

**PEER-TO-PEER CAR SHARING COMPANY - OPERATING AGREEMENT**

**THIS PEER-TO-PEER CAR SHARING COMPANY OPERATING AGREEMENT (“Agreement”)** is entered into as of the date stated on the City signature page below, by the **CITY AND COUNTY OF DENVER**, Colorado, a municipal corporation and home rule city of the State of Colorado, acting for and on behalf of its Department of Aviation (**"City"**), and **TURO INC.**, a Delaware corporation authorized to transact business in the State of Colorado (**“Turo” or the “Company”**).

**RECITALS**

**WHEREAS**, the City owns, operates, and maintains a municipal airport known as "Denver International Airport" (**“DEN”** or the **"Airport"**) for the use and benefit of the public and has the power to grant rights and privileges with respect to use of the Airport’s name or property; and

**WHEREAS**, in 2019 the Colorado Legislature enacted the **“Peer-To-Peer Car Sharing Act,”** codified at C.R.S. §§ 6-1-1201 to 1214, which **“Act”** applies to Company’s operations; and

**WHEREAS**, the Act states in C.R.S. § 6-1-1214, “Enabling operation at airport,” that “a car sharing program is enabling car sharing at an airport if the car sharing program or a shared car owner uses the car sharing program to:

- (a) List vehicles parked on airport property or at airport facilities;
- (b) Contract for transportation to or from airport facilities;
- (c) Facilitate the use of a shared car to transport airport passengers on or off of airport property; or
- (d) Promote or market a shared car to transport airport passengers on or off of airport property;” and

**WHEREAS**, the Act further states in C.R.S. § 6-1-1214 that “a car sharing program shall enter into an airport concession agreement before enabling car sharing at the airport, unless the airport explicitly and in writing waives the right to require an agreement;” and

**WHEREAS**, Company operates a peer-to-peer Car Sharing Program through which Shared Car Owners provide Vehicles to Shared Car Drivers through Company’s proprietary digital network, and Company wishes to enable its network for Car Sharing at the Airport; and

**WHEREAS**, the City is willing to give Company permission to enable Car Sharing at the Airport upon the terms set forth below;

**NOW, THEREFORE**, in consideration of the respective representations and agreements contained herein, the City and Company hereby agree as follows:

## SECTION 1. DEFINITIONS

**1.1 AIRPORT CUSTOMER.** An “Airport Customer” is a person who arrived at the Airport by airplane within 24 hours prior to taking possession of a Shared Car from Company on (i) Airport Property or (ii) at Company’s off-Airport facilities to include any off-Airport Parking Company location with an operating agreement with DEN, or returns a Shared Car on (i) Airport Property or (ii) at Company’s off-Airport facilities to include any off-Airport Parking Company location with an operating agreement with DEN, and leaves by airplane within 24 hours of returning the Shared Car.

**1.2 CAR or VEHICLE.** “Car” or “Vehicle” means a motor vehicle as defined in C.R.S. § 42-1-102 (58).

**1.3 CAR SHARING.** “Car Sharing” means the authorized use of a Shared Car by persons other than the Shared Car's owner, facilitated by a Car Sharing Program.

**1.4 CAR SHARING PROGRAM.** "Car Sharing Program" means a person that is in the business of operating an online platform to connect third-party vehicle owners with third-party vehicle drivers to enable peer-to-peer car sharing within Colorado, as defined in C.R.S. § 6-1-1202.

**1.5 CEO.** “CEO” means the Chief Executive Officer of Denver International Airport, a/k/a the Manager of the City’s Department of Aviation, who has jurisdiction over the management, operation, and control of the Airport. “CEO’s authorized representative” or words of similar import shall mean the officer or employee of the City designated by the CEO as the CEO’s authorized representative.

**1.6 COMMERCIAL HOST.** “Commercial Host” includes any owner, operator, business or host that lists Shared Cars under the Company’s Commercial Host program.

**1.7 DENVER REVISED MUNICIPAL CODE or D.R.M.C.** “Denver Revised Municipal Code” or “D.R.M.C.” is the Charter and ordinances of the City and County of Denver.

**1.8 GROSS RECEIPTS.** “Gross Receipts” are defined in Section 5.3 *infra*.

**1.9 LICENSED AREA.** “Licensed Area” is the designated portion of Airport property to be used by Company for its Car Sharing Program operations at the Airport (as defined in the attached **Exhibit A**). The Licensed Area may be modified, and a new **Exhibit A** substituted for the attached **Exhibit A**, without such substitution being an amendment to this Agreement.

**1.10 PRIVILEGE FEES.** “Privilege Fees” are defined in Section 5.2 *infra*.

**1.11 RULES AND REGULATIONS FOR THE MANAGEMENT, OPERATION, CONTROL, AND USE OF THE DENVER MUNICIPAL AIRPORT SYSTEM or AIRPORT RULES.** “Rules and Regulations for the Management, Operation, Control, and Use of the Denver Municipal Airport System” or “Airport Rules” are administrative rules issued by

the CEO governing, *inter alia*, users of Denver International Airport. The Airport Rules are found at the following website: [https://www.flydenver.com/about/administration/rules\\_regulations](https://www.flydenver.com/about/administration/rules_regulations).

**1.12 SHARED CAR.** "Shared Car" means a Vehicle that is available for sharing through a Car Sharing Program but is not used exclusively for car sharing. "Shared Car" excludes a rental motor vehicle as defined in C.R.S. § 6-1-201.

**1.13 SHARED CAR DRIVER.** "Shared Car Driver" means an individual who has been authorized to drive the Shared Car by a Car Sharing Program under a car sharing agreement.

**1.14 SHARED CAR OWNER.** "Shared Car Owner" means a person or entity providing Shared Cars to Shared Car Drivers through a Car Sharing Program as defined in C.R.S. § 6-1-1202. "Lessors" as defined in C.R.S. § 6-1-201 and Commercial Hosts are excluded from this definition.

**1.15 TERMINAL.** "Terminal" or "Terminal Building" means the Jeppesen Terminal.

**1.16 TICKET SWAPPING.** "Ticket Swapping" means using a parking ticket from another vehicle to circumvent paying the correct parking fee upon exiting the parking lot.

## **SECTION 2. REPRESENTATIONS**

**2.1 Consideration.** The City enters this Agreement in consideration of the payment by Company as herein provided and of the performance and observance by Company of the covenants and agreements herein.

**2.2 Representations and Covenants by the City.** The City hereby represents and covenants that, subject to the provisions of the Charter:

A. The City is a municipal corporation and home-rule city, duly organized and existing under the Constitution and laws of the State of Colorado.

