

ORDINANCE/RESOLUTION REQUEST

Please email requests to Angela Casias at
Angela.Casias@denvergov.org by **NOON on Monday.**

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: September 22, 2016

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

**Contract Amendment Execution
On-Call Construction Services
Hallmark, Inc.**

3. Requesting Agency: Public Works

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Debby Gibson
- **Phone:** 720.913.8528
- **Email:** debby.gibson@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Matt MacLachlan
- **Phone:** 720.865.3167
- **Email:** matthew.maclachlan@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable: This is a 1-year, \$1M On-Call Construction Services Contract. Individual project proposal requests will be issued and individual work orders will be awarded. There will be a work order maximum amount of \$450,000.00. This amendment will add an additional year and \$1M to the funding.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** 201523757
- b. **Duration:** The current contract expires 10/31/2016, with this amendment, the contract will expire 10/31/17.
- c. **Location:** Various
- d. **Affected Council District:** Citywide
- e. **Benefits:**
- f. **Costs:** \$1M and an additional \$1M with this amendment. \$2M total.

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. No

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____