All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 10/19/2016

Please mark one: ☐ **Bill Request**   **or**   ☒ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

   ☐ **Yes**   ☒ **No**

   If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include <u>name of company or contractor</u> and <u>contract control number</u> - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

   Provide software maintenance and support services for Ultra Electronics Airport Systems, Inc.'s proprietary Gate Management System. Contract control number 201208409.

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
   - **Name:** Aaron Barraza
   - **Phone:** (303) 342-2261
   - **Email:** Aaron.Barraza@flydenver.com

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)
   - **Name: Robert W. Kastelitz, Sr. Vice President / CIO, Technologies Division**
   - **Phone:** (303) 342-2020
   - **Email:** robert.kastelitz@flydenver.com

6. **General description of proposed ordinance including contract scope of work if applicable:** To exercise the option to extend Ultra Electronics' contract for Gate Management, which is crucial for efficient surface management and scheduling operations.

   Please complete the following fields: *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

   a. **Contract Control Number: 201208409**

   b. **Duration:** 3 years, plus one (1) two-year extension

   c. **Location:** DEN

   d. **Affected Council District:** 11

   e. **Benefits:** Highly specialized critical technology services.

   f. **Costs:** $ 586,449

Current Contract Amount	*Additional Funds*	*Total Contract Amount*
(A)	*(B)*	*(A+B)*
$586,449	$200,000	$786,449

Current Contract Term	*Added Time*	*New Ending Date*
6/9/2014 – 6/8/2017	2 years	6/9/2017 – 6/8/2019

   g. **Date Goals Assigned:** N/A

   h. **Goals:** The Division of Small Business Opportunity has determined that this contract's Scope of Services does not fall under provisions of Denver's CEI (Construction Empowerment Initiative) Ordinance

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)*
Please explain.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____   Date: _____

Key Contract Terms

Type of Contract:

☒ Professional Services > $500K   ☐ Lease   ☐ Design or Construction for airport improvements > $5M

☐ Grant   ☐ IGA   ☐ Sale of Real Property   ☐ Sale of Personal Property

Vendor/Contractor Name: Ultra Electronics Airports Systems, Inc.

Contract control number: 201208409

City's contract manager: Mary Moore

Was this contractor selected by competitive process? Yes

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Term/Duration of contract/project: 3 years, plus one (1) two-year extension

Is this a new contract? ☐ Yes ☒ No   Is this an Amendment? ☒ Yes ☐ No   If yes, how many? __1__

Renewal terms: The term of this Agreement may be extended for one period of two (2) years, by written amendment to this Agreement.

Purpose: Provide continuity of service for support and maintenance of the proprietary Gate Management System.

Cost/value: $786,449

Source of funds: O&M

Benefit: Provide software maintenance and support services for the proprietary application system.

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

Location: DEN

Affected Council District: 11