B. The City is authorized by the Colorado Constitution and the Charter of the City and County of Denver to enter into the transactions contemplated by this Agreement and to carry out its obligations hereunder.

**2.3 Representations and Covenants by the Company.** The Company hereby represents and covenants that:

A. The Company is a corporation duly incorporated in the state specified on page one and in good standing in the State of Colorado, is not in violation of any provision of its Articles of Incorporation or its by-laws, has full corporate power to own its properties and conduct its business, has full legal right, power and authority to enter into this Agreement and consummate all transactions contemplated hereby and by proper corporate action has duly authorized the execution and delivery of this Agreement.

B. This Agreement has been authorized, executed and delivered by the Company and constitutes the legal, valid and binding obligation of the Company enforceable against the Company in accordance with its terms.

### SECTION 3. RIGHTS, PRIVILEGES, AND RESTRICTIONS

**3.1 A Non-Exclusive Agreement.** The City hereby grants to Company a non-exclusive revocable right to operate its peer-to-peer car sharing platform, subject to all the terms and conditions included or referred to in this Agreement and in accordance with Airport Rules, policies, and procedures, as established and as these may be amended from time to time. Company shall take all reasonable steps to ensure that all Shared Car Owners and Shared Car Drivers comply with all applicable aspects of this Agreement.

**3.2 Access and Use Restrictions.** Company is responsible for ensuring Shared Car Owners and Shared Car Drivers participating in Company's Car Sharing Program use the designated areas approved by the CEO for a car sharing transaction. Company is responsible for informing its users of any and all current and changed operating conditions, and to promptly notify the Airport that it has done so.

A. **Drop-Off and Pick-Up Areas Restricted.** Company agrees as follows:

1. Neither Company nor its Shared Car Owners shall use curbside drop-off and pick-up areas at the Airport along roadways adjoining the fourth, fifth, or sixth levels of the Terminal for drop-off or pick-up of Shared Cars. Violators will be ticketed, and a fee may be imposed by the court. The Airport shall inform the Company of such incidents, and if the same individual is involved in three (3) incidents on Airport property, Company shall suspend that individual from future Turo activity at the Airport, in accordance with Section 3.2(F)(1)(c).
2. Company shall not facilitate Shared Car transfers to Shared Car Drivers at any location at the Airport except the Licensed Area, including, but not limited to Level 5 outside of the Jeppesen Terminal, nor the Commercial Transportation Holding Lot.
3. Shared Car Owners and Shared Car Drivers shall conduct transactions or pick up or drop off Shared Cars only in (i) the Licensed Area, (ii) any other Airport facility designated by the CEO, and/or (iii) at Company's off-Airport facilities to include any off-Airport Parking Company location with an operating agreement with DEN.

B. **Compliance Monitoring Technology.** City reserves the right to implement any compliance monitoring technology of its choice, including Express Pay by Flash Parking, Inc. Company shall work with the Airport in good faith on implementation of any compliance technology the Airport acquires or develops to enable the Airport to monitor and audit compliance of Company's operations. If such system is implemented, Company shall require Shared Car Owners to register their Shared Cars with the compliance monitoring technology and will suspend any Shared Car Owner from future Turo activity at the Airport who fails to register. The Airport

agrees to provide Company with a mutually agreed upon fair and reasonable amount of time to implement any such technology.

C. **Data Reporting.** Company shall provide the Airport with data in a timely manner to ensure compliance with all reporting requirements found in this agreement. Data required may include, but are not limited to, electronic identification of all Shared Car airport transactions at Denver International Airport by Company. Failure to provide complete and accurate data and reports on a timely basis if not cured within 30 days' notice thereof from the Airport to Company, may be considered a material breach of the Agreement and subject to any remedies in law or equity including the termination of the Agreement at the sole discretion of the CEO. For each transaction type, Company may be required to provide the transaction type, date, time, location (if available), P2P identification, Shared Car Owner or Shared Car Driver unique identifier, and/or shared car license plate number. Company's obligations to retain and share information about Shared Car transactions under this section shall not be greater than those imposed elsewhere in this Agreement.

D. **Standards of Behavior.** Company acknowledges that Shared Car Owners and Shared Car Drivers and Company's employees and contractors may experience direct interaction with the Airport's customers and that therefore the highest standards of competence, integrity, reliability, and courtesy are required. Documented or substantiated incidents of rude or aggressive behavior, including but not limited to public fighting, assaults, disturbance of the peace by word or conduct, and threats on Airport property by a Shared Car Owner or Shared Car Driver, or an employee or agent of Company toward the general public, City employees/contractors, or other ground transportation operators may result in a penalty imposed by the City per occurrence. Violators may be ticketed, and a fee may be imposed by the court. Written reports of such behavior will be verified by an Airport official and sent to the Company. If an individual is involved in one (1) incident of physical violence or three (3) other incidents on Airport property, Company shall suspend that individual from future Company activity at the Airport.

E. **No Other Commercial Activity Authorized.** Any commercial activity, including any Commercial Host activity, not expressly authorized under the terms of this Agreement, or expressly authorized by Airport Rules or by separate authorization of the CEO, is expressly prohibited. Company will use all commercially reasonable efforts to prevent Commercial Hosts from operating as Shared Car Owners at the Airport, or from delivering Shared Cars at the Airport. In the event a Commercial Host or Lessor is determined to be operating as a Shared Car Owner at the Airport, Company shall provide written warning to Commercial Host and upon a 2<sup>nd</sup> offense, Company will remove the Commercial Host or Lessor from the Car Sharing Program.

F. **Shared Car Owner Violations.**

1. In the event a Shared Car Owner violates the terms of this Agreement, as determined by the City or Company, Company will take the following actions:
  - a. First Offense - Company will give verbal warning to Shared Car Owner.

