

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: **4/13/18**

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)
Request for approval of contract, pursuant to Charter § 3.2.6(E), with Skillsoft Corporation (“Skillsoft”) and City and County of Denver, Office of Human Resources (“Customer”) for Denver University Course Agreement.

3. Requesting Agency:
Office of Human Resources

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Patricia Rowe and Chris Longshore	Name: Patricia Rowe and Chris Longshore
Email: patricia.rowe@denvergov.org christopher.longshore@denvergov.org	Email: patricia.rowe@denvergov.org christopher.longshore@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:
Agreement with Skillsoft Corp.to continue to provide their services as a learning content provider and includes a limited learning management system (LMS), contract amount not to exceed \$1,724,997.95. Contract ID#CSAHR-201310840-04

6. City Attorney assigned to this request (if applicable):
Steve Hahn

7. City Council District:
Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet Below**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: **RR18 0396**

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Expense – Professional Service

Vendor/Contractor Name: SkillSoft Corporation

Contract control number: 201310840

Location:

107 Northeastern Blvd.
Nashua, New Hampshire 03062

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 4th

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

5-30-2013 – 5-29-2019

The SkillSoft contract started on June 19, 2013, and has been amended to extend the date 3 times along with the cost each year through May 29, 2018. This contract will be for an additional year, Amendment 4, starting 5/30/18 through 5/29/2019.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
1,437,991.95	287,006.00	1,724,997.95

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
May 29, 2018	1 year	May 29, 2019

Scope of work:

Agreement with Skillsoft Corp.to continue to provide services as a learning content provider and includes a limited learning management system (LMS)

Was this contractor selected by competitive process? yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Budgeted in 2018

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

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Who are the subcontractors to this contract? N/A

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