

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: July 25, 2016

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** 0037A0414 – The Vendor is OJ Watson Company, Inc. and the Master Purchase Order agreement is for Snow Equipment Parts. This Vendor is the primary vendor for Snow-Wheel System and Boss parts and components. These are new parts for repairs and replacements to City and County snow plowing equipment.

3. **Requesting Agency:** Purchasing

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Andrew Miskell, Associate Buyer
- **Phone:** (720) 913-8159
- **Email:** Andrew.miskell@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Andrew Miskell, Associate Buyer
- **Phone:** (720) 913-8159
- **Email:** Andrew.miskell@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

After completing a spend analysis and looking at our trends of usage of this MPO, we would like to increase the total allowable spend for the lifetime of this agreement from the current \$450,000.00 to a new requested amount, not to exceed, of \$700,000.00.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** 0037A0414 – OJ Watson Company, Inc.
- b. **Duration:** 05/31/2014 to 05/31/2017, with zero annual renewal options available
- c. **Location:** City Wide
- d. **Affected Council District:** All Districts
- e. **Benefits:** To ensure that the fleet of City and County of Denver snow removing equipment vehicles are properly maintained for use during the appropriate winter weather months.
- f. **Costs:**

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____