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BAC-6453

Contact Information

| | | | |
|-----------------|----------------------------|-------------------|-------------------|
| Contact Name | April Hansen | Home Address | 6607 W Kenyon Ave |
| Preferred Phone | 805-587-2677 | Home City | Denver |
| Preferred Email | april.hansen@denvergov.org | Home State | CO |
| Other Phone | 720-913-3332 | Home Zip | 80235 |
| Other Email | aprhanen@gmail.com | County | Denver |
| DOB | [REDACTED] | Race/Ethnicity | Caucasian |
| SSN | [REDACTED] | Salutation | Ms. |
| Gender | Female | Party Affiliation | Democratic |
| Other Gender | | | |

Board Information

| | | | |
|-----------------|---------------------------|------------------------------------|----------------------------|
| Board Name | Denver Women's Commission | Other boards or commissions served | Women's Commission, Denver |
| Status | New | Resigned | |
| Term Start Date | | | |
| Term End Date | | | |

Work Information

| | | | |
|------------------|--------------------------------|--------------|---------------------------|
| Employer | City & County of Denver | Work Address | 201 W Colfax Ave, 10th Fl |
| Position | Senior Risk Management Analyst | Work City | DENVER |
| Business Phone # | 720-913-3332 | Work State | CO |
| Work Email | april.hansen@denvergov.org | Work Zip | 80202 |

Additional Information

| | | | |
|---------------------------------|--------|---------------------------|----|
| Are you a registered voter? | Yes | Other Ethnicity | |
| If so, what county? | Denver | Objection to appointment? | No |
| Denver City Council District No | 2 | Special Information | |

Education and General Qualifications

| | | | |
|---------------------------------|--------------------|-------------------------------------|--|
| Name of High School | Canyon High School | Name of Graduate School | |
| Location of High School | Canyon Country, CA | Location of Graduate School | |
| # of Years Attended High school | 4 | # of Years Attended Graduate School | |
| Did you Graduate | Yes | Did you Graduate | |

High School

Graduate Major

Name of College Santa Monica College & CSUN
 Location of College Santa Monica, CA & Northridge, CA
 # of Years Attended College 3
 Did you Graduate College Yes
 Undergrad Major Public Policy

Reference Details

| | | | |
|-----------------------------|-------------------------------------|----------------------|---------------------------------------|
| Reference Name #1 | Derek Okubo | Reference Email #1 | derek.okubo@denvergov.org |
| Reference Phone #1 | 720-369-5097 | Reference Address #1 | 201 W Colfax Ave, 2nd Floor |
| Reference Name #2 | Kim Desmond | Reference Email #2 | kimberly.desmond@denvergov.org |
| Reference Phone #2 | 303-578-6526 | Reference Address #2 | 201 W Colfax Ave, 2nd Fl |
| Reference Name #3 | Glenna Peterson | Reference Email #3 | glenna2008@yahoo.com |
| Reference Phone #3 | 582-485-7142 | Reference Address #3 | 3243 S Fairfax St., Denver, CO 80222 |
| Agree to a background check | <input checked="" type="checkbox"/> | | |
| Owner | Romaine Pacheco | Created By | Denver Integration, 7/29/2020 1:20 PM |
| | | Last Modified By | Denver Integration, 7/29/2020 1:20 PM |

Notes & Attachments

April Hansen.pdf

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 Description
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APRIL HANSEN

Senior Risk Management Analyst

PROFILE

A natural communicator, I enjoy bringing stakeholders together for unified success. I deliver honesty, empathy, and solution-based feedback in my professional and non-profit careers.

CONTACT

PHONE:
720.913.3332

EMAIL:
April.hansen@denvergov.org

LEADERSHIP

PRIMA, Colorado Chapter, Director & Treasurer

2016 - Present

Appointed in 2016, I have served as a Director and Treasurer to the Colorado Chapter. The Colorado Chapter offers membership to all public entities in Colorado and Wyoming.

Denver Women's Commission, Current Chair

2013 - Present

Appointee to the Denver Women's Commission which reports to the Office of the Mayor of Denver. Tasked with ascertaining the needs and concerns of Denver's Women and Girls then developing recommendation for the Mayor's Office.

Santa Monica Municipal Employees' Association, President

2010 - 2013

Coalition of Santa Monica City Employees, Vice President

2012 - 2013

WORK EXPERIENCE

City & County of Denver, Senior Risk Management Analyst

2015-Present

City & County of Denver, Risk Management Analyst

2013-2015

Responsible for contractual risk transfer. Review all contracts for City to assess liability and areas of potential risk. Determine appropriate insurance coverage requirements to impose on contracting parties. Negotiate requirements with affected agency, City Attorney's Office and contracting parties. Develop contract template language which is implemented both on the agency level and Citywide. Conduct training for agencies to further educate staff on how to mitigate risk and make the contracting process more efficient. Perform Citywide risk analysis to identify areas of trending unfunded/unexpected loss. Initiate discussions and create solutions to mitigate areas of exposure. Create reporting structures and assessment tools to identify loss trends and areas of vulnerability. Manage the 28 insurance policies currently in place to protect the City's assets. Work with the Office of Emergency Management and Federal Emergency Management Agency to recover losses incurred from natural disasters and mitigate future losses. Lead facility inspections and document improvement recommendations to mitigate future losses.

City of Santa Monica, Operations Assistant

2006-2013

Develop internal and external policies and procedures, train outside divisions on department reporting requirements and act as liaison between the Finance department, Risk Management and other City departments. Develop and maintain positive working relationship between vendors and internal departments. Obtain, review for compliance and approve insurance certificates for City approved vendors. Extended duties included: open liability claims, process warrants, close and reconcile claims, process and reconcile utility payments for City, generate reports, open and maintain files, assist the public and City employees, process subpoenas, manage record retention for department, generate financial reports required by the state of CA.



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BAC-6324

Contact Information

| | | | |
|-----------------|--------------------|-------------------|----------------------|
| Contact Name | Stephanie Puello | Home Address | 1256 krameria street |
| Preferred Phone | 7862863747 | Home City | Denver |
| Preferred Email | spuellon@gmail.com | Home State | CO |
| Other Phone | | Home Zip | 80220 |
| Other Email | | County | Denver |
| DOB | ██████████ | Race/Ethnicity | Hispanic |
| SSN | ██████████ | Salutation | Ms. |
| Gender | Female | Party Affiliation | |
| Other Gender | | | |

Board Information

| Board Name | Other boards or commissions served |
|---------------------------|------------------------------------|
| Denver Women's Commission | Women's Commission, Denver |
| Status | New |
| Term Start Date | Resigned |
| Term End Date | |

Work Information

| | | | |
|------------------|-------------------------------|--------------|----------------------|
| Employer | University of Colorado Denver | Work Address | 1380 Lawrence Street |
| Position | Academic Services | Work City | Denver |
| Business Phone # | 3033150074 | Work State | CO |
| Work Email | | Work Zip | 80204 |

Additional Information

| | | | |
|---------------------------------|--------|---------------------------|----|
| Are you a registered voter? | Yes | Other Ethnicity | |
| If so, what county? | Denver | Objection to appointment? | No |
| Denver City Council District No | 5 | Special Information | |

Education and General Qualifications

| | | | |
|---------------------------------|---------------------|-------------------------------------|-------------------------------|
| Name of High School | Liberty High School | Name of Graduate School | University of Colorado Denver |
| Location of High School | Kissimmee, FL | Location of Graduate School | Denver |
| # of Years Attended High school | 1 | # of Years Attended Graduate School | 2 |
| Did you Graduate | Yes | Did you Graduate | Still Attending |

