax Avenue
- d. Affected Council District:** District 9
- e. Benefits:** Reimburses sublandlord for essential tenant improvement required by CCD agencies and limited future sublandlord services.
- f. Costs:** Third Amendment \$370,000 / Total Contract \$31,689,346.69

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: **RR19 0015**

Date Entered: _____

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.**

None that I am aware of.

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