

A G R E E M E N T

THIS AGREEMENT is made between the **CITY AND COUNTY OF DENVER**, a municipal corporation of the State of Colorado (the “City”) and **SCHOOL DISTRICT NO. 1 IN THE CITY AND COUNTY OF DENVER**, a political subdivision of the State of Colorado, with an address of 1860 Lincoln Street, Denver, Colorado 80203, (“School District”); which may individually be referred to herein as a “Party” or jointly as “Parties”.

The parties agree as follows:

1. COORDINATION AND LIAISON: The School District shall fully coordinate all services under the Agreement with the Executive Director of the Office of Children’s Affairs (“Executive Director”) or, the Executive Director’s Designee.

2. SERVICES TO BE PERFORMED:

a. As the Executive Director directs, the School District shall diligently undertake, perform, and complete all of the services and produce all the deliverables for the Implementation of Phase II of the Social Emotional Academic learning initiative at multiple sites set forth on **Exhibit A**, the Scope of Work, to the City’s satisfaction.

b. The School District is ready, willing, and able to provide the services required by this Agreement.

c. The School District shall faithfully perform the services in accordance with the standards of care, skill, training, diligence, and judgment provided by highly competent individuals performing services of a similar nature to those described in the Agreement and in accordance with the terms of the Agreement.

3. TERM: The Agreement will commence on August 1, 2021 and will terminate on July 31, 2023 (the “Term”). Subject to the Executive Director’s prior written authorization, the School District shall complete any work in progress as of the expiration date and the Term of the Agreement will extend until the work is completed or earlier terminated by the Executive Director.

4. COMPENSATION AND PAYMENT:

a. Fee: The City shall pay and the School District shall accept as the sole compensation for services rendered and costs incurred under the Agreement the amount of **SIX HUNDRED THOUSAND DOLLARS (\$600,000.00)** for fees. Amounts billed may not exceed the rates set forth in **Exhibit A**.

b. **Reimbursable Expenses**: There are no reimbursable expenses allowed under the Agreement. All of the School District's expenses are contained in the rates in **Exhibit A**.

c. **Invoicing**: School District shall provide the City with a monthly invoice in a format and with a level of detail acceptable to the City including all supporting documentation required by the City. The City's Prompt Payment Ordinance, §§ 20-107 to 20-118, D.R.M.C., applies to invoicing and payment under this Agreement.

d. **Maximum Contract Amount**:

(1) Notwithstanding any other provision of the Agreement, the City's maximum payment obligation will not exceed **SIX HUNDRED THOUSAND DOLLARS (\$600,000.00)** (the "Maximum Contract Amount"). The City is not obligated to execute an Agreement or any amendments for any further services, including any services performed by School District beyond that specifically described in **Exhibit A**. Any services performed beyond those in **Exhibit A** are performed at School District's risk and without authorization under the Agreement.

(2) The City's payment obligation, whether direct or contingent, extends only to funds appropriated annually by the Denver City Council, paid into the Treasury of the City, and encumbered for the purpose of the Agreement. The City does not by this Agreement irrevocably pledge present cash reserves for payment or performance in future fiscal years. The Agreement does not and is not intended to create a multiple-fiscal year direct or indirect debt or financial obligation of the City.

5. **STATUS OF SCHOOL DISTRICT**: The School District is an independent Contractor retained to perform professional or technical services for limited periods of time. Neither the School District nor any of its employees are employees or officers of the City under Chapter 18 of the Denver Revised Municipal Code, or for any purpose whatsoever.