High School

Graduate Major Public Affairs

Name of College Florida International University
 Location of College Miami, FL
 # of Years Attended College 4
 Did you Graduate College Yes
 Undergrad Major Political Science

Reference Details

| | | | |
|--------------------|--------------------------|----------------------|------------------------------|
| Reference Name #1 | Kristine Sikora | Reference Email #1 | kristine.sikora@ucdenver.edu |
| Reference Phone #1 | | Reference Address #1 | |
| Reference Name #2 | Marisa Garverick Herrera | Reference Email #2 | mgarverickherrera@gmail.com |
| Reference Phone #2 | | Reference Address #2 | |
| Reference Name #3 | Lydia Supplee | Reference Email #3 | lydia.supplee@ucdenver.edu |
| Reference Phone #3 | | Reference Address #3 | |

Agree to a background check

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Notes & Attachments

Puello,Stephanie_Resume.pdf

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Description

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Stephanie Puello

📍 1256 Krameria Street Denver, CO 80220

☎ (786) 286-3747

✉ Stephanie.Puello@ucdenver.edu

EDUCATION

Doctor of Philosophy in Public Affairs August 2018 – Present
University of Colorado Denver – Denver, CO

Master of Arts in Higher Education June 2016
University of Denver – Denver, CO
Capstone: "Affirmative Action or Affirmative Discrimination? The Merits and Challenges of Affirmative Action Policy in Higher Education"

Bachelor of Arts in Political Science April 2014
Florida International University – Miami, FL
Minor in Criminal Justice
Law, Ethics, and Society Certificate

RESEARCH INTERESTS

Civic engagement; election administration; voting and election laws; social policy and equity; higher education policy and governance; representative bureaucracy

PROFESSIONAL EXPERIENCE

University of Colorado Denver – Denver, CO January 2017 – Present
Student Progress Coordinator Graduate School

- Administer and manage compliance of Graduate School rules, policies, and procedures concerning academic and faculty affairs.
- Manage and monitor student registration, enrollment, degree time limits, transfer credits, leaves of absence, travel awards, probation, suspension, academic grievances, and degree completion.
- Monitor and approve degree candidacy and appropriate composition of all final and comprehensive examinations and thesis defense committees.
- Provide academic advising on academic and degree progress and offer support and advocacy.
- Track and evaluate academic progress and confirm degree and certificate completion via submission of final degree audit to Registrar's Office each semester.
- Manage and approve formatting, submission, and publication of all theses and dissertations.
- Plan, implement, and facilitate new student orientation, information sessions, thesis formatting workshops, and other student events and activities.
- Serve as Graduate School representative in Commencement Steering Committee, Convocation Steering Committee, and University-Wide Registration Working Group.
- Hire, train, supervise, evaluate, and delegate tasks to student assistant staff members.
- Assist with maintenance of accurate and updated Graduate School resource webpage, funding database, and policies and procedures handbook.

University of Denver – Denver, CO
Graduate Admissions Counselor

September 2015 – June 2016
Office of Graduate Studies

- Managed and monitored assigned applicant caseload, reviewed application materials, processed admissions decisions, and corresponded with applicants, faculty, admissions directors and deans.
- Advised and counseled current and prospective graduate students regarding application status, academic standards, academic policy, and career exploration.
- Worked closely with Director of Graduate Enrollment Management to develop departmental strategies and formulate plans to meet institutional enrollment goals.
- Created and disseminated tailored communications regarding graduate policy, university information, admission standards, and application process to students, applicants, and academic department staff.
- Trained, supervised, and evaluated temporary professional and student staff.
- Directly supported debut of Slate CRM system, including assisting with administration, customization, creating documentation, and training of faculty and staff.
- Assisted with maintenance of accurate and updated academic bulletin webpage.
- Supported the overall of the Office of Graduate Studies with special projects such as planning and facilitating graduate orientation and commencement.

Emerson College – Boston, MA
Resident Supervisor

June 2015 – August 2015
ACUHO-I Housing Internship Program

- Supervised a floor of 40 high school students participating in pre-college studio program.
- Upheld all program policies, documented and responded to emergency situations in residence hall.
- Participated in on-call duty rotation with ten graduate student interns.
- Performed daily administrative tasks including check-ins, checkouts, and duty log reports.
- Implemented and facilitated weekly social and educational programs for resident students.

Community College of Aurora – Aurora, CO
Graduate Assistant

December 2014 – June 2015
Office of Student Outreach and Recruitment

- Contacted prospective student leads by phone and e-mail to build rapport and begin enrollment process.
- Provided students with resources, tools, and information regarding the application process, enrollment, transfer options and pathways, and campus and academic services.
- Represented the college in career and college fairs and contributed to a nested partnership between the college and local K-12 schools.
- Served as a liaison between prospective students and central administration, assisting students with problem solving, self-advocacy, and trouble-shooting throughout enrollment process.
- Developed unique electronic communication pieces targeted to different segments of the community college prospective student pool (high school, adult, transfer, and career).
- Planned, implemented, and facilitated new student orientations, information sessions, campus tours, and other student events and activities.

PUBLICATIONS

Revise and Resubmit

Puello, Stephanie, Janiece Mackey, and Sean McCandless. "Reclaiming Social Justice in the Academy."

Manuscripts in Preparation

Bishu, Sebawit, Alan Kennedy, and **Stephanie Puello**. "Gender Representation: A Tool to De-Masculinize Police Organizations."

Puello, Stephanie. "Reconstruction Reconsidered: How Florida Passed its Voting Rights Restoration Amendment."

Puello, Stephanie¹ and Jill Yordy¹. "Desperate Times Call for Drastic Measures: The Role of Public Opinion on Abortion Policy."

RESEARCH EXPERIENCE

University of Colorado Denver – Denver, CO
Graduate Research Assistant

June 2019 – September 2019
School of Public Affairs

University of Denver – Denver, CO
Graduate Research Assistant

January 2015 – June 2015
CREMAT Project – Kennedy Institute

Florida International University – Miami, FL
Student Researcher (Study Abroad)

June 2013 – August 2013
Peruvian Amazon Service Research

ACADEMIC PRESENTATIONS

Kennedy, A. & Puello, S. (Accepted). *Bureaucratic Representation: A Tool to De-Masculinize Police Organizations*. Public Management Research Conference, Honolulu, HI. Cancelled due to COVID-19.

Puello, S. (November 2019). *Reconstruction Reconsidered: How Florida Passed its Voting Rights Restoration Amendment*. Association for Public Policy Analysis and Management (APPAM) Fall Research Conference, Denver, CO.

Puello, S. (June 2019). *Reconstruction Reconsidered: A Case for Voting Rights Restoration Upon Prison Release*. Social Equity Leadership Conference, Newark, NJ.

Puello, S. (June 2019). *Racial Amnesia and the Fate of Affirmative Action in the Post-Truth Era*. Public Administration Theory Network Conference, Denver, CO.

Puello, S. & Supplee, L. (May 2018). *Advancing Race-Conscious Affirmative Action Across the P-20 Pipeline: Recommendations for State Policy and Practice*. University of Denver Public Policy Forum, Denver, CO.

Puello, S. (May 2016). *Affirmative Action or Affirmative Discrimination? The Merits and Challenges of Affirmative Action Policy in Higher Education*. University of Denver Inclusive Excellence in Capstone Poster Session, Denver, CO.

TEACHING EXPERIENCE

University of Colorado Denver – Denver, CO

Fall 2018 & Fall 2020

Instructor

Undergraduate Experiences

- *College Success – UNIV 1110.* This first-year undergraduate course supports students by fostering academic skills and strategies, university engagement, personal strengths and goals, and diversity awareness and inclusion.

