

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 4/2/2013

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *Amendment #1 to Installment Purchase Agreement with Sovereign Leasing, LLC, Contract #201103525-01.*

3. Requesting Agency: Department of Aviation

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- Name: Steve Campbell
- Phone: (303) 342-2154
- Email: Steve.Campbell@flydenver.com

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)*

- Name: Patrick Heck
- Phone: 303-342-2207
- Email: Patrick.Heck@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable:

The current contract is an installment purchase agreement to incur a loan from Sovereign Leasing, LLC in a maximum principal amount of \$20,500,000, for the purpose of acquiring, installing, and financing equipment for the Airport System, and authorizing the repayment of such loan. The equipment and vehicles funded with this loan are all used in the operations of the Airport. The largest component of vehicles is for the snow removal program.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number: 201103525-01
- b. Duration: 11/15/2011-11/15/2021
- c. Location: DIA
- d. Affected Council District: 11
- e. Benefits:
- f. Costs:

<i>Current Contract Amount</i> <i>(A)</i>	<i>Additional Funds</i> <i>(B)</i>	<i>Total Contract Amount</i> <i>(A+B)</i>
23,211,980.83	0	23,211,980.83

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date: _____

g. Date Goals Assigned:

h. Goals:

7. Is there any controversy surrounding this ordinance? *None* Please explain.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Vendor/Contractor Name:

Contract control number:

City's contract manager:

Was this contractor selected by competitive process? Was it the low bid?

Term/Duration of contract/project:

Renewal terms:

Purpose:

Scope of services to be provided with performance bench marks:

Cost/value:

Source of funds:

Benefit:

Termination provision for City and for contractor:

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

Location:

Affected Council District:

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____