- b. Second Offense - Company will give written warning to Shared Car Owner requiring the Shared Car Owner to agree to full compliance of rules in writing, and Company will be subject to liquidated damages in the amount of \$100 to the City.
  - c. Third Offense - Shared Car Owner will be restricted from delivering Shared Cars to the Airport, and Company will be subject to liquidated damages in the amount of \$250 to the City.
- 2. Notwithstanding Section 3.2F(1), if the Shared Car Owner violation involves Ticket Swapping, then the Company will take the following actions:
  - a. Once identified, the Company will be notified by the City and Company will restrict the Shared Car Owner from operating at DEN for a minimum of six (6) months from date of identification.
  - b. Company will send the City a list of vehicles and license plates associated with the Shared Car Owner in violation.
  - c. All unpaid parking fees shall be paid by the Shared Car Owner within thirty (30) days without any chargebacks.
  - d. If unpaid parking fees are not paid within thirty (30) days or there is a chargeback, the restriction from DEN will become permanent, and criminal charges for theft of services will be initiated.
  - e. Two weeks before the end of the restriction, Company will require the Shared Car Owner and any of its employees to agree to full compliance of rules in writing, including a signed code of conduct and employee training documents outlining the policies and procedures to prevent Ticket Swapping.
  - f. If the City determines the Shared Car Owner engaged in Ticket Swapping and/or theft of services after the first offense (*i.e.*, a second or subsequent offense), the Company will be notified by the City and Company will permanently restrict the Shared Car Owner from operating at DEN and Company will be subject to liquidated damages in the amount of \$100 per incident to the City.
  - g. Once the City notifies the Company all unpaid parking fees must be paid within thirty (30) days of notice without any chargebacks or criminal charges for theft of services will be initiated.

3. If after two requests by Airport for the Company to warn or restrict a particular Commercial Host or Lessor, the Company is found to still permit such Commercial Host or Lessor to operate at the Airport, Company will be subject to liquidated damages in the amount of \$250 per Commercial Host or Lessor vehicle per trip, paid to the City. Upon three instances of Company violating this prohibition, Company may be declared in default of this Agreement, at the Airport's option.

**3.3 Fines Collected by Company for Shared Car Owner Violations.** In addition to any liquidated damages that may be assessed, Company shall remit to City fifty percent (50%) of any fines collected for any violations of Company's airport policies by a Shared Car Owner.

**3.4 Solicitation on or at the Airport Prohibited.** Neither Company nor any Shared Car Owner nor anyone else operating through Company shall solicit customers on the Airport's premises, nor engage in any activities at the Airport intended to persuade customers to utilize its vehicles or services except as otherwise specifically approved by the Airport. Parties agree that solicitation does not include the use of Company's mobile application on the Airport's premises. The parties agree that this Section will not be understood to limit Company's ability to use signage as otherwise authorized in this Agreement.

## **SECTION 4. LICENSED AREA**

**4.1 Use of Licensed Area.** For the term of this Agreement, the City grants to Company the right to use the Licensed Area for operating Company's Car Sharing Program. Additionally, Company's use of the Licensed Area will include the following services provided by the City:

- A. Shuttle service for Company and its employees and contractors and Company's customers to the Terminal as described in Section 4.2 below;
- B. Existing lighting and Security for the Licensed Area;
- C. Snow and ice removal from the Licensed Area at the times and to the extent that the Airport causes the same to be performed on the balance of the Airport property, except that Company is responsible for snow and ice removal from Shared Cars, if desired; and
- D. Use of existing battery jump start and tire filing services.

**4.2 Shuttle Service.** The City agrees that Company's employees, contractors, Shared Car Owners, Shared Car Drivers, and Airport Customers may use, on a non-exclusive basis, the existing complimentary shuttle services between the Licensed Area and the Terminal provided by the Airport to its customers and employees. Such shuttle service shall be provided pursuant to the same first-come, first-served service levels and standards applied to the Airport's customers. At the Terminal the service shall consist of pick-up and drop-off service for Airport Customers in the location at the Terminal as designated by the Airport from time to time. The pick-up service at the License Area for transportation to the Terminal shall be in the same location for both

Company's and the Airport's customers as designated by the Airport from time to time. The drop-off service from the Terminal for Company's employees and contractors and Airport Customers shall be in the License Area at the at the same location as for other users of the shuttle, in a location designated by the Airport from time to time. The Airport shall have no obligation to change such service levels or standards for Company or its employees and contractors or customers utilizing the shuttle services. The Airport shall have no liability for any failure to provide certain levels of shuttle service so long as the point-to-point drop-off shuttle service from the Terminal, if any, is available to Company's employees and contractors and customers, and the pick-up shuttle service to the Terminal, if any, is available to both Company's and the Airport's customers and employees without differentiation.

#### **4.3 Modifications to Licensed Area.**

A. Company may request modification of the Licensed Area at any time. Such request is subject to DEN approval, which will not be unreasonably denied. All terms and conditions of this Agreement shall apply to the modified Licensed Area.

B. Upon thirty (30) days written notice, DEN may unilaterally modify the Licensed Area if such modification is determined by the CEO to be necessary for Airport operation or security. Company shall make such relocation without cost to the City. All terms and conditions of this Agreement shall apply to the modified Licensed Area.

**4.4 Fees.** Company or the Shared Car Hosts or Shared Car Drivers shall pay any and all fees for use of Airport property, including parking fees.

### **SECTION 5. TERM AND COMPENSATION**

**5.1 Term of the Agreement.** The term of this Agreement will begin on the first day of the month following the month during which the City fully executes this Agreement (the "**Effective Date**") and terminate three (3) years thereafter (the "**Term**"). At the sole discretion of the CEO, the Term of this Agreement may be extended for two (2) additional one (1) year periods, on the same terms and conditions, by written notice from the CEO to Company.

#### **A. Termination.**

1. **Termination by the City.** Excepting default, termination for which is provided for in Section 7, the City may terminate this Agreement upon 30 days' written notice to Company.
2. **Termination by Company.** Except as provided in Section 5.2, Company may terminate this Agreement upon 30 days' written notice to the City.

**B. Effect of Termination on Company's Property.** Upon termination of this Agreement, Company shall remove at Company's expense all of Company's property from the Licensed Area within sixty (60) days of such termination or within such additional time as is granted by the CEO. Company shall, at its expense, restore the Licensed Area to the conditions



existing prior to installation of the Company property; upon failure to do so the City may opt to cause such removal and restoration to be done and recover costs from the Company.

## 5.2 Privilege Fee and Other Charges.

A. As compensation for the privileges granted by this Agreement, Company agrees to pay to the City during the term of this Agreement, a Privilege Fee in an amount equal to ten percent (10%) of Company's monthly Gross Receipts. Company agrees to furnish a true and correct verified statement of its Gross Receipts for the preceding month in the Peer-to-Peer Car Sharing Monthly Statement of Gross Receipts and Rents Due ("**Monthly Statement**") attached as **Exhibit B**, in Excel and PDF formats, one of which shall be signed by an authorized representative of Company to the City no later than the twentieth (20th) day of the month immediately following the date this Agreement is executed, and for each succeeding month during the Term of this Agreement and the month immediately succeeding the expiration or termination of this Agreement.