INVITED LECTURES & PRESENTATIONS

Oct. 2019 **Guest Lecturer: Diversity and Inclusion on Campus – Denver, CO**
University of Colorado Denver, Course: UNIV 1110

Jun. 2019 **Presenter: Social Sciences and Policy Institute Workshop – Denver, CO**
Young Aspiring Americans for Social and Political Activism (YAASPA)

Apr. 2018 **Presenter: Toastmasters Public Speaking Group – Denver, CO**
The Bridge Project at GSSW (University of Denver Graduate School of Social Work)

PUBLIC SERVICE & LEADERSHIP

City and County of Denver Women’s Commission

February 2019 – Present

Mayoral Appointed Commissioner

Human Rights & Partnerships

Volunteer Community Member

December 2017 – January 2019

- Serve as Chair of ad-hoc committee concerning race and social justice community initiatives.
- Contribute to the education, support, and advocacy of public policies and resources that concern Denver women and girls.
- Help raise the profile of the Denver Women’s Commission within the Denver community.
- Assist with increasing the commission’s social media presence and craft communications such as tweets, bulletins, and announcements.
- Assist with fostering partnerships to increase social, economic, and political equality reflecting the diversity of Denver residents.
- Encourage participation in and awareness of women’s related events and issues in Denver.

AmeriCorps VISTA

June 2014 – August 2014

Volunteer

Volunteers in Service to America

- Assisted in summer learning loss prevention for low-income students in Far Northeast Denver in collaboration with the Foundation for Educational Excellence.
- Conducted research and devised strategies to recruit underrepresented educators to the Denver Public Schools district.
- Served as a counselor and mentor through STEM-based leadership camps.
- Tutored students that have fallen behind in their classes in partnership with Denver Summit Schools Network.

AWARDS & FELLOWSHIPS

Travel Awards

| | |
|------|---|
| 2020 | University of Colorado Denver, School of Public Affairs, Travel Award (\$500) |
| 2019 | University of Colorado Denver, School of Public Affairs, Travel Award (\$500) |
| | University of Colorado Denver, Graduate School, Travel Award (\$500) |

Scholarships/Fellowships

| | |
|------|--|
| 2020 | Colorado Department of Higher Education Policy Fellowship Program |
| 2019 | Pforzheimer National Civic League Fellowship (\$250) |
| 2019 | Public Administration Theory Network (PAT-Net) Fellowship (\$200) |
| 2014 | Segal Education Award, AmeriCorps VISTA (\$1,200) |
| 2013 | First Generation Scholarship, Florida International University (\$1,000) |

SERVICE TO THE PROFESSION & UNIVERSITY

| | |
|---|---|
| Public Integrity <i>Ad-Hoc Peer Reviewer</i> | October 2019 <i>American Society for Public Administration</i> |
| Civic Learning and Democratic Engagement Meeting <i>Conference Proposal Reviewer/Planning Committee</i> | August 2019 – Present <i>AASCU/NASPA</i> |
| University of Colorado Denver – Denver, CO <i>Scholarship Reviewer</i> | June 2019 – July 2019 <i>Civic Engagement & Housing Justice Scholarship</i> |
| University of Colorado Denver – Denver, CO <i>Facilitator</i> | January 2019 <i>Transcend Auraria Social Justice Retreat</i> |
| University of Colorado Denver – Denver, CO <i>Co-President</i> <i>Secretary</i> <i>Member</i> | May 2020 – Present <i>School of Public Affairs PhD Student Association</i> <i>January 2019 – May 2020</i> <i>October 2018 – December 2018</i> |
| University of Denver – Denver, CO <i>Conference Proposal Reviewer</i> | January 2018 – May 2018 <i>DU Public Policy Forum</i> |
| University of Colorado Denver – Denver, CO <i>Facilitator</i> | July 2017 <i>PPIA Public Service Weekend Conference</i> |
| University of Colorado Denver – Denver, CO <i>Member</i> <i>Chair</i> | April 2017 – Present <i>First Generation Network</i> <i>May 2018 – March 2019</i> |

PROFESSIONAL MEMBERSHIPS

- Public Administration Theory Network (PAT-Net)
- American Society for Public Administration (ASPA)
- American Educational Research Association (AERA)
- Association for Public Policy Analysis and Management (APPAM)
- Association for the Study of Higher Education (ASHE)
- Public Management Research Association (PMRA)



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BAC-6352

Contact Information

| | | | |
|-----------------|-------------------------|-------------------|---------------------|
| Contact Name | Shahira Qudrat | Home Address | 1696 East 135th Ave |
| Preferred Phone | 720-233-0017 | Home City | Thornton |
| Preferred Email | shahiraqudrat@yahoo.com | Home State | CO |
| Other Phone | | Home Zip | 80241 |
| Other Email | shahiraqudrat@yahoo.com | County | Adams |
| DOB | [REDACTED] | Race/Ethnicity | Asian |
| SSN | [REDACTED] | Salutation | |
| Gender | Female | Party Affiliation | Democrat |
| Other Gender | | | |

Board Information

| | | | |
|-----------------|---------------------------|------------------------------------|----------------------------|
| Board Name | Denver Women's Commission | Other boards or commissions served | Women's Commission, Denver |
| Status | New | Resigned | |
| Term Start Date | | | |
| Term End Date | | | |

Work Information

| | | | |
|------------------|---|--------------|------------------------|
| Employer | University of Denver | Work Address | 2199 S University Blvd |
| Position | Project Manager for Human Resources and Inclusive Community | Work City | Denver |
| Business Phone # | 720-233-0017 | Work State | CO |
| Work Email | | Work Zip | 80208 |

Additional Information

| | | | |
|---------------------------------|-------|---------------------------|----|
| Are you a registered voter? | Yes | Other Ethnicity | |
| If so, what county? | Adams | Objection to appointment? | No |
| Denver City Council District No | N/A | Special Information | |

Education and General Qualifications

| | | | |
|---------------------------------|----------------------|-------------------------------------|----------------------|
| Name of High School | Thornton High School | Name of Graduate School | University of Denver |
| Location of High School | Thornton, CO | Location of Graduate School | Denver |
| # of Years Attended High school | 4 | # of Years Attended Graduate School | 2 |

Did you Graduate High School Yes

Did you Graduate Still Attending

Graduate Major Global Community Engagement

Name of College University of Phoenix

Location of College Denver

of Years Attended College 6

Did you Graduate College Yes

Undergrad Major MBA

Reference Details

Reference Name #1 Jerron Lowe

Reference Email #1 jerron.lowe@du.edu

Reference Phone #1

Reference Address #1

Reference Name #2 Mia Elizardi

Reference Email #2 mia.elizardi@du.edu

Reference Phone #2

Reference Address #2

Reference Name #3 Sarah Gierow

Reference Email #3 sarahgierow@gmail.com

Reference Phone #3

Reference Address #3

Agree to a background check

Owner Denver Integration

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Notes & Attachments

Qudrat Shahira resume_CCD.doc

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Description

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SHAHIRA QUDRAT

Thornton, CO 80241

shahiraqudrat@yahoo.com

720.233.0017

www.linkedin.com/in/ShahiraQudrat

STRATEGIC LEADERSHIP AND PROGRAM DEVELOPMENT

Dynamic Cross-Cultural Leader | Understands Impact of Collaboration to Bottom Line

Collaborative leader of international teams with demonstrated success in program and project management. Create profitable alliances by analyzing all aspects of business to maximize value and mitigate risk. Expertise ranges from launching global technology programs to building out new program sites with a focus on cost savings and efficiencies. Guides teams through all the stages of high performance development to exceed expectations of partners. Thought leader and problem solver, who consults with Multi-American women leaders experiencing cultural blocks or juggling dual identities, coaching each to excel in leadership capacity.

