



CITY AND COUNTY OF DENVER
CAREER SERVICE AUTHORITY

Memorandum

To: Penny May, Interim Manager, Denver Human Services
From: Tony Gautier, CSA Classification/Compensation
Date: July 20, 2011
Re: Classification Change Budget Increase

I understand the addition of the Special Education Teaching Assistant classification and resulting reclassification of employees will increase my budget in the amount of \$55 per month.

Please sign and date and return to Tony Gautier at the Webb Municipal Office Building at 201 W. Colfax Ave., Dept. 412 as soon as possible so that we can complete the classification change process.

Penny May (signature)

7/20/11 (date)