6. **TERMINATION**:

a. The City has the right to terminate the Agreement with cause upon written notice effective immediately, and without cause upon twenty (20) days prior written notice to the School District. However, nothing gives the School District the right to perform services under the Agreement beyond the time when its services become unsatisfactory to the Executive Director.

b. Notwithstanding the preceding paragraph, the City may terminate the Agreement if the School District or any of its officers or employees are convicted, plead *nolo contendere*, enter into a formal agreement in which they admit guilt, enter a plea of guilty or otherwise admit culpability to criminal offenses of bribery, kickbacks, collusive bidding, bid-rigging, antitrust, fraud, undue influence, theft, racketeering, extortion or any offense of a similar nature in connection with School District's business. Termination for the reasons stated in this paragraph is effective upon receipt of notice.

c. Upon termination of the Agreement, with or without cause, the School District shall have no claim against the City by reason of, or arising out of, incidental or relating to termination, except for compensation for work duly requested and satisfactorily performed as described in the Agreement.

d. If the Agreement is terminated, the City is entitled to and will take possession of all materials, equipment, tools and facilities it owns that are in the School District's possession, custody, or control by whatever method the City deems expedient. The School District shall deliver all documents in any form that were prepared under the Agreement and all other items, materials and documents that have been paid for by the City to the City. These documents and materials are the property of the City. The School District shall mark all copies of work product that are incomplete at the time of termination "DRAFT-INCOMPLETE".

7. **EXAMINATION OF RECORDS AND AUDITS**: Any authorized agent of the City, including the City Auditor or his or her representative, has the right to access, and the right to examine, copy and retain copies, at City's election in paper or electronic form, any pertinent books, documents, papers and records related to School District's performance pursuant to this Agreement, provision of any goods or services to the City, and any other transactions related to this Agreement. School District shall cooperate with City representatives and City representatives shall be granted access to the foregoing documents and information during reasonable business hours and until the latter of three (3) years after the final payment under the Agreement or expiration of the applicable statute of limitations. When conducting an audit of this Agreement, the City Auditor shall be subject to government auditing standards issued by the United States Government Accountability Office by the Comptroller General of the United States, including with respect to disclosure of information acquired during the course of an audit. No examination of records and audits pursuant to this paragraph shall require School District to make disclosures

in violation of state or federal privacy laws. School District shall at all times comply with D.R.M.C. 20-276.

8. WHEN RIGHTS AND REMEDIES NOT WAIVED: In no event will any payment or other action by the City constitute or be construed to be a waiver by the City of any breach of covenant or default that may then exist on the part of the School District. No payment, other action, or inaction by the City when any breach or default exists will impair or prejudice any right or remedy available to it with respect to any breach or default. No assent, expressed or implied, to any breach of any term of the Agreement constitutes a waiver of any other breach.

9. INSURANCE: At all times during the term of this Agreement, including any renewals or extensions, Contractor shall maintain such insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the CGIA. This obligation shall survive the termination of this Agreement.

a) Subcontractors and Subconsultants: Contractor shall ensure that all such Subcontractors and Subconsultants (Subcontractors) maintain the following insurance covering all operations, goods or services provided pursuant to this Agreement. Contractor agrees to provide proof of insurance for all such Subcontractors upon request by the Contractor. The insurance coverages specified in this Agreement are the minimum requirements, and do not lessen or limit the liability of the Subcontractor. The Subcontractor shall maintain, at its own expense, any additional kinds or amounts of insurance that it may deem necessary to cover its obligations and liabilities under this Agreement.

b) Additional Insureds: For Commercial General Liability and Auto Liability, Subcontractor's insurer(s) shall include Contractor and the City and County of Denver, its elected and appointed officials, employees and volunteers as additional insured.

c) Workers' Compensation & Employer's Liability Insurance: Subcontractor shall maintain coverage as required by statute for each work location and shall maintain Employer's Liability insurance with limits of \$100,000 per occurrence for each bodily injury claim, \$100,000 per occurrence for each bodily injury caused by disease claim, and \$500,000 aggregate for all bodily injuries caused by disease claims.

d) Commercial General Liability: Subcontractor shall maintain a Commercial General Liability insurance policy with minimum limits of \$1,000,000 for each

occurrence, \$1,000,000 for each personal and advertising injury claim, \$2,000,000 products and completed operations aggregate (if applicable), and \$2,000,000 policy aggregate.

e) **Automobile Liability:** Subcontractor shall maintain Automobile Liability with minimum limits of \$1,000,000 combined single limit applicable to all owned, hired and non-owned vehicles used in performing services under this Agreement.