SELECTED ACCOMPLISHMENTS

High-Performing Team Leadership

- Turned around existing client support team dynamic that was not functioning efficiently into 1 of the highest-performing, fastest-growing teams at Bright Horizons, with staff tripling by 3rd year.
- Onboarded qualified candidates on client operations support team and maintained high retention rate (80%). Managed teams to highest performance, consistently outperforming established goals and key performance indicators, resulting in recognition as #1 client operations support team by stakeholders 4 consecutive years (2013, 2014, 2015, and 2016).
- Developed new team at Experian that serviced over 2K contact center representatives that managed training and communications process from product go to market to employee experience, increasing net promoter scores for customer and agent experience.

Project and Program Management

- Plan and deliver a Diversity Summit program that served over 2500 staff, faculty, and student population with a 95% customer satisfaction rate.
- Authored power memoir, *Authenticity in America*, inspiring and enabling professional Multi-American women to overcome internal conflict and surpass perceived leadership capacity and expectations.
- Redesigned Back Up Care Program client launch process for Bright Horizons Family Solutions, resulting in \$9M revenue in 2013, and \$13M in 2015. Achieved 100% on-time client launch rate, yielding 97% + satisfaction with clients and account manager stakeholders for 2 consecutive years.
- Served as lead Operations Project Manager to largest BH client, bringing client back to sign on for HR-based Back-Up Care Child and Adult Care access yearly and adding \$100K additional revenue by negotiating contract terms for custom PM services.
- Executed implementation and transition of over 2K international contact center users in Costa Rica, Chile, and US onto new Cisco, Salesforce, and Calabrio technology platform, resulting in consolidation and multi-million-dollar cost savings.
- Managed build-out of brand-new Experian contact center site in AFZ region of Costa Rica; cross-functional group supported 120+ contact center employees, resulting in ROI estimate of over \$4M in single year by moving central contact operations overseas.

Business Relationship and Alliance Development

- Increased diversity / inclusion awareness of Court Appointed Special Advocates (CASA) by training and preparing over 200 advocates in interacting with children and judicial professionals on topics including disparate impact discrimination, prejudicial awareness, and significance of diversity, enabling more families and children to benefit from foster care system.
- Partnered with UK and IRE leaders at Bright Horizons Family Solutions to develop new US and UK/IRE collaborative "predictable results" process, implementing cross-culturally-sensitive, technology-based solution that provided B2B HR based Back-Up Care Child and Adult Care access to over 10M client employees.

Selected Accomplishments (Continued)

- Improved output of bills processed for Care Child and Adult Care Bright Horizons partners by 50% within 1st 6 months by establishing new KPIs, implementing incentive program, and implementing additional technology to increase productivity and morale of employees on Accounts Payable team.
- Reestablished scalable formal audit process for entire global vendor network of Care Child and Adult Care Bright Horizons partners, mitigating reputational and financial risk by removing or negotiating new contract terms providers to ensure adherence to high-quality guidelines established by BH for child and adult care.
- Developed positive / continuing relationship between Wellpoint and CMS as lead coordinator for Wellpoint, Inc. during CMS Federal Audit Commission, enabling company to continue to administer Medicare Part D product to over 1M retirees in the US.
- Co-chaired Diversity and Inclusion Team at Bright Horizons, engaging employees and project managing multiple educational and celebratory activities for Broomfield, Colorado office.

PROFESSIONAL EXPERIENCE

| | |
|--|-----------------------|
| UNIVERSITY OF DENVER , Denver, CO | 2018 – current |
| Project Manager for Human Resources and Inclusive Community | |
| EXPERIAN CORPORATION , Costa Mesa, CA (Home Office, Denver, CO) | 2017 – 2018 |
| Director of Implementation / Head of Project Management and Continuous Improvement | |
| BRIGHT HORIZONS , Broomfield, CO | 2012 – 2016 |
| Senior Manager of Care Advantage Operations | |
| COURT- APPOINTED SPECIAL ADVOCATES ADAMS COUNTY 17th DISTRICT , Brighton, CO | 2009 – 2012 |
| Advocate Coordinator | |
| WELLPOINT INC. , Denver, CO | 2006 – 2009 |
| Process Expert II Enrollment and Billing / Operations Lead | |

EDUCATION

- **In Progress, Master of Arts in Global Community Engagement (GCE)**, University of Denver, 2019
- **Master of Business Administration (MBA)**, University of Phoenix, Westminster, CO, 2014
- **Bachelor of Science in Business Administration (BSBA)**, University of Phoenix, Westminster, CO, 2012

CREDENTIALS AND AWARDS

- Chair of the Gender Equity Pay Committee, City and County of Denver, Current
- Co-Chair, Inclusion and Diversity Council, Bright Horizons, 2016
- Vice President of Education, Toastmasters Westminster Communicators Club, 2018
- 2016 Bright Horizons Client Partnership Award
- 2013 Bright Horizons Rising Star Award
- 2007 CASA Volunteer of the Month Award
- 2006, Wellpoint Excellence and Teamwork Award



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BAC-6276

Contact Information

| | | | |
|-----------------|-------------------------|-------------------|------------------------------|
| Contact Name | Kelsey Grim | Home Address | 2205 Larimer Street, Apt 212 |
| Preferred Phone | 7203254427 | Home City | Denver |
| Preferred Email | kelseyanngrim@gmail.com | Home State | CO |
| Other Phone | | Home Zip | 80205 |
| Other Email | | County | Denver |
| DOB | [REDACTED] | Race/Ethnicity | Caucasian |
| SSN | [REDACTED] | Salutation | Mrs. |
| Gender | Female | Party Affiliation | |
| Other Gender | | | |

Board Information

| | | | |
|-----------------|---------------------------|------------------------------------|--|
| Board Name | Denver Women's Commission | Other boards or commissions served | |
| Status | New | Resigned | |
| Term Start Date | | | |
| Term End Date | | | |

Work Information

| | | | |
|------------------|-----------------|--------------|-----------------|
| Employer | Cap City Tavern | Work Address | 1247 Bannock St |
| Position | Bartender | Work City | Denver |
| Business Phone # | 7209318886 | Work State | CO |
| Work Email | | Work Zip | 80204 |

Additional Information

| | | | |
|---------------------------------|---------|---------------------------|----|
| Are you a registered voter? | Yes | Other Ethnicity | |
| If so, what county? | Denver | Objection to appointment? | No |
| Denver City Council District No | Unknown | Special Information | |

Education and General Qualifications

| | | | |
|---------------------------------|-----------------|-------------------------------------|------------------------|
| Name of High School | DC Oakes | Name of Graduate School | University of Colorado |
| Location of High School | Castle Rock, CO | Location of Graduate School | Denver, CO |
| # of Years Attended High school | 4 | # of Years Attended Graduate School | 1 |
| Did you Graduate | Yes | Did you Graduate | Still Attending |

High School

Graduate Major Social Justice, Women and Gender Studies

Name of College Arizona State University
 Location of College Tempe, AZ
 # of Years Attended College 4
 Did you Graduate College Yes
 Undergrad Major Communication

Reference Details

Reference Name #1 Talianna Langjahr Reference Email #1 talianna@capcitylavem.com
 Reference Phone #1 303-598-9248 Reference Address #1

Reference Name #2 Christa Melde Reference Email #2 christamelde@gmail.com
 Reference Phone #2 480-229-4442 Reference Address #2

Reference Name #3 Victoria Francis Reference Email #3 victoria.francis@rescue.org
 Reference Phone #3 Reference Address #3

Agree to a background check

Owner Denver Integration

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Notes & Attachments

Kelsey Grim CL

Kelsey Grim Resume.pdf

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KELSEY GRIM

2205 Larimer Street #212
Denver, CO 80205

(720) 325-4427
kelseyanngrim@gmail.com

EDUCATION

**Master of Social Science, Social Justice
Graduate Certificate, Women and Gender Studies**
University of Colorado, Denver, Colorado

