

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

**Date of Request: 2/27/19**

Please mark one:  **Bill Request** or  **Resolution Request**

**1. Type of Request:**

- Contract/Grant Agreement**     **Intergovernmental Agreement (IGA)**     **Rezoning/Text Amendment**
- Dedication/Vacation**             **Appropriation/Supplemental**             **DRMC Change**
- Other:**

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a supplemental agreement supporting the previously approved Rolling Owner Controlled Insurance Program (ROCIP) purchase, resolution number 18-0707, with Zurich American Insurance Company through the City’s insurance broker Arthur J. Gallagher. This Incurred Deductible Agreement defines the scope and structure of the insurance deductible loss fund used to pay Workers’ Compensation and General Liability claims filed under the ROCIP program.

**3. Requesting Agency:** Department of Finance/Cash, Risk & Capital Funding

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Devron McMillin	Name: Devron McMillin
Email: Devron.McMillin@denvergov.org	Email: Devron.McMillin@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Resolution number 18-0707 approved purchase of a Rolling Owner Controlled Insurance Program (ROCIP), which includes Workers’ Compensation, General Liability, Excess Liability, Contractors Pollution, and Builders’ Risk insurance for the National Western Center renovation. The \$8,638,566 premium includes a deductible loss fund amount of \$3,650,000 from which claims are paid. This Resolution Request approves an Incurred Deductible Agreement with Zurich American Insurance Company which defines the scope and structure of this loss fund. All premiums are paid by National Western Center Office funds.

**6. City Attorney assigned to this request (if applicable):**

**Rob Wheeler**

**7. City Council District:**

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR19 0381

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**

Professional Services

**Vendor/Contractor Name:** Zurich American Insurance Company

**Contract control number:** FINAN - 201844067

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** Insurance term is be July 1, 2018 – July 1, 2028.

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
3,650,000	0	3,650,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/1/18 – 7/1/28	N/A	

**Scope of work:**

Defines scope and structure of the incurred deductible loss fund, which pays any claims that occur under the ROCIP program.

**Was this contractor selected by competitive process?** Yes

**If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Mayor's Office of the National Western Center

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?**

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