10. **LIABILITY:** Each Party is relying upon, and has not waived, the monetary limitations and all other rights, immunities and protection provided by the Colorado Governmental Act, § 24-10-101, *et seq.*, C.R.S. Each Party to this Agreement shall be liable for the actions and omissions of its respective officers, agents, employees, and subcontractors, to the extent provided by the Colorado Governmental Immunity Act. This obligation shall survive termination of this Agreement.

11. **TAXES, CHARGES AND PENALTIES:** The City is not liable for the payment of taxes, late charges or penalties of any nature, except for any additional amounts that the City may be required to pay under the City's prompt payment ordinance D.R.M.C. § 20-107, *et seq.* The School District shall promptly pay when due, all taxes, bills, debts and obligations it incurs performing the services under the Agreement and shall not allow any lien, mortgage, judgment or execution to be filed against City property.

12. **ASSIGNMENT; SUBCONTRACTING:** The School District shall not voluntarily or involuntarily assign any of its rights or obligations, or subcontract performance obligations, under this Agreement without obtaining the Executive Director's prior written consent. Any assignment or subcontracting without such consent will be ineffective and void, and will be cause for termination of this Agreement by the City. The Executive Director has sole and absolute discretion whether to consent to any assignment or subcontracting, or to terminate the Agreement because of unauthorized assignment or subcontracting. In the event of any subcontracting or unauthorized assignment: (i) the School District shall remain responsible to the City; and (ii) no contractual relationship shall be created between the City and any sub-consultant, subcontractor or assign.

13. **INUREMENT**: The rights and obligations of the parties to the Agreement inure to the benefit of and shall be binding upon the parties and their respective successors and assigns, provided assignments are consented to in accordance with the terms of the Agreement.

14. **NO THIRD-PARTY BENEFICIARY**: Enforcement of the terms of the Agreement and all rights of action relating to enforcement are strictly reserved to the parties. Nothing contained in the Agreement gives or allows any claim or right of action to any third person or entity. Any person or entity other than the City or the School District receiving services or benefits pursuant to the Agreement is an incidental beneficiary only.

15. **NO AUTHORITY TO BIND CITY TO CONTRACTS**: The School District lacks any authority to bind the City on any contractual matters. Final approval of all contractual matters that purport to obligate the City must be executed by the City in accordance with the City's Charter and the Denver Revised Municipal Code.

16. **SEVERABILITY**: Except for the provisions of the Agreement requiring appropriation of funds and limiting the total amount payable by the City, if a court of competent jurisdiction finds any provision of the Agreement or any portion of it to be invalid, illegal, or unenforceable, the validity of the remaining portions or provisions will not be affected, if the intent of the parties can be fulfilled.

17. **CONFLICT OF INTEREST**:

a. No employee of the City shall have any personal or beneficial interest in the services or property described in the Agreement. The School District shall not hire, or contract for services with, any employee or officer of the City that would be in violation of the City's Code of Ethics, D.R.M.C. §2-51, et seq. or the Charter §§ 1.2.8, 1.2.9, and 1.2.12.

b. The School District shall not engage in any transaction, activity or conduct that would result in a conflict of interest under the Agreement. The School District represents that it has disclosed any and all current or potential conflicts of interest. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the School District by placing the School District's own interests, or the interests of any party with whom the School District has a contractual arrangement, in conflict with those of the City. The City, in its sole discretion, will determine the existence of a conflict of interest and may terminate the Agreement if it determines a conflict exists, after it has given the School District written notice describing the conflict.