Expected December 2021

Bachelor of Arts, Interpersonal Communication
2016

December

Minor, Design Studies
Arizona State University, Tempe, Arizona
Summa Cum Laude

PROFESSIONAL EXPERIENCE

**Volunteer & External Relations Specialist (Temporary),
International Rescue Committee, Denver, CO**

November 2019-April 2020

- Help develop, coordinate, and support volunteer and intern positions with staff and clients
- Develop and maintain electronic files using excel, salesforce, etc, and box filing systems
- Create relationships with donors and volunteers
- Represent IRC at informational sessions and career fairs

Graduate Assistant, University of Colorado, Denver, CO

October 2019-Present

- Assist with general administrative and clerical duties for the graduate program
- Organize and maintain student files electronically and in paper form
- Correspond with prospective and current students, addressing questions and concerns
- Collaborate with faculty and staff on promoting program growth and development

Field Instructor, National Outdoor Leadership School

May 2018-Present

- Engage and encourage students in an experiential learning environment
- Teach leadership and inclusion curriculum in the outdoors
- Assess risk and maintain group safety in various weather and terrain conditions

Bartender/Server, Cap City Tavern, Denver, CO
sent

August 2017-Present

- Act as a point of reference and trainer for new hires
- Manage working with large parties and social events including business meetings and sports games

Advocacy Intern, International Rescue Committee, Denver, CO

June 2019-November 2019

- Assisted in social, political, and legal research
- Developed materials and info sheets
- Organized and attended meetings with legislators
- Built community networks and partnerships

Public Relations Intern, American Mountaineering Center, Golden, CO

June 2017-January 2018

- Help create content and maintain marketing materials
- Plan, develop and organize events with the public

KELSEY GRIM

2205 Larimer Street #212
Denver, CO 80205

(720) 325-4427
kelseyanngrim@gmail.com

Youth Education Volunteer, Cross Cultural Solutions, Moshi, Tanzania
April 2012

February 2012-

- Worked and lived closely with the local community
- Developed and taught English language development curriculum
- Engaged in social development and education projects

ADDITIONAL TRAINING

Beginners Spanish

The Art of Spanish, Denver, Colorado

Currently Enrolled

Training Course, International Women's Health and Human Rights
Stanford University, Online

June 2019

Advocacy Webinar Series
International Rescue Committee, Denver, Colorado

Summer 2019

Leave No Trace Master Educator, NOLS

May 25, 2018

Wilderness First Responder/CPR, NOLS
2017

December 7,

SKILLS

Excellent Verbal and Written Communication
Effective Organization and Time Management
Balanced Leader and Team Player
Engaging Social Skills
Motivated by Fast Paced Environments



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BAC-6455

Contact Information

| | | | |
|-----------------|-----------------|-------------------|--------------------|
| Contact Name | Zarah Levy | Home Address | 3720 E 30th Avenue |
| Preferred Phone | 3223-578-0176 | Home City | Denver |
| Preferred Email | lovebean@me.com | Home State | CO |
| Other Phone | 720-328-5116 | Home Zip | 80205 |
| Other Email | | County | Denver |
| DOB | [REDACTED] | Race/Ethnicity | Caucasian |
| SSN | [REDACTED] | Salutation | |
| Gender | Female | Party Affiliation | Democrat |
| Other Gender | | | |

Board Information

| | | | |
|-----------------|---------------------------|------------------------------------|--|
| Board Name | Denver Women's Commission | Other boards or commissions served | |
| Status | New | Resigned | |
| Term Start Date | | | |
| Term End Date | | | |

Work Information

| | | | |
|------------------|--|--------------|----------------------------|
| Employer | CLLARO | Work Address | 12000 E 47th Ave Suite 110 |
| Position | Education Programs Manager & Policy Advocate | Work City | Denver |
| Business Phone # | 323-578-0176 | Work State | CO |
| Work Email | zarah.levy@cllaro.org | Work Zip | 80217 |

Additional Information

| | | | |
|---------------------------------|--------|---------------------------|----|
| Are you a registered voter? | Yes | Other Ethnicity | |
| If so, what county? | Denver | Objection to appointment? | No |
| Denver City Council District No | 9 | Special Information | |

Education and General Qualifications

| | | | |
|---------------------------------|-----------------------|-------------------------------------|--|
| Name of High School | New Vista High School | Name of Graduate School | |
| Location of High School | Boulder CO | Location of Graduate School | |
| # of Years Attended High school | 4 | # of Years Attended Graduate School | |

Did you Graduate High School Yes

Did you Graduate

Graduate Major

Name of College MSU Denver

Location of College Denver

of Years Attended College 3

Did you Graduate College Yes

Undergrad Major Mitigating Structural Violence

Reference Details

Reference Name #1 Delania Holton Fessler

Reference Email #1 craftsmanandapprentice@gmail.com

Reference Phone #1 303-718-3012

Reference Address #1 Denver CO

Reference Name #2 Kale Jimmerson

Reference Email #2 katej23@gmail.com

Reference Phone #2 303-819-6622

Reference Address #2 Denver CO

Reference Name #3 Anjanette Alejano-Steele

Reference Email #3 alejanos@msudenvar.edu

Reference Phone #3 303-324-3122

Reference Address #3 Denver CO

Agree to a background check

Owner Romaine Pacheco

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Notes & Attachments

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Description

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Zarah Levy

3720 East 30th Ave. Denver, CO. 80205
theagencyproject@gmail.com
323-578-0176

Education

2016 BA Cum Laude in Mitigating Structural Violence • Minor in Political Science
Metropolitan State University of Denver

Relevant Coursework

- ANT Global Economy and Gender Roles
- ANT Women in the Developing World
- ANT Structural Violence
- ECO Development Economics
- ECO Political Economy of the Middle East and North Africa
- PSC American Foreign and Military Policy
- PSC International Political Economy
- PSC Middle East Politics
- PSC Ethno-Nationalism in World Politics
- PSC International Politics and Human Rights
- WMS Victim Advocacy for Survivors
- WMS Human Trafficking
- WMS Teaching Assistantship
- WMS Capstone: Structural Violence and Human Trafficking Teaching Assistantship

Selected Professional Experience

2017 Project Supervisor Research, Reporting and Partnership Development; Hotline Vetting Manager

The Laboratory to Combat Human Trafficking

- Designed project plans and assembled team, created all necessary documents and tracking processes for the re-vetting of 250 plus resource directory agencies.
- Managed team and tracked progress over quarter- long project, facilitated all meetings and trained team members on inter-agency outreach.
- Researched and conducted outreach and relationship building with movement stakeholders to expand resource directory and fill gaps in service, bringing over 20 new agencies into the network.
- Developed and disseminated outreach materials, co-wrote vetting survey and managed responses over time using Salesforce and Smartsheets.
- Prepared project reports and data summaries for presentation to Colorado Human Trafficking Council.
- Created all finalized and updated resource directory materials for hotline advocates, as well as tracking organizations in need of training to assure continuation of streamlined services statewide.

2016 Project Manager and Monitoring and Evaluation Specialist- Independent Contractor

The Laboratory to Combat Human Trafficking

- Built and maintained a detailed work plan for the staff of LCHT for the Colorado Action Plan, complete with broad timeline and granular data tracking for Grant Reporting.

- Developed framework for long-term progress tracking document for Colorado Action Plan activities.
- Finalized the Monitoring and Evaluation benchmarks for the Colorado Action Plan using drafted measures developed by MSU Faculty Learning Committee.
- Performed operationalization and quantified measurement for achieving each short and medium termed recommendation and activity of the Colorado Action Plan.
- Attended and participated in both key-stakeholder meetings with state wide anti-trafficking task forces to support the Colorado Action Plan and internal team meetings.

