

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: **6/30/2026**

1. Please mark one: ☐ Bill Request or ☒ Resolution Request
2. Does this request directly impact property within .5 miles of the South Platte River (Check map [HERE](#)) ☐ Yes ☒ No
3. Does this item fall under XO 66 (Prop 123) requiring it to skip Mayor-Council ☐ Yes ☒ No
4. Do you need to request a Waiver Request for this item ☐ Yes ☒ No
5. Type of Request:
- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change ☐ Other:

Title: Approves a caretaker agreement with Denver Park Ranger Austin Sankey through 12-31-2029 to reside at city-owned property at 300 Union Ave, Morrison CO 80465 to provide caretaker duties and other responsibilities related to the Mountain Parks and park amenities, in Mountain Parks (PARKS-202683397).

6. **Requesting Agency:** Denver Parks and Recreation

7. **Contact Person:**

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Shannon Dennison	Name: Jesus Orrantia
Email: Shannon.Dennison@denvergov.org	Email: jesus.orrantia@denvergov.org

8. **General description or background. Attach executive summary if more space needed:** (who, what, why)

This agreement authorizes City employee Austin Sankey to perform residential caretaker duties and to reside at City-owned property at 300 Union Ave, Morrison CO 80465. The presence of a live-in caretaker benefits the city for reasons of CCC camp to allow for groundskeeping (litter pick-up, sweeping and gravel removal, snow removal from walkways and parking lot, vegetation management, etc.), emptying trash, securing dumpsters from wildlife, securing gates, providing educational tours, building maintenance, inspecting and securing buildings, monitoring for site security, responding to after-hours alarms, and general park maintenance not otherwise completed by on-duty staff. The Employee will coordinate with the DMP Manager to assist with Employee's caretaker duties during approved vacation time or other planned absences from the site.

9. **City Attorney assigned to this request (if applicable):** Jason Moore

10. **City Council District:** N/A – Mountain Park

****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Non-Financial Caretaker Agreement

Vendor/Contractor Name (including dba): Austin Sankey

Contract control number (legacy and new): PARKS-202683397

Location: 300 Union Ave, Morrison CO 80465

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Date of Execution - 12/31/2029

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$0	\$0	\$0

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Date of Execution - 12/31/2029	NA	NA

Scope of work:

This agreement authorizes city employee Austin Sankey to perform residential caretaker duties and to reside at city-owned property at 300 Union Ave, Morrison CO 80465.

Was this contractor selected by competitive process? No

If not, why not? NA employee housing contract

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Source of funds:

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____