18. NOTICES: All notices required by the terms of the Agreement must be hand delivered, sent by overnight courier service, mailed by certified mail, return receipt requested, or mailed via United States mail, postage prepaid, if to School District at the address first above written, and if to the City at:

Executive Director
Mayor's Office of Children's Affairs
201 West Colfax Avenue, Dept 1101
Denver, CO 80202

With a copy of any such notice to:

Denver City Attorney's Office
1437 Bannock St., Room 353
Denver, Colorado 80202

Notices hand delivered or sent by overnight courier are effective upon delivery. Notices sent by certified mail are effective upon receipt. Notices sent by mail are effective upon deposit with the U.S. Postal Service. The parties may designate substitute addresses where or persons to whom notices are to be mailed or delivered. However, these substitutions will not become effective until actual receipt of written notification.

19. NO EMPLOYMENT OF A WORKER WITHOUT AUTHORIZATION TO PERFORM WORK UNDER THE AGREEMENT

a. This Agreement is subject to Division 5 of Article IV of Chapter 20 of the Denver Revised Municipal Code, and any amendments (the "Certification Ordinance").

b. The School District certifies that:

- (1)** At the time of its execution of this Agreement, it does not knowingly employ or contract with a worker without authorization who will perform work under this Agreement, nor will it knowingly employ or contract with a worker without authorization to perform work under this Agreement in the future.
- (2)** It will participate in the E-Verify Program, as defined in § 8-17.5-101(3.7), C.R.S., and confirm the employment eligibility of all employees who are newly hired for employment to perform work under this Agreement.
- (3)** It will not enter into a contract with a subconsultant or subcontractor that fails to certify to the Contractor that it shall not knowingly employ or contract with a worker without authorization to perform work under this Agreement.

- (4) It is prohibited from using the E-Verify Program procedures to undertake pre-employment screening of job applicants while performing its obligations under this Agreement, and it is required to comply with any and all federal requirements related to use of the E-Verify Program including, by way of example, all program requirements related to employee notification and preservation of employee rights.
- (5) If it obtains actual knowledge that a subconsultant or subcontractor performing work under this Agreement knowingly employs or contracts with a worker without authorization, it will notify such subconsultant or subcontractor and the City within three (3) days. The Contractor shall also terminate such subconsultant or subcontractor if within three (3) days after such notice the subconsultant or subcontractor does not stop employing or contracting with the worker without authorization, unless during the three-day period the subconsultant or subcontractor provides information to establish that the subconsultant or subcontractor has not knowingly employed or contracted with a worker without authorization.
- (6) It will comply with a reasonable request made in the course of an investigation by the Colorado Department of Labor and Employment under authority of § 8-17.5-102(5), C.R.S., or the City Auditor, under authority of D.R.M.C. 20-90.3.

c. The Contractor is liable for any violations as provided in the Certification Ordinance. If the Contractor violates any provision of this section or the Certification Ordinance, the City may terminate this Agreement for a breach of the Agreement. If this Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the City. Any termination of a contract due to a violation of this section or the Certification Ordinance may also, at the discretion of the City, constitute grounds for disqualifying the Contractor from submitting bids or proposals for future contracts with the City.

20. DISPUTES: All disputes between the City and School District arising out of or regarding the Agreement will be resolved by administrative hearing pursuant to the procedure established by D.R.M.C. § 56-106(b)-(f). For the purposes of that administrative procedure, the

City official rendering a final determination shall be the Executive Director as defined in this Agreement.

21. GOVERNING LAW; VENUE: The Agreement will be construed and enforced in accordance with applicable federal law, the laws of the State of Colorado, and the Charter, Revised Municipal Code, ordinances, regulations and Executive Orders of the City and County of Denver, which are expressly incorporated into the Agreement. Unless otherwise specified, any reference to statutes, laws, regulations, charter or code provisions, ordinances, executive orders, or related memoranda, includes amendments or supplements to same. Venue for any legal action relating to the Agreement will be in the District Court of the State of Colorado, Second Judicial District (Denver District Court).