2016- current Colorado Action Plan Advisory Committee Member

The Laboratory to Combat Human Trafficking

- Community Member representative on the Advisory Committee for the Colorado Action Plan, tasked with supporting amplification of the Action Plan in my community through network engagement, event support and participation, and recruitment of new participants.
- Help to guide the implementation of the Action Plan recommendations and activities in Colorado, particularly in the P of Partnership.
- Support, promote and review survey data and suggestions for updates and additions to the Action Plan, in addition to acting as a spokesperson for the Colorado Action Plan within my network and broader community.

2016 Research Assistant and Community Engagement Intern

The Laboratory to Combat Human Trafficking

- Supported development and execution of 5 simultaneous statewide anti-trafficking events including assisting location booking, securing food donations, program content development and creating a statewide factsheet for distribution to 500 + attendees. Conducted discussion groups and survey dissemination at Greeley event for 120 attendees, as well as facilitating partnership development and relationship building.
- Attended and presented to multiple task force meetings across the state, including monthly attendance at DATA, FRAC, and the CHTC Governor's Council. Collaborated with survivors on research into vulnerability to trafficking, and presented survivor remarks and conclusions at Governor's Council on immunity and vulnerability during community comments.
- Created and developed a state level Vulnerability Index, including multiple indicators to measure vulnerability on a state wide and county- wide scale in order to more effectively combat human trafficking (in progress).
- Day to day support of LCHT staff in office duties, community engagement and outreach.
- Captained community outreach efforts with populations experiencing homelessness, leading a group of board and community members in learning the intersections of homelessness and trafficking vulnerabilities.

2016- current Hotline Supervisor, Advocate Backup

CoNEHT (Colorado Network to End Human Trafficking)

- Working under the hotline manager, I co-supervise over 40 hotline advocates one week of the month for all shifts; act as the point of contact for law enforcement engagement; and handle all escalated calls. In addition to shift supervision, backup supervisors are charged with the hiring and management of advocates, developing and delivering content for 50+ hour trainings of all incoming advocates, developing trauma informed materials and conducting quarterly supervision meetings and supplemental trainings for all advocates. Backup supervisors are also charged with partnership development for expanding resources in directory, thoroughly vetting resources, and updating ways to serve survivors in real time.

2014-2016 Hotline Advocate

CoNEHT (Colorado Network to End Human Trafficking)

- Charged with 48 + hour advocate shifts on the state's only resource and referral anti-trafficking hotline. Providing direct support to survivors, service providers, community members and law enforcement callers looking for help with resources, reporting tips, and assistance for trafficking situations.

2015-2016 Office and Retail Manager, Bookkeeper

The Craftsman and Apprentice

- Extensive bookkeeping and financial reporting systems development for first time business owner.
- Developed shop expansion plans and collaborated on class development, teacher recruitment and product development.
- Focus on daily operations, special event management and client relations.

2012-2016 Board Member, Treasurer

Denver Public Schools non-profit Friends of Gilpin

- Streamlined all donation management and donor record keeping, fiscal reporting, and banking for the non-profit, which serves Gilpin Montessori Public School.
- Filed all tax returns and application for 501c3 status, obtained officers insurance and maintained all financial records.
- Managed fundraising event planning and execution, developed community relationships and maintained donor database for fundraising. Drafted and developed materials for grant and donation requests.
- Chaired 2013, 2014 and 2015 silent auction and doubled funds raised each consecutive year. Worked with over 200 donors in community to coordinate items, event staffing and execution, and direct financial giving.

2011 Recruiting Coordinator

OpenTable

- Pre-screened and conducted first interviews for all candidates; tracked and scheduled all candidate materials and events.
- Handled all HR aspects of travel expenses, on-boarding and background checks for new employees.
- Hired 23 people in 3 months, out of 1900 candidates.

2002-2005 Community Organizing / Leadership Team

A.N.S.W.E.R.

- Created a large grass roots community action network with over 200 local coalitions in Southern California under the banner of A.N.S.W.E.R.
- Managed over 150,000 donor/volunteer records for fundraising and calls to action (telephone-banking, mail and email).
- Coordinated fundraising, security detail, permit securing and action planning for over 35 events. Secured, scheduled and coordinated 300+ guest speakers for rally crowds of more than 100k.
- Built and coordinated two international conferences with 850+ attendees: workshops and plenary sessions, information and welcome packets, registration, location and catering. Worked on a team of 16.
- Co-Organized the March 25th, 2006 Immigrant Rights march in downtown Los Angeles with 47 community coalitions, which drew over 1 million people, the largest crowd in the event's history. Supervised a security staff of 200 that maintained peace the day of.

2002-2003 Assistant Office Manager

Student Housing Dykstra DeNeve UCLA

- Handled all scheduling for RA's, filing and confidential record keeping for 1750 students' housing and disciplinary information. Conducted all research, supply ordering and general administrative support in addition to day-to-day office duties.

Additional Management Experience

For retail and restaurants below: In charge of daily operations; financials, profit and loss statements, permit securing and tax paperwork, inventory, scheduling, ADP payroll, staff supervision, hiring and firing, bookkeeping and large scale event planning in addition to day to day responsibilities. Staff size of up to 125.

2006-2008 Restaurant Manager

PARC

2004-2006 Restaurant Manager

Geisha House

2004-2005 Retail and Office Manager

Native & Espiritu de Vita

2003-2004 Restaurant Manager

Miyagi's on Sunset

Selected Trainings and Certifications

2016, 2015 Denver Anti Trafficking Alliance Conference 12 hours Continuing Education

2014 OVCTTAC 40 hour Victim Advocacy Training

2014 CoNEHT Hotline 55 hour Advocate Training

Honors and Awards

2016, 2015, 2014, 2013, 2012: *Denver Public School Volunteer Award*

2014-2016: *Iota Iota Iota Honor Society Alpha Chapter Member*

2015: *Provost's Honor Roll, Metropolitan State University of Denver*

2014: *President's Honor Roll, Metropolitan State University of Denver*

2008, 2007: *President's Distinguished Honor List, Los Angeles City College*

2007: *Dean's Honor List, Los Angeles City College*

2005: *South Asian Network's Public Service Award for the ANSWER Coalition*

Presentations

Selected Papers

2015 "Structural Violence Across Disciplines: A Review of the Applications of Galtung's Theory"

2015 "Rape As a Weapon of War: Sexual Violence as a Human Rights Violation"

2015 "The CIA and Torture: A Study of Organizational Behavior and Torture as a Standard Operating Procedure"

Selected Invited Talks

2016 "Human Trafficking and Housing Intersections", Human Trafficking Panelist, HUD Regional Annual Training, Denver, CO.

2004 "The Key Components of a Successful Voice-Acting Career," ANIME IOWA Convention, Des Moines, IA.

2003 "Why We Must Free the Cuban 5," ANSWER International Conference, New York, NY.

1994-1998 "What you need to know: Awareness, Safe Spaces, Intimate Partner Violence and Rape," Boulder Valley School District, Boulder, CO.

Teaching Experience

2015 **Teaching Assistant:** WMS 4160, Human Trafficking

Metropolitan State University of Denver

Assisted students with writing, study sessions and support for senior level coursework. Developed test questions and participated in grading process, worked to integrate concepts across 8 fields of study (course was cross-listed).

2013 **Teaching Assistant:** WMS 1001, Introduction to Women's Studies

Metropolitan State University of Denver

Facilitated online discussions and piloted roll out of Blackboard Learn, reformatted all course materials to integrate with new system, responsible for grading and student intervention.

