

ORDINANCE/RESOLUTION REQUEST

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 11/16/2016

Please mark one: [] Bill Request or [X] Resolution Request

1. Has your agency submitted this request in the last 12 months?

[] Yes [X] No

If yes, please explain:

2. Title: This is to execute a 1st Amendment to the Airport & Aviation Professionals, Inc. Agreement. Contract number 201311731.

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Aaron Barraza
Phone: (303) 342-2261
Email: Aaron.Barraza@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: Mukesh "Mookie" Patel
Phone: (303) 342-2501
Email: Mookie.Patel@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable: This is a request to amend the Airport & Aviation Professionals, Inc. (AvAirPros) contract to increase the allowance and term for additional Airline Liason Office (ALO) work at Denver International Airport (DEN). The ALO represents the airlines' collective views while working as a liaison for, or with, the airport to address the airline/airport relationship as a business partnership. The ALO function is intended to provide a common point of contact for the airport and the airlines to facilitate the constructive working relationship necessary to address many of the complex issues in the current aviation environment.

- a. Contract Control Number: 201311731-01
b. Duration: 6 years
c. Location: DEN
d. Affected Council District: 11
e. Benefits: Airport & Aviation Professionals, Inc. (AvAirPros) works as the Airline Liason Office for DEN, representing the airline's collective views and providing a common point of contact for the airport and airlines to address complex issues. AvAirPros also supports lease negotiations, capital planning, and provides expertise and guidance on projects that impact airline operations.
f. Costs: \$3,226,022 over the 6 year contract. All expenses from this contract are allocated directly to the airlines who benefit from these services.

Table with 3 columns: Current Contract Amount (A), Additional Funds (B), Total Contract Amount (A+B). Values: \$1,000,000, \$2,226,022, \$3,226,022

Table with 3 columns: Current Contract Term, Added Time, New Ending Date. Values: 1/1/14 - 12/31/16, 3 years, plus two 1-year options, 12/31/19, plus two 1-year options

- g. Date Goals Assigned: N/A
h. Goals: N/A

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Type of Contract:

- Professional Services > \$500K Lease Design or Construction for airport improvements > \$5M
- Grant IGA Sale of Real Property Sale of Personal Property

Vendor/Contractor Name: Airport & Aviation Professionals, Inc.

Contract control number: 201311731-01

City's contract manager: Angela Padalecki

Was this contractor selected by competitive process? Non-Competitive Amendment

Has this contractor provided these services to the City before? Yes No

Term/Duration of contract/project: 1/1/2014 – 12/31/2019 (6 years plus two 1-year options)

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? 1

Renewal terms: Two 1-year options

Purpose: Airport & Aviation Professionals, Inc. (AvAirPros) works as the Airline Liason Office for DEN, representing the airline's collective views and providing a common point of contact for the airport and airlines to address complex issues. AvAirPros also supports lease negotiations, capital planning, and provides expertise and guidance on projects that impact airline operations.

Cost/value: \$3,226,022 over 6 years

Source of funds: Airport General Fund

Benefit: AvAirPros supports both the airport and airlines with guidance on complex projects that impact airline operations.

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):
Who are the subcontractors to this contract?

Location: Denver International Airport

Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____