22. NO DISCRIMINATION IN EMPLOYMENT: In connection with the performance of work under the Agreement, the Contractor may not refuse to hire, discharge, promote, demote, or discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, ethnicity, citizenship, immigration status, gender, age, sexual orientation, gender identity, gender expression, marital status, source of income, military status, protective hairstyle, or disability. The Contractor shall insert the foregoing provision in all subcontracts.

23. COMPLIANCE WITH ALL LAWS: School District shall perform or cause to be performed all services in full compliance with all applicable laws, rules, regulations and codes of the United States, the State of Colorado; and with the Charter, ordinances, rules, regulations and Executive Orders of the City and County of Denver.

24. LEGAL AUTHORITY: School District represents and warrants that it possesses the legal authority, pursuant to any proper, appropriate and official motion, resolution or action passed or taken, to enter into the Agreement. Each person signing and executing the Agreement on behalf of School District represents and warrants that he has been fully authorized by School District to execute the Agreement on behalf of School District and to validly and legally bind School District to all the terms, performances and provisions of the Agreement. The City shall have the right, in its sole discretion, to either temporarily suspend or permanently terminate the Agreement if there is a dispute as to the legal authority of either School District or the person signing the Agreement to enter into the Agreement.

25. NO CONSTRUCTION AGAINST DRAFTING PARTY: The parties and their respective counsel have had the opportunity to review the Agreement, and the Agreement will not be construed against any party merely because any provisions of the Agreement were prepared by a particular party.

26. ORDER OF PRECEDENCE: In the event of any conflicts between the language of the Agreement and the exhibits, the language of the Agreement controls.

27. INTELLECTUAL PROPERTY RIGHTS: The City and School District intend that all property rights to any and all materials, text, logos, documents, booklets, manuals, references, guides, brochures, advertisements, URLs, domain names, music, sketches, web pages, plans, drawings, prints, photographs, specifications, software, data, products, ideas, inventions, and any other work or recorded information created by the School District and paid for by the City pursuant to this Agreement, in preliminary or final form and on any media whatsoever (collectively, “Materials”), prepared by the Contract shall be owned to the School District unless otherwise agreement. To the extent applicable, School District hereby grants to the City a non-exclusive royalty free, non-transferable license to use the Materials solely for the purposes of this Agreement and the agreed upon services.

28. SURVIVAL OF CERTAIN PROVISIONS: The terms of the Agreement and any exhibits and attachments that by reasonable implication contemplate continued performance, rights, or compliance beyond expiration or termination of the Agreement survive the Agreement and will continue to be enforceable. Without limiting the generality of this provision, the School District’s obligations to provide insurance and to indemnify the City will survive for a period equal to any and all relevant statutes of limitation, plus the time necessary to fully resolve any claims, matters, or actions begun within that period.

29. ADVERTISING AND PUBLIC DISCLOSURE: The School District shall not include any reference to the Agreement or to services performed pursuant to the Agreement in any of the School District’s advertising or public relations materials without first obtaining the written approval of the Executive Director. Any oral presentation or written materials related to services performed under the Agreement will be limited to services that have been accepted by the City. The School District shall notify the Executive Director in advance of the date and time of any presentation. Nothing in this provision precludes the transmittal of any information to City officials.

30. CONFIDENTIAL INFORMATION:

a. City Information: School District acknowledges and accepts that, in performance of all work under the terms of this Agreement, School District may have access to Proprietary Data or confidential information that may be owned or controlled by the City, and that the disclosure of such Proprietary Data or information may be damaging to the City or third parties. Contract agrees that all Proprietary Data, confidential information or any other data or information provided or otherwise disclosed by the City to Contract shall be held in confidence and used only in the performance of its obligations under this Agreement. School District shall exercise the same standard of care to protect such Proprietary Data and information as a reasonably prudent School District would to protect its own proprietary or confidential data. "Proprietary Data" shall mean any materials or information which may be designated or marked "Proprietary" or "Confidential", or which would not be documents subject to disclosure pursuant to the Colorado Open Records Act or City ordinance, and provided or made available to School District by the City. Such Proprietary Data may be in hardcopy, printed, digital or electronic format.