B. Notwithstanding the provision for the payment by Company to the City of sums based upon a percentage of Gross Receipts, it is expressly understood and agreed that the City shall not be construed or held to be a partner, associate, or joint venture of Company in the conduct of its business and Company at all times shall have the status of an independent contractor for whose actions neither tort nor contractual liability shall be imposed upon the City.

## 5.3 Gross Receipts.

A. As used in this Section, the term "**Gross Receipts**" shall mean, for all purposes of this Agreement, the total amount of monies paid to or earned by Company, or received from Airport Customers, whether for cash, credit, or other form of payment, in its performance of its business at the Airport, including

1. All time and mileage charges for Shared Cars; and
2. Any charges for insurance offered incidental to a Shared Car agreement including but not limited to accident and personal effects insurance; and
3. The amount charged to Airport Customers at the commencement or the conclusion of the Shared Car agreement for the cost of furnishing and/or replacing fuel provided by a Shared Car Owner or Company; and
4. All proceeds from long-term leases of vehicles picked up from any location on the Airport; and
5. Any amount charged by Company or a Shared Car Owner as a pass-through fee to its Airport Customers; and

6. All additional charges not expressly excluded under this provision, such as add-ons for GPS, child carriers, ski or bicycle roof-top carriers, travel accessories or conveniences, and services charges.

**B. Exclusions.** Only the following shall be excluded from the term “Gross Receipts”:

1. Any Federal, State, County, or City sales or other similar taxes or surcharges separately stated to and collected from Airport Customers of the Company;
2. Any amounts received as insurance proceeds or otherwise for damage to shared vehicles, or for loss, conversion, or abandonment of such vehicle;
3. Amounts received from the disposal of salvage vehicles or the wholesale disposal or transfer of vehicles;
4. Amounts received as payment for and administration on behalf of Shared Car Drivers and/or Shared Car Owners of red light tickets, parking tickets, tolls, tows, and impound fees; and
5. All non-revenue Shared Cars when used by employees of the Company.
6. Amounts received as payment for cancellations, smoking or fueling if all amounts are fully remitted to Shared Owners. Any amounts retained by the Company are not excluded.

C. The Company must pay all applicable fees set forth in this Agreement with the exception of unpaid parking fees, which are the responsibility of the Shared Car Owner. Non-payment of fees to the Airport may result in the termination of this Agreement along with any other legal remedies sought by the Airport.

**5.4 Place and Manner of Payments to the City.**

A. Company shall pay all Fees and charges that it owes to the City under this Agreement on a monthly basis, on or before the twentieth (20th) day of the month following the month of the activity. The Company shall deliver payments in the amount indicated in the Monthly Statement, for that month, to:

Airport System Fund  
Denver International Airport  
Attn: Revenue Account  
P.O. Box 492065  
Denver, CO 80249

[ARPMT@flydenver.com](mailto:ARPMT@flydenver.com)  
[ARDEPT@flydenver.com](mailto:ARDEPT@flydenver.com)  
[DENRevenueReports@flydenver.com](mailto:DENRevenueReports@flydenver.com)

For instructions and procedures for EFT payments, including ACH and wire transfers, please contact [ARDEPT@flydenver.com](mailto:ARDEPT@flydenver.com).

B. If the Chief Executive Officer gives written notice to Company of another place or method to which Company shall deliver its payments, Company will deliver all subsequent payments to that location. Company shall contact the CEO's authorized representative with any billing questions.

C. Company shall make all payments in legal tender of the United States by check or credit card or other form acceptable to the City. The City will receive any check given by Company subject to collection. If Company tenders to the City any check on which payment is refused for any reason, the City may thereafter refuse to accept payment by check from Company, and may require Company to make payments in some other form acceptable to the City. Company will pay any charge incurred by the City for collection for any check which it gives to the City for any payment under this Agreement. Any payment not made to the City when due (on or before the twentieth (20th) day of the month following the preceding month of activity) shall accrue interest at the rate of 18% per annum from such due date.

## **5.5 Record Keeping, Reports, and Audit.**

A. **Records Maintenance.** Company's retention and sharing of information about Shared Car transactions shall comply with applicable Colorado state law, C.R.S. §§ 6-1-1201 through 6-1-1214. Company covenants to prepare and maintain, in accordance with Generally Accepted Accounting Principles, complete and accurate books and records that include all financial transactions in the performance of this Agreement. Company further agrees to establish and maintain a system of accounting for the Privilege Fee satisfactory to the City's Auditor and to give the City's authorized representatives, including its Auditor, access during reasonable hours to records related to Gross Receipts. Such system shall be kept in a manner as to allow Company's operations under this Agreement at DEN to be distinguished from all other locations or operations of Company. Company agrees that it will keep and preserve for at least three years true and accurate copies of all Car Sharing agreements, register tapes, electronic records, sales books, credit card invoices, bank books or duplicate deposit slips, and other evidence of Gross Receipts and business transacted that is routinely prepared, collected or compiled by Company during the course of its business.

B. **Monthly Statement.** In addition to the statutory and other record keeping requirements provided above, Company will also provide the information identified in the Monthly Statement each month. The Monthly Statement, **Exhibit B**, may be changed by the mutual agreement of the parties without amendment to this Agreement, excepting that **Exhibit B** shall always require at a minimum the following information:

1. The number of Shared Cars shared at the Airport per month and per day;
2. The number of Shared Car Owners at the Airport;

3. The number of reservation cancellations;
4. The number of Shared Cars offered by a Shared Car Owner at the Airport;
5. The transaction details, to include date, time, unique ID, vehicle ID and total fee; and
6. Any dollar amount excluded from gross revenue receipts per transaction by type (*i.e.* fees related to smoking, cancelation, or fueling).

C. **Annual Statement.** No later than April 15, 2027 and no later than April 15 of each subsequent calendar year during the term of this Agreement, at Company's sole cost and expense, Company shall furnish a true and accurate statement ("**Annual Statement**") for the preceding year of the total of all such receipts and business transacted during the preceding calendar year showing the authorized deductions or exclusions in computing the amount of such Gross Receipts and business transactions, including a breakdown of Gross Receipts on a month-by-month basis. Such statement shall be prepared by an Independent Certified Public Accountant ("**CPA**"). There may be no limitation on the scope of the engagement that would preclude the CPA from expressing an unqualified opinion as to the correctness and completeness of the reported Gross Receipts. The engagement will include a schedule of Gross Receipts and Privilege Fees for each month of the Company's operations in the Contract Year, prepared in accordance with the comprehensive basis of accounting defined herein and reported in a format acceptable to the City. The engagement will be conducted in accordance with Generally Accepted Auditing Standards and shall include an opinion from the CPA on whether the Gross Receipts, Privilege Fees, and all other fees or charges payable under this Agreement have been completely and accurately presented, calculated, reported, and paid according to the terms of this Agreement. The City reserves the right to reject Company's choice of CPA, where in City's view the CPA does not have the appropriate standing, reputation, or independence from the Company. The City may further define or modify the requirements for the Annual Statement.