2013 **Supplemental Instructor:** PSC 1010, American National Government

Metropolitan State University of Denver

Helped first year students increase achievement and increased student retention. Attended all classes and held bi-weekly group learning sessions as well as one-on-one intensives.

2006-2008 Tutor: English Lab

Los Angeles City College

Helped non-traditional students and non-native English speakers master English composition, reading and writing from introductory to intermediate coursework.

2006-2008 Student Mentor: ENG 1010, 1020, English Literature and Composition

Los Angeles City College

Augmented class instruction with teaching materials and led individual and group sessions. Co-developed a program that ensured success for every student in the course, raising overall class GPA substantially over 5 semesters.

1994-1997 Peer and Student Educator

Boulder Valley Public Schools

In partnership with Boulder County Safehouse, Boulder Valley Women's Health Center and the Rape Crisis Center of Boulder County, created and delivered comprehensive presentations teaching teens about domestic violence, birth control and sexual assault. Presented to over 25 groups in middle and high schools in Boulder County.

Proficiencies

Proficient in all Microsoft Programs, Smartsheets, Salesforce, GoogleDocs and Forms, etc.

References

Dr. Anjanette Alejano-Steele, Research Director, Laboratory to Combat Human Trafficking, 303-295-0451 aj@combathumantrafficking.org

Katherine Miller, Hotline Manager, Colorado Network to End Human Trafficking, 303-549-8018, Kmill127@gmail.com

Delanie Holton-Fessler Owner, Craftsman and Apprentice, 303-718-3012, craftsmanandapprentice@gmail.com



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BAC-6326

Contact Information

| | | | |
|-----------------|-------------------------|-------------------|-------------------|
| Contact Name | Demetria Eejipt Burgess | Home Address | 19464 Mitchell Dr |
| Preferred Phone | 720-708-0083 | Home City | Denver |
| Preferred Email | eejpt@gmail.com | Home State | CO |
| Other Phone | | Home Zip | 80249 |
| Other Email | | County | Denver |
| DOB | [REDACTED] | Race/Ethnicity | African American |
| SSN | [REDACTED] | Salutation | Ms. |
| Gender | Female | Party Affiliation | |
| Other Gender | | | |

Board Information

| | | | |
|-----------------|---------------------------|------------------------------------|-----------------------------|
| Board Name | Denver Women's Commission | Other boards or commissions served | Women's Commission - Denver |
| Status | New | | Resigned |
| Term Start Date | | | |
| Term End Date | | | |

Work Information

| | | | |
|------------------|----------------------|--------------|------------------------|
| Employer | Kaiser Permanente | Work Address | 14701 E Exposition Ave |
| Position | Audiology Technician | Work City | Aurora |
| Business Phone # | 303-614-7410 | Work State | CO |
| Work Email | | Work Zip | 80012 |

Additional Information

| | | | |
|---------------------------------|--------|---------------------------|----|
| Are you a registered voter? | Yes | Other Ethnicity | |
| If so, what county? | Denver | Objection to appointment? | No |
| Denver City Council District No | 11 | Special Information | |

Education and General Qualifications

| | | | |
|---------------------------------|--|-------------------------------------|--|
| Name of High School | | Name of Graduate School | |
| Location of High School | | Location of Graduate School | |
| # of Years Attended High school | | # of Years Attended Graduate School | |
| Did you Graduate | | Did you Graduate | |

High School

Graduate Major

Name of College
Location of College
of Years Attended College
Did you Graduate College
Undergrad Major

Reference Details

| | | | |
|--------------------|-------------------|----------------------|--------------------------------|
| Reference Name #1 | Theo Abbey | Reference Email #1 | theoabbey@yahoo.com |
| Reference Phone #1 | 720-212-4306 | Reference Address #1 | |
| Reference Name #2 | Christian Steward | Reference Email #2 | csteward@realinspectionllc.com |
| Reference Phone #2 | 720-841-6593 | Reference Address #2 | |
| Reference Name #3 | Laurel Thorburn | Reference Email #3 | laurel.x.thorburn@kp.org |
| Reference Phone #3 | 408-250-5504 | Reference Address #3 | |

Agree to a background check

Owner Denver Integration

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Notes & Attachments

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Eejpt Burgess is a Communications Studies major. Communication and community engagement are just a few skills she acquired to engage and improve the communities in which we live.

Presently for 10 years she serves as an Audiology Tech with Kaiser Permanente Health Foundation. She also obliges as a Commissioner for The Denver Women's Commission. Empowering women is an essential part of lifting communities. She believes that a simple act of spending time is a motivating and empowering influence that cannot be underestimated.

Ever since Eejpt was a child the written word has been her passion. It's her mission to inspire girls and young women to grow up to be confident and discover their purpose. Currently she is working on a book of inspiration to be published in the future and has a public inspirational blog for Young Women/Women.



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BAC-6454

Contact Information

| | | | |
|------------------------|----------------------------|--------------------------|-----------------|
| Contact Name | Kayla Frawley | Home Address | 7965 E 21st Ave |
| Preferred Phone | 612-281-5971 | Home City | Denver |
| Preferred Email | ms.kaylaqfrawley@gmail.com | Home State | CO |
| Other Phone | | Home Zip | 80238 |
| Other Email | | County | Denver |
| DOB | [REDACTED] | Race/Ethnicity | Caucasian |
| SSN | [REDACTED] | Salutation | Ms. |
| Gender | Female | Party Affiliation | Democratic |
| Other Gender | | | |

Board Information

| | | | |
|------------------------|---------------------------|---|----------------------------|
| Board Name | Denver Women's Commission | Other boards or commissions served | Women's Commission, Denver |
| Status | New | Resigned | |
| Term Start Date | | | |
| Term End Date | | | |

Work Information

| | | | |
|-------------------------|-----------------------------------|---------------------|---------------|
| Employer | Clayton Early Learning Center | Work Address | 3801 MLK Blvd |
| Position | Manager of Policy & Advocacy | Work City | Denver |
| Business Phone # | 303-355-4411 | Work State | CO |
| Work Email | kfrawley@claytonearlylearning.org | Work Zip | 80205 |

Additional Information

| | | | |
|--|--------|----------------------------------|----|
| Are you a registered voter? | Yes | Other Ethnicity | |
| If so, what county? | Denver | Objection to appointment? | No |
| Denver City Council District No | 8 | Special Information | |

Education and General Qualifications

| | | | |
|--|----------------------|--|-----------------------------|
| Name of High School | Loring-Nicollet High | Name of Graduate School | New Mexico State University |
| Location of High School | Denver, CO | Location of Graduate School | Las Cruces, NM |
| # of Years Attended High school | 4 | # of Years Attended Graduate School | 3 |
| Did you Graduate | Yes | Did you Graduate | Yes |

High School

Graduate Major Public Health

Name of College New Mexico State University
 Location of College Las Cruces, NM
 # of Years Attended College 4
 Did you Graduate College Yes
 Undergrad Major Medical Anthropology

Reference Details

Reference Name #1 April Hansen Reference Email #1 april.hansen@denvergov.org
 Reference Phone #1 805-587-2677 Reference Address #1 6607 W Kenyon Ave., Denver, CO 80235

Reference Name #2 Kelly Holland Reference Email #2
 Reference Phone #2 303-263-0720 Reference Address #2

Reference Name #3 Jeanne Newland Reference Email #3
 Reference Phone #3 843-816-5585 Reference Address #3

Agree to a background check

Owner Romaine Pacheco

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Notes & Attachments

Kayla Quinlan Frawley C.V.docx

Type Attachment
 Last Modified Denver Integration
 Description [View file](#)

Kayla Quinlan Frawley, LM, CPM

2835 Colorado Blvd, Apt 5
Denver, Co 80205
ms.kaylaqfrawley@gmail.com
(612) 281-5971

PROFESSIONAL EXPERIENCE

Child Birth Instructor

Denver Health, Denver, CO (May 2017 to current)

Educate and Prepare clients of Denver Health for their child birth experience, incorporate diverse and culturally appropriate curriculum for families attending Denver Health. Organize, design and manage curriculum for 5-15 families in 4 hour classes throughout the year.