31. CITY EXECUTION OF AGREEMENT: The Agreement will not be effective or binding on the City until it has been fully executed by all required signatories of the City and County of Denver, and if required by Charter, approved by the City Council.

32. AGREEMENT AS COMPLETE INTEGRATION-AMENDMENTS: The Agreement is the complete integration of all understandings between the parties as to the subject matter of the Agreement. No prior, contemporaneous or subsequent addition, deletion, or other modification has any force or effect, unless embodied in the Agreement in writing. No oral representation by any officer or employee of the City at variance with the terms of the Agreement or any written amendment to the Agreement will have any force or effect or bind the City.

33. USE, POSSESSION OR SALE OF ALCOHOL OR DRUGS: School District shall cooperate and comply with the provisions of Executive Order 94 and its Attachment A concerning the use, possession or sale of alcohol or drugs. Violation of these provisions or refusal to cooperate with implementation of the policy can result in contract personnel being barred from City facilities and from participating in City operations.

34. ELECTRONIC SIGNATURES AND ELECTRONIC RECORDS: School District consents to the use of electronic signatures by the City. The Agreement, and any other documents requiring a signature under the Agreement, may be signed electronically by the City in

the manner specified by the City. The Parties agree not to deny the legal effect or enforceability of the Agreement solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of the Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the ground that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

[SIGNATURE PAGES FOLLOW]

Contract Control Number: MOEAI-202160143
Contractor Name: DENVER PUBLIC SCHOOLS

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at Denver, Colorado as of:

SEAL

CITY AND COUNTY OF DENVER:

ATTEST:

By:

APPROVED AS TO FORM:

REGISTERED AND COUNTERSIGNED:

Attorney for the City and County of Denver

By:

By:

By:

Contract Control Number:
Contractor Name:

MOEAI-202160143
DENVER PUBLIC SCHOOLS

By: DocuSigned by:
Jeremiah Johnson
BEB5F2B2E2BC411..._____

Name: Jeremiah Johnson
(please print)

Title: Director Grants Administration
(please print)

ATTEST: [if required]

By: _____

Name: _____
(please print)

Title: _____
(please print)

SCOPE OF WORK

Phase II: Partnerships for Social Emotional Learning Initiative

Contractor Info	
Organization:	Denver Public Schools Department of Culturally Sustaining Curriculum and Instruction
Contact Person:	Kim Price
Phone:	303-818-7562
Email:	kim_price@dpsk12.org
School Sites:	Phase II: Munroe, Johnson, Colfax, College View, Knapp and Schmitt

Contract Term: August 1, 2021- July, 31, 2023

Contract Amount:

Years 1 (8/1/21-7/31/22): \$300,000

Year 2 (8/1/22-7/31/23): \$300,000

Contract Total: \$600,000

Payment Schedule : DPS will incur the cost and then invoice DAA
<p>_____ Monthly</p> <p>Invoices to includes overview of expenses (ex: colfax spent \$X on playworks)back up documents:</p> <ul style="list-style-type: none"> ● Vendor invoices ● Receipts ● All supporting docs to support the spending

Please Note: Billing must occur in the year the year the funds were spent. All invoices for the year should be billed no later than 20 days after the start of the new year.

