

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 5/14/2018

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title:

Approves a contract with Norwegian Air Shuttle ASA for a marketing Air Service Development Incentive for \$570,000 ending on April 8, 2020. (201738752).

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Laura Jackson	Name: Angela Casias
Email: laura.jackson@flydenver.com	Email: Angela.Casias@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

Norwegian qualifies for an air service incentive for their new service to Paris which began April 9, 2018. As an unserved international market, service to Paris qualifies for this incentive. Norwegian’s marketing plan and activities must be approved by Denver International Airport and must promote travel to/from Denver International Airport.

6. City Attorney assigned to this request (if applicable): Lisa Rorden

7. City Council District: 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services

Vendor/Contractor Name:
Norwegian Air Shuttle ASA

Contract control number:
201738752

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
2 years, 3 months
01/01/2018 – 04/08/2020

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
570,000.00		570,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
2 years, 3 months		

Scope of work:

Norwegian Air qualifies for an air service incentive because they are initiating scheduled international air service at Denver International Airport (DEN). Based on the proposed schedule of Norwegian Air, they will use approximately \$570,000 during the first 24 months of operation. Norwegian Air will maintain the Denver – Paris route for the duration of the contract period and will be refunded for approved marketing activities related to the promotion of the Denver – Paris service. Marketing activities include, but are not limited to: advertising, events, media outreach, public relations and other related initiatives.

Was this contractor selected by competitive process? No **If not, why not?** Non-Competitive Sole Source
A competitive selection is not used for the air service incentive program; however, the program is offered to all airlines offering scheduled passenger service.

Has this contractor provided these services to the City before? Yes No

Source of funds: The City’s Airport System Capital Improvement and Replacement Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? None

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____