## 5.6 Audit.

A. Any authorized agent of the City, including the City Auditor or his or her representative, has the right to access and the right to examine, copy and retain copies, at City's election in paper or electronic form, any pertinent books, documents, papers and records related to Company's performance pursuant to this Agreement. Company shall cooperate with City representatives and City representatives shall be granted access to the foregoing documents and information in the Denver metropolitan area during reasonable business hours and until the latter of three (3) years after the final payment under the Agreement or expiration of the applicable statute of limitations. When conducting an audit of this Agreement, the City Auditor shall be subject to government auditing standards issued by the United States Government Accountability Office by the Comptroller General of the United States, including with respect to disclosure of information acquired during the course of an audit. No examination of records and audit pursuant to this paragraph shall require Parties to make disclosures in violation of state or federal privacy laws. Parties shall at all times comply with D.R.M.C. § 20-276.

B. If the City determines after an audit for any year that the Gross Receipts and business transacted shown by Company's statement for such year was understated by more than three percent (3%), Company shall pay to the City the amount of any deficiency, plus interest on such amount at the rate of 18% per annum from the date due.

**5.7 Annual Review.** No later than ninety (90) days after the end of each contract year, Company and City will meet to review and evaluate Company's compliance with the Agreement. During the review, Company will inform the City of its monitoring and enforcement efforts for Shared Car Owner Violations and any other notable concerns of the Parties.

**5.8 Rate Maintenance.** The City, acting by and through the CEO, may from time to time, at the CEO's sole discretion, and subject to the requirements of any outstanding bond ordinance pertaining to the Airport, reestablish the rentals, fees, and charges provided for in this Agreement. The City agrees that in the event the CEO proposes or intends to make any such alteration, modification or change in the schedule of such fees, the CEO will give notice thereof to Company not less than 60 days before the same is to become effective.

**5.9 Obligations of Company Under Agreement Unconditional.** The obligations of Company to make the payments required hereunder and to perform and observe the other obligations on its part contained herein shall be absolute and unconditional and shall not be subject to any defense (other than payment) or any right of set off, counterclaim, abatement or otherwise and, until such time as this Agreement has been paid in full by Company: (i) will not suspend or discontinue any payments required to be paid hereunder, and (ii) will perform and observe all of its other obligations contained in this Agreement.

## **SECTION 6. INDEMNIFICATION, INSURANCE, AND FINANCIAL PROVISIONS**

### **6.1 Defense and Indemnification.**

A. To the fullest extent permitted by law, Company agrees to defend, indemnify, reimburse and hold harmless City, its appointed and elected officials, agents and employees for, from and against all liabilities, claims, judgments, suits or demands for damages to persons or property arising out of, resulting from, or related to this Agreement that are attributable to the negligence or fault of the Company or the Company's agents, representatives, subcontractors, or suppliers ("**Claims**"). This indemnity shall be interpreted in the broadest possible manner consistent with the applicable law to indemnify the City for any acts or omissions of Company or its subcontractors either passive or active, irrespective of fault, including City's concurrent negligence whether active or passive, except for the sole negligence or willful misconduct of the City.

B. Company's duty to defend and indemnify City shall arise at the time written notice of the Claim is first provided to City regardless of whether Claimant has filed suit on the Claim. Company's duty to defend and indemnify City shall arise even if City is the only party sued by claimant and/or claimant alleges that City's negligence or willful misconduct was the sole cause of claimant's damages.

C. Company will defend any and all Claims which may be brought or threatened against City and will pay on behalf of City any expenses incurred by reason of such Claims including, but not limited to, court costs and attorney fees incurred in defending and investigating such Claims or seeking to enforce this indemnity obligation, including but not limited to time expended by the City Attorney Staff, whose costs shall be computed at the rate of two hundred dollars and no cents (\$200.00) per hour of City Attorney time. Such payments on behalf of City shall be in addition to any other legal remedies available to City and shall not be considered City's exclusive remedy.

D. Insurance coverage requirements specified in this Agreement shall in no way lessen or limit the liability of the Company under the terms of this indemnification obligation. The Company shall obtain, at its own expense, any additional insurance that it deems necessary for the City's protection.

E. This defense and indemnification obligation shall survive the expiration or termination of this Agreement.

## **6.2 Insurance.**

A. **Act Provisions.** Company shall comply with C.R.S. § 6-1-1203.

B. **Company Insurance.**

1. Company and its Shared Car Owners shall obtain and keep in force during the entire term of this Agreement, including any extensions or renewals of this Agreement, all of the minimum insurance coverage forms and amounts set forth in attached **Exhibit C**, which is incorporated into this Agreement by this reference.
2. Certificate(s) of Insurance must be received and accepted by the City before any access commences. Failure to maintain the insurance policies as required by this Agreement or to provide evidence of renewal is a material breach of the Agreement.
3. The parties hereto understand and agree that the City and County of Denver, its officers, officials and employees, are relying on, and do not waive or intend to waive by any provisions of this Agreement, the monetary limitations or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 to 120, or otherwise available to the City and County of Denver, its officers, officials and employees.

**6.3 Patents and Trademarks.** Company covenants that it is the owner of or fully authorized to use any and all services, processes, machines, articles, marks, names, or slogans to be used by it in its operations under, or in any way connected with this Agreement. Company

agrees to save and hold the City, its City Council, and its officers, employees, agents, and representatives free and harmless of and from any loss, liability, expense, cost, suit or claim for damages in connection with any actual or alleged infringement of any patent, trademark, or copyright arising from any alleged or actual unfair competition or other similar claim arising out of the operation of Company under or relating to this Agreement.

**6.4 Assignments.** Company covenants and agrees not to assign, pledge, or transfer its rights in this Agreement, in whole or in part, whether by operation of law or otherwise, nor grant a license hereunder, without first obtaining the written consent of the CEO, such consent not to be unreasonably withheld. Any attempt by Company to assign, or in any way transfer its interests in this Agreement, in whole or in part, without such prior written consent of the CEO shall at the option of the CEO automatically terminate this Agreement and all rights of Company hereunder. Such consent may be granted or denied at the sole and absolute discretion of the CEO, such consent not to be unreasonably withheld.