Phase II: Partnerships for Social Emotional Learning Grant Expectations

The Wallace Foundation awarded Denver a six-year grant alongside 5 other cities across the country to participate in the *Partnerships for Social Emotional Learning Initiative* (PSELI). As part of the grant, DAA and DPS have been working in close partnership and participating together in a national research project connected to PSELI. The first four years of the PSELI initiative were focused on six Phase I sites (schools and their out-of-school time partners) (Cowell, Newlon, Force, Samuels, Swansea, and Trevista). These sites were identified through a comprehensive data process by The RAND Corporation, the Wallace Foundation's evaluation partner. In addition to the Phase I sites, six Phase II sites were selected as matched comparisons for the research study. During Phase I, the Phase II sites were part of the data collection but did not receive any implementation support. As part of the original agreement with Wallace, during year five and six of the grant, Phase II sites are now scheduled and expected to receive funding to support implementation of SEAL services at their schools and connected afterschool programs. The following expectations are a requirement from the Wallace foundation for sites to receive funding over the next two years.

Implementation of Social Emotional and Academic Learning (SEAL)

- All schools will implement a minimum of 20 minutes daily of explicit social emotional learning per the district mandate. The district is supporting ACT Mosaic and schools have the choice to select an evidence-based SEL curriculum that fits their communities needs
- Schools will create a curriculum map for teachers in partnership with their afterschool program provider to support the rollout
- School leadership, including principals and any other staff identified to lead the SEAL work, will meet regularly with OST staff to establish alignment of SEAL practices, support SEAL skill development, and develop a common language and vision across all learning spaces

Partnership

- School leaders will ensure they have robust, high quality afterschool programming in their community. This includes working intentionally and closely with comprehensive providers (e.g. Boys and Girls Club, Scholars Unlimited, etc.) as well as content specific/enrichment providers (e.g. cooking, STEM, etc.) to plan programming, align the SEAL vision, create common language and experiences for young people and families
- Meet regularly and consistently (at least monthly) with OST program leads and staff to plan community events and ensure alignment
- Share data and information across systems as appropriate (e.g. teachers and OST staff communicate regularly to support students)
- Plan professional learning events and workshops in partnership and participate together when possible to foster relationship building and shared learning and understanding
- Participate in the walkthrough process when possible in partnership (tool developed by the SEAL team)

Data Collection

- Participate in all RAND data collection activities which includes the following
 - Yearly staff surveys (2022/2023)
 - Yearly interviews: sites will support with identifying the appropriate interviewees and ensure their responsiveness to requests
 - Provide any documentation requested by RAND and the Denver point of contact for data collection
 - Respond in a thoughtful and timely way to all data requests
 - ***SELWeb administration** to ALL students for the 2021-2022 school year

- Administer in the designated time frame

*Note there will not be incentives for the administration or the designated coordinator

Reporting Requirements

- Submit a yearly plan (template was provided) on how communities will use the yearly funding that is inclusive of their OST partner
- Provide a yearly report outline how the community implemented SEAL in the day-school and afterschool programming, including successes and challenges
- How yearly budget was allocated
- Plan for ongoing sustainability (Spring 2023)
- Any other district mandated reports as needed

Miscellaneous

- Support other Phase II communities by participating in designated events such as phone calls, professional learning communities when requested
- Support the local and national SEL landscape by attending webinars, workshops, etc. if requested
- Other items and requests as they come up

Budget

Criteria from the Wallace Foundation to receive the Phase II funding. Sites must have a plan for the following:

- Social emotional learning implementation
- Dayschool and out-of-school (OST) SEAL implementation
- Efforts to align SEAL implementation between in-school and out-of-school

Budget/Budget Narrative Administration for Participation in SEAL Initiative:

-

Program Budget/Budget Narrative: This must include a narrative and break down of how schools plan to allocate funding to their OST provider

<p>Colfax</p> <p>Narrative:</p>	<p>Year 1: \$50,000</p> <p>Year 2: \$50,000</p>
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College View Narrative:	Year 1: \$50,000 Year 2: \$50,000
Johnson Narrative:	Year 1: \$50,000 Year 2: \$50,000
Knapp Narrative:	Year 1: \$50,000 Year 2: \$50,000
Munroe Narrative:	Year 1: \$50,000 Year 2: \$50,000
Schmit Narrative:	Year 1: \$50,000 Year 2: \$50,000