Bilingual Family Service Worker

Catholic Charities, Denver, CO (November 2016 to current)

Case Management for 56 Head Start eligible families. Collaborate with community partnerships, work within early childhood education license regulations while working with in the Denver Great Kids and Head Start grants, manage monthly reports and serve as representative of the agency at community events. Supporting English and Spanish speaking families that experience homelessness, teenage pregnancy or who parent foster children or/and children with IFSPs.

Adjunct Faculty

Birth Institute, Boulder, CO (June 2016 to November 2016)

Instructing, mentoring and supervising 5 remote classrooms online of 5-12 students while they complete clinicals in various parts of the globe. Curriculum design, construction of lectures, assignments, grading and providing oral quizzes all organized with unique schedules of students in mind. Classes taught: Global Maternal Health, Psychosocial aspects of the Perinatal Period, Research in Midwifery as well as Leadership and Development.

Bilingual Family Advocate

Safe house Denver, Denver, CO (June 2015 to September 2016)

Case Management for 3-7 mothers and their children in shelter setting. Advocacy includes community resource counseling for women and children, crisis intervention, providing trauma informed care to mothers and their children. Managing the Children's Program, offering art therapy and facilitating kid's group along with mother and children's group, supervisor of volunteers for the children's program and responsible for designing material and training for volunteers. Doing bilingual outreach work with women and families in the community of Denver. Offering mother groups, prenatal support to domestic abuse survivors and responsible for training on coming staff.

Adjunct Faculty

Association of Texas Midwives, TX (June 2014 to June 2015)

Contracted to instruct Module 5, required for midwifery students to graduate and become certified. Designed and updated curriculum includes prenatal care, serving populations at risk, pre-natal labs, up to date resources on racial disparities, prenatal testing, STIs, disclosure and consent, legalities of scope of practice, legal documentation, cultural competency and families of different varieties. Redesigned curriculum for board of education to meet requirements for cultural competency in midwifery as well as a portion devoted to serving LGBTQ families.

Licensed Midwife

Central Texas Birth Center, Georgetown, TX (June 2014 to June 2015)

Primary Care Provider for women in their Prenatal, Antepartum and Postpartum care at a high volume clinic in Georgetown, TX. Services include facilitating care, pre-natal care, delivery and care of newborn, fertility counseling, contraceptive care, conception counseling. Participated in 50+ births throughout the year. Contributed to a program designed for Medicaid families to help decrease infant mortality disparities in central Texas. Taught two students clinical skills such as taking pre-natal vitals, fetal heart tones in labor, and emergency skills in birth.

Birth Assistant

Austin Area Birthing Center, Austin, TX (December 2013 to June 2014)

Providing antepartum and immediate postpartum care and counseling to clients of AABC. Provided centering group pre-natal care with other midwives to groups of 7-13 couples at any given time. Worked full time on call shifts at two locations in the largest birth center in the Austin area with a 60+ birth volume monthly.

Bilingual Primary Midwife, Student Coordinator, Co-Instructor

Maternidad La Luz Clinic, El Paso, TX (September 2012 to November 2013)

Provided prenatal, antepartum and postpartum care to Spanish-speaking women at a high volume birth clinic that provides economic birth choices for women from Ciudad Juarez, Mexico. Taught and mentored midwifery students on a wide variety of clinical skills as well as provided translation between Spanish-speaking women, physicians and non-Spanish speaking students. Designed culturally sensitive parenting classes.

Yoga Instructor

Downtown Desert Yoga Studio, Las Cruces, NM (August 2009 to September 2013)

Taught a wide variety of yoga classes both with the Downtown Desert Yoga Studio and independently with diverse audiences including but not limited to: children, diverse women, a high school girls volleyball team, New Mexico State's men's golf team and dance department, people with spinal bifida, depression and fibro myalgia. Trained and supervised 5 new instructors from 2012-2013.

Care-Giver

St. David's Child and Family Development Center, Minnetonka, MN (Summer 2009)

Provided full-time one-to-one independent living skills training to adult with Downs Syndrome. Achieved Personal Care Attendant certification.

Co-Facilitator and Volunteer

Mary Open Doors Women's Shelter, Cayo, Belize (August 2007 to May 2009)

Organized and co-facilitated support groups and meetings with women living in a domestic abuse shelter with their children. Assisted women with developing safety plans, organized and coordinated volunteers and assisted with fundraising. Designed HIV/STI prevention programs specifically for women in Belize, as well as trained and monitored community educators and volunteers teaching the curriculum.

EDUCATION

Midwifery Training, Maternidad La Luz Midwifery School, El Paso, TX (September 2012-September 2013) – Served as primary midwife with 31 births and participated in 111 births. Provided prenatal education classes in Spanish and was 1 of 9 graduates of this very intensive, nationally known year-long MEAC accredited school.

B.A in Medical Anthropology, New Mexico State University, Las Cruces, NM (2007-2011)

3.50 GPA, Crimson Scholar (for leadership). Transfer to New Mexico State University after two years of study at Galen University in Cayo, Belize.

CERTIFICATIONS

- CPR, AED, and Basic First Aid; Adult, Child and Infant, American Safety and Health Institute, Denver, CO 2017
- Safety Parenting course completed, prevention of childhood abuse, Denver, CO, 2016
- ASSIST, Suicide Prevention certified, Denver, CO 2016
- Completion of The Center's 'Working with LGBTQ Youth in Crisis' training, Denver, CO, 2016
- Seeking Safety Facilitator Training complete, addressing substance abuse and PTSD, Denver, CO 2015
- Licensed Midwife in the state of Texas, 2014
- Certified Professional Midwife, 2014, (HIPPA certified)
- Neo-Natal Resuscitation by the National Neo-Natal Resuscitation Program – 2014
- English Teacher by TEFL – 2012
- Experienced Registered Yoga Teacher (ERYT) by the Yoga Alliance, Open Door Studios, International – 2010
- Personal Care Attendant by St. David's Child and Family Development – 2009
- **Fluent in Spanish** – have studied, worked and lived in Costa Rica, Belize, Ecuador, Guatemala, New Mexico and El Paso for approximately 7 years

COMMUNITY/LEADERSHIP ACTIVITIES AND PUBLICATIONS

- Panel Speaker, University of Denver, CRT class, 'The Modern Racial Justice movement', Denver, CO 2016
- Volunteer for Colorado Coalition for the Homeless, Denver, CO 2016
- Education Committee member with Showing up for Racial Justice, Denver, CO, 2016
- Volunteer Coordinator for 'Life beyond Bars'; re-entry resource fair event, Denver, CO, 2015

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- Published in Huffington Post, Everyday Feminism, SQUAT journal and Button poetry, 2014, 2015, 2016
 - Community Outreach Volunteer for Austin Poetry Slam, Austin, TX, 2014
 - Co-facilitated and re-designed required cultural competency course to new incoming students at Maternidad La Luz, El Paso, Texas, 2012
 - Community Service Organizing Chair, Dancers Unlimited Dance Company, Las Cruces, NM, 2010-2012
 - Vice President of the Yoga Club, New Mexico State University, 2009-2011
 - Vice President of the Capoeira Club, New Mexico State University, 2009-2011
 - Volunteer at Waite House, Pillsbury United Communities, Minneapolis, MN, 2008
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