#### **6.5 Performance Surety.**

A. Upon the effective Date of this Agreement, the Company shall deliver to or deposit with the CEO, and shall maintain in effect at all times during the term of this Agreement, including a period of six (6) months after expiration or earlier termination of this Agreement, a valid corporate performance or surety bond, an irrevocable letter of credit or any other acceptable surety as first approved by the CEO, in an amount equal to the highest three (3) months of the Privilege Fee within the previous calendar year or Fifty Thousand Dollars (\$50,000.00), whichever is greater, payable without condition to the Airport Revenue Fund, which surety shall guarantee to the City full and faithful performance of the terms and provisions of this Agreement. Company will update the amount of the performance surety annually no later than April 15th of each year, consistent with the gross receipts reflected in the Annual Statement for the previous year, the amount of which will be reviewed by City and approved by the CEO.

B. Notwithstanding the foregoing, if at any time during the term hereof, the CEO deems the amount of the surety insufficient to properly protect the City from loss hereunder because the Company is or has been in arrears with respect to such obligations or because the Company has, in the judgment of the CEO, violated other terms of this Agreement, the Company agrees that it will, after receipt of notice, increase the surety to an amount required by the CEO.

**6.6 Master Plan for the Airport.** Company agrees that no liability shall attach to the City, its officers, agents and employees by reason of any efforts or action toward implementation of any present or future master plan for the development or expansion of the Airport, and for and in consideration of the granting of the rights and privileges herein granted, Company waives any right to claim damages or other consideration arising therefrom. To the extent such efforts or actions relating to the master plan for the development or expansion of the Airport interfere with Company's ability to meet its obligations under this Agreement, the City agrees that no liability shall attach to Company, its officers, agents and employees for any failure to fulfill Company's obligations under this Agreement caused by such interference, and the City waives any right to claim damages or other consideration arising from such interference.

**6.7 Prompt Payment of Taxes and Fees.** Company covenants and agrees to pay promptly all lawful taxes, including social security and unemployment compensation taxes, assessments, excises, and license fees, or other charges of whatever nature applicable to its operations at the Airport, and to obtain and keep current all municipal, state, or federal licenses required for the conduct of its business at and upon the Airport.

**6.8 Compliance with Denver Wage Laws.** To the extent applicable to Company's operation at the Airport hereunder, Company shall comply with, and agrees to be bound by, all rules, regulations, requirements, conditions, and City determinations regarding the City's Minimum Wage and Civil Wage Theft Ordinances, Sections 58-1 through 58-26 D.R.M.C., including, but not limited to, the requirement that every covered worker shall be paid all earned wages under applicable state, federal, and city law in accordance with the foregoing D.R.M.C. Sections. By executing this Agreement, Company expressly acknowledges that Company is aware of the requirements of the City's Minimum Wage and Civil Wage Theft Ordinances and that any failure by Company, or any other individual or entity acting subject to this Agreement, to strictly comply with the foregoing D.R.M.C. Sections shall result in the penalties and other remedies authorized therein.

## **SECTION 7. FEDERAL, STATE, AND LOCAL RULES, POLICIES, AND PROCEDURES**

### **7.1 Compliance with Municipal Law and Airport Regulations.**

A. Company shall comply with and shall cause its officers and employees and any other persons over whom it has control to conduct all of its activities in accordance with such reasonable rules and regulations as may from time to time be adopted and promulgated by the City for the management, operation, and control of the Airport either promulgated by the City on its own initiative or in compliance with regulations or actions of a federal agency authorized to regulate interstate flights to or from the Airport; provided, however, such rules and regulations shall not be inconsistent with the rights herein granted to Company; and provided, further, that nothing herein shall be considered to restrict the police power of the City. Company will obey all Airport rules and directives issued by the City, by the Federal Aviation Administration, or by the Transportation Security Administration.

B. Company agrees not to use the Airport premises for any purpose prohibited by the laws of the United States or the State of Colorado or the ordinances or Charter of the City and County of Denver, or not authorized hereunder, and it further agrees that it will conduct all of its activities at the Airport in accordance with all applicable federal, state, and local laws and all general rules and regulations adopted by the City or the CEO for the management, operation, and control of the Airport, either promulgated by the City on its own initiative or in compliance with regulations, requirements, or actions of the Federal Aviation Administration or other authorized federal agency.

C. **Security.** The security status of the Airport is subject to change without notice from time to time. As a result of a change in security status or in response to an emergency, changes may be made without advance notice in the operations of the Airport affecting ground



transportation, notwithstanding the specific content of Airport Rule 100 or any attachments hereto. The operations affected may include, without limitation: designated loading and unloading areas and the amount of time allowed for Vehicles to stand or dwell at curbside. Directives issued to Airport users by any police officer, Ground Transportation employee, or Operations employee pursuant to any such changed security status or emergency shall be obeyed by the Company and its users.

**7.2 Bond Ordinances.** This Agreement is in all respects subject and subordinate to any and all the City bond ordinances applicable to the Airport and airport system and to any other bond ordinances, which should amend, supplement, or replace such bond ordinances.

**7.3 Compliance with Other Governmental Regulations.** Company shall, at all times, faithfully obey and comply with all existing and future laws, rules, and regulations adopted by Federal, State, local or other governmental bodies and applicable to or affecting Company and its operations and activities in and at the Airport, provided, however, that Company may, without being considered to be in breach of this Agreement, contest any such laws, rules, and regulations so long as such contest is diligently commenced and prosecuted.

**7.4 Agreements with United States of America.** This Agreement is subject and subordinate to the terms, reservations, restrictions, and conditions of any existing or future agreements between the City and the United States of America, the execution of which has been or may be required as a condition precedent to the transfer of federal rights or property to the City for airport purposes or for the expenditure of federal funds for the extension, expansion or development of the Airport including the provisions of Appendix 1 which is incorporated herein by reference.

**7.5 Non-Discrimination.** Company agrees not to refuse to hire, nor to discharge, promote or demote, or to discriminate in matters of compensation, terms, conditions or privileges of employment against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability; and Company further agrees to insert the foregoing provision in all subcontracts hereunder related to Company's business at the Airport.

