

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 10/3/2016

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.) 2016 Facilities Projects Rescind and Reappropriate.

3. **Requesting Agency:** Budget and Management Office on behalf of Public Works

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Sara Cunningham, Budget & Management Office (BMO)
- **Phone:** (720) 913-5083
- **Email:** Sara.Cunningham@denvergov.org

- **Name:** Sebastion Tuccitto, Public Works Program Resource Office (PRO)
- **Phone:** (720)913-1727
- **Email:** Sebastion.tuccitto@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Sara Cunningham, Budget & Management Office (BMO)
- **Phone:** (720) 913-5083
- **Email:** Sara.Cunningham@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

This request is to rescind and reappropriate \$528,546 from completed facilities capital projects. The reappropriation allows Public Works Facilities to rescind budget from completed capital building rehabilitation projects and reappropriate to new project priorities. Completed projects include carpet replacement, HVAC replacement, security upgrades, elevator repairs, and restroom improvements. The \$528,546 will support various projects including security fencing and other security related improvements, floor replacement, chiller updates, restroom improvements, and other needed projects. Detail can be found in the attached document.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** N/A
- b. **Duration:** Immediate.
- c. **Location:** Citywide
- d. **Affected Council District:** Citywide
- e. **Benefits:** Redistribute facility budgets from completed projects to allow new projects to proceed.
- f. **Costs:** Projects will be completed within existing budget appropriation levels.

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.** No.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____