

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request:** September 16, 2013

**Please mark one:**       **Bill Request**

**1. Has your agency submitted this request in the last 12 months?**

**No**

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Ordinance approval request for Master Purchase Order no. 0742A0112 with Communications Supply Corporation for electrical parts specific to Denver International Airport inventory.

**3. Requesting Agency:** Purchasing

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Joe Saporito
- **Phone:** 720-913-8118
- **Email:** joseph.saporito@denvergov.org

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Joe Saporito
- **Phone:** 720-913-8118
- **Email:** joseph.saporito@denvergov.org

**6. General description of proposed ordinance including contract scope of work if applicable:**

This ordinance approval request is for approval of a Master Purchase Order which exceeds \$500,000. The MPO is between the City and Communications Supply Corporation which resulted from a public solicitation for the purchase electrical supplies specific to DIA. DIA supports an internal service called PWCS (Premise Wiring Communications Services) which provides support through installation, repair and replacement along with decommissioning of all copper and fiber throughout the Airport Campus. Communications Supply Corp. will provide the parts, supplies and materials needed to keep this operation viable.

The initial term of the MPO was for one year and four months and the City has two options to renew at one year periods. Estimated spend for a three year and four month total is \$700,000. This is approximately \$230,000 annually.

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** 0742A0112
- b. **Duration:** Possible 3 year and 4 month contract. One year and four month initial term with two optional one year renewals.
- c. **Location:** DIA
- d. **Affected Council District:** N/A
- e. **Benefits:** Parts needed by DIA provided at discounted pricing
- f. **Costs:** Individual equipment costs will vary as needed

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.** N/A

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Date Entered: \_\_\_\_\_