**7.6 Colorado Open Records Act.** Company acknowledges that the City is subject to the provisions of the Colorado Open Records Act, Colorado Revised Statutes §24-72-201 *et seq.* Company acknowledges that all documents provided by Company to the City for its possession under this Agreement may be subject to the provisions of the Colorado Open Records Act. Any other provision of this Agreement notwithstanding, including exhibits, attachments, and other documents incorporated into this Agreement by reference, all materials, records, and information provided by Company to the City shall be considered confidential by the City only to the extent provided in the Open Records Act, and Company agrees that any disclosure of information by the City consistent with the provisions of the Open Records Act shall result in no liability of the City. Company agrees that it will cooperate with the City in the event of a request for disclosure or a lawsuit arising under such act for the disclosure of any documents or information which Company asserts is confidential and exempt from disclosure. In the event of a request to the City for disclosure of such information, time, and circumstances permitting, the City will make a good

faith effort to promptly advise Company of such request in order to give Company the opportunity to object to the disclosure of any material Company may consider confidential, proprietary, or otherwise exempt from disclosure. In the event of the filing of a lawsuit to compel disclosure, the City will, when required, tender all such material to the court for judicial determination of the issue of disclosure.

## **SECTION 8. DEFAULT AND REMEDIES**

**8.1 Default.** If Company defaults in payment of any amounts due under this Agreement, or violates any provisions of this Agreement or any law, rule or regulation applicable to Company's use of the Airport, the City will give written notice of such default. That notice will state the particulars of such default or violation. Company will have a period of thirty (30) days after the date of that notice in which to correct or cure its defaults and/or violations.

### **8.2 Remedies on Default.**

A. If Company does not cure a default within the period stated in the notice, the City shall have the right to terminate this Agreement and revoke Company's right of enabling Car Sharing at the airport under the Act, and to obtain payment of all amounts due, plus interest, from the performance bond or other surety furnished by Company under this Agreement. These rights of the City are in addition to all other legal rights the City may have.

B. If this Agreement is terminated, all sums owed the City under this Agreement shall become immediately due and payable, no fees or charges paid by Company shall be refundable by the City.

C. The City may take whatever action at law or in equity may appear necessary or desirable to collect the payments and other amounts then due and thereafter to become due hereunder or to enforce performance and observance of any obligation, agreement or covenant of the Company under this Agreement.

**8.3 No Remedy Exclusive.** No remedy herein conferred upon or reserved to the City is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Agreement or now or hereafter existing at law or in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the City to exercise any remedy reserved to it in this Section, it shall not be necessary to give any notice, other than such notice as may be herein expressly required.

**8.4 Agreement to Pay Fees and Expenses of Counsel.** In the event Company should materially default under any of the provisions of this Agreement and the City should employ counsel or incur other expenses for the collection of the amounts due hereunder or the enforcement or performance or observance of any material obligation or agreement on the part of Company herein contained, Company agrees that it will pay the City or, if so directed by the City, to the

Counsel for the City, the reasonable fees of such Counsel and such other expenses so incurred by or on behalf of the City.

**8.5 No Additional Waiver Implied by One Waiver.** In the event any agreement contained in this Agreement should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder. No waiver shall be effective unless it is in writing and signed by the party making the waiver.

## SECTION 9. NOTICES

**9.1 Notices.** All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given to the parties required hereunder to receive such when mailed addressed as follows:

**If to the City:**

Denver International Airport  
8500 Peña Boulevard  
Denver, Colorado 80249-6340  
Attention: CEO and

Senior VP/Parking and Transportation  
Denver International Airport  
8500 Peña Blvd  
Denver, Colorado 80248-6340

**If to the Company:**

Turo Inc.  
Legal Department – Airports  
111 Sutter Street, Fl 12  
San Francisco, California 94104

The City and Company may, by notice given hereunder, designate any further or different addresses in Colorado to which subsequent notices, certificates or other communications shall be sent.

## SECTION 10. GENERAL PROVISIONS

**10.1 Disputes.** Disputes arising under or related to this Agreement shall be resolved by administrative hearing, which shall be conducted in accordance with the procedures set forth in D.R.M.C. § 5-17. The parties agree that the CEO's determination resulting from said administrative hearing shall be final, subject only to the right of the parties to appeal the determination under Colorado Rule of Civil Procedure 106(a)(IV).

**10.2 No Personal Liability.** No manager, director, officer, employee or other agent of either party shall be personally liable under or in connection with this Agreement.

**10.3 Third Parties.** This Agreement does not, and shall not be deemed or construed to, confer upon or grant to any third party or parties, including Company's Shared Car Owners, any right to claim damages or to bring any suit, action, or other proceeding against either the City or Company because of any breach hereof or because of any of the terms, covenants and conditions herein contained.

**10.4 Binding Effect.** This Agreement shall inure to the benefit of and shall be binding upon the City, Company and their respective successors and assigns.

**10.5 Severability.** In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

**10.6 Applicable Law; Venue.** This Agreement shall be governed exclusively by and construed in accordance with the laws of the State of Colorado. Venue for any action arising from this Agreement shall be in the District Court in and for the City and County of Denver.

**10.7 City Execution of Agreement.** This Agreement is expressly subject to, and shall not become effective or binding on the City, until it is fully executed the CEO. This Agreement may be signed electronically by either party in the manner specified by the City.

**10.8 Company's Right to Cease Operations.** Provided Company continues to pay applicable fees and charges under this Agreement, Company may temporarily cease operation of its Car Sharing Program at the Airport without being considered in breach of this Agreement.

**10.9 Contract Documents and Order of Precedence.** This Agreement consists of Sections 1 through 10, which precede the signature page, and the following attachments, which are incorporated herein and made a part hereof by reference (the "**Contract Documents**"):

Appendix No. 1: Standard Federal Assurances  
Exhibit A: Licensed Area  
Exhibit B: Monthly Statement  
Exhibit C: Insurance Requirements

In the event of an irreconcilable conflict between Sections 1 through 10 of this Agreement and any of the Contract Documents or between provisions of the Contract Documents, the order of precedence to determine which document shall control to resolve such conflict is as follows, in descending order:

Appendix No. 1: Standard Federal Assurances  
Sections 1 through 10 of this Agreement  
Exhibit A: Licensed Area  
Exhibit B: Monthly Statement  
Exhibit C: Insurance Requirements

END OF AGREEMENT  
SIGNATURE PAGES AND EXHIBITS FOLLOW

**Contract Control Number:** PLANE-202579509-00  
**Contractor Name:** TURO INC.

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at  
Denver, Colorado as of:

**SEAL** **CITY AND COUNTY OF DENVER:**



**ATTEST:** By: \_\_\_\_\_  
\_\_\_\_\_

**APPROVED AS TO FORM:** **REGISTERED AND COUNTERSIGNED:**  
Attorney for the City and County of Denver  
By: \_\_\_\_\_ By: \_\_\_\_\_

By: \_\_\_\_\_

**Contract Control Number:**  
**Contractor Name:**

PLANE-202579509-00  
TURO INC.

Signed by:  
  
By:  60446FFB0BB4467...

Name: Cedric Mathieu  
(please print)  
Title: Chief Business Officer  
(please print)

ATTEST: [if required]

By: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_  
(please print)

## **Appendix No. 1**

### **Standard Federal Provisions**



## GENERAL CIVIL RIGHTS PROVISIONS

In all its activities within the scope of its airport program, the Contractor agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no person shall, on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

### COMPLIANCE WITH NONDISCRIMINATION REQUIREMENTS:

During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest (hereinafter referred to as the “Contractor”), agrees as follows:

**Compliance with Regulations:** The Contractor (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

**Nondiscrimination:** The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.

**Solicitations for Subcontracts, including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the contractor’s obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.

**Information and Reports:** The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

**Sanctions for Noncompliance:** In the event of a Contractor's noncompliance with the non-discrimination provisions of this contract, the Sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to

1. Withholding payments to the Contractor under the contract until the Contractor complies; and/or
2. Cancelling, terminating, or suspending a contract, in whole or in part.

**Incorporation of Provisions:** The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Sponsor to enter into any litigation to protect the interests of the Sponsor. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

## **TITLE VI LIST OF PERTINENT NONDISCRIMINATION ACTS AND AUTHORITIES**

During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to: \

- Title VI of the Civil Rights Act of 1964 (42 USC § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination in Federally-Assisted programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 USC§4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 et seq.), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27 (Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance);
- The Age Discrimination Act of 1975, as amended (42 USC § 6101 et seq.) (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982 (49 USC § 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);

- The Civil Rights Restoration Act of 1987 (PL 100-259) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990 (42 USC § 12101, et seq)(prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities) as implemented by U.S. Department of Transportation regulations at 49 CFR parts 37 and 38;
- The Federal Aviation Administration’s Nondiscrimination statute (49 USC § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations);
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs [70 Fed. Reg. 74087 (2005)];
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC § 1681, et seq).

### **FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE)**

Consultant is responsible for complying with the Federal Fair Labor Standards Act and for monitoring compliance by its subcontractors. Consultant must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division.

### **OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970**

All contracts and subcontracts that result from this solicitation incorporate by reference the requirements of 29 CFR Part 1910 with the same force and effect as if given in full text. Consultant must provide a work environment that is free from recognized hazards that may cause death or serious physical harm to the employee. Consultant retains full responsibility to monitor

its compliance and their subcontractor's compliance with the applicable requirements of the Occupational Safety and Health Act of 1970 (20 CFR Part 1910). Consultant must address any claims or disputes that pertain to a referenced requirement directly with the U.S. Department of Labor – Occupational Safety and Health Administration.

## EXHIBIT A

### Licensed Area

1. Designated portions of Airport Property to be used by Company for its Car Sharing Program operations include:
  - a. East Economy Parking Lot
  - b. West Economy Parking Lot
  - c. East Garage
  - d. West Garage
  - e. Level 1 of the Hotel Transit Center, Spot #1 for in person exchanges only
  - f. Pikes Peak Shuttle Lot (when operational)
  - g. Mt. Elbert Shuttle Lot (when operational)
2. Short term parking areas located on both the East and West and any employee parking areas are excluded from the licensed area.
3. 61st and Pena Parking Lot is excluded from the licensed area.

EXHIBIT B

DENVER INTERNATIONAL AIRPORT  
PEER-TO-PEER MONTHLY STATEMENT OF GROSS RECEIPTS AND FEES DUE



MONTH/YEAR \_\_\_\_\_  
COMPANY \_\_\_\_\_  
dba \_\_\_\_\_

MONTHLY TOTALS							
MONTH	REVENUE AND DEDUCTIONS					PRIVILEGE FEE (10% Reportable Revenue)	TOTAL FEES DUE
	GROSS RECEIPTS		ALLOWABLE DEDUCTIONS		REPORTABLE REVENUE (Gross - Deductions)		
	TIME	OTHER CHARGES					
	INDIVIDUAL OWNER (As defined in Permit)	INSURANCE, FUEL, MILEAGE, OTHER ADD ONS	TAXES	OTHER			
January					\$ -	\$ -	\$ -
February					\$ -	\$ -	\$ -
March					\$ -	\$ -	\$ -
April					\$ -	\$ -	\$ -
May					\$ -	\$ -	\$ -
June					\$ -	\$ -	\$ -
July					\$ -	\$ -	\$ -
August					\$ -	\$ -	\$ -
September					\$ -	\$ -	\$ -
October					\$ -	\$ -	\$ -
November					\$ -	\$ -	\$ -
December					\$ -	\$ -	\$ -
TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

LATE PAYMENTS ARE ASSESSED INTEREST AND PENALTY CHARGES PER CONTRACT. LATE REPORTS MAY BE ASSESSED \$100/DAY/REPORT. MAKE CHECKS PAYABLE TO AIRPORT REVENUE FUND.

MAIL CHECK TO P.O. Box 492065, Denver CO 80249. Email the updated spreadsheet each month to [DENRevenueReports@flydenver.com](mailto:DENRevenueReports@flydenver.com) and to [ARDEPT@flydenver.com](mailto:ARDEPT@flydenver.com)

**OATH OF CONCESSIONAIRE:** The undersigned states that the revenues, rent payments and calculations shown by this statement are correct to the best of her or his knowledge and belief, and the percentage shown is due the City and County of Denver in accordance with the Operating Permit.

TRANSACTION DETAIL - Attach sheets for additional transactions

DATE/TIME	UNIQUE ID	VEHICLE ID	TOTAL FEE
Please see <b>page 2</b> attached			

SUMMARY DATA for THE MONTH
TOTAL OWNERS AT DEN
TOTAL CARS PER DAY
Please see <b>Page 3</b> attached
TOTAL CARS PER OWNER
Please see <b>Page 4</b> attached

DENVER INTERNATIONAL AIRPORT  
*Exhibit B - Transactions Details*

Trip End Date/Time	Invoice Created Date/Time	Unique ID (Reservation ID)	Vehicle ID (License Plate Number)	Total Fees	COMMENTS

**Exhibit B Total Cars per Day**

[illegible]**Total**



**Exhibit B - Total Cars per Owner**

TOTAL CARS PER OWNER	
Owner ID	# of Shared Cars

**EXHIBIT C**

**CITY AND COUNTY OF DENVER  
INSURANCE REQUIREMENTS FOR DEPARTMENT OF AVIATION  
GROUND TRANSPORTATION AGREEMENT – PEER-TO-PEER CAR SHARE COMPANY (P2P)**

**A. Certificate Holder and Submission Instructions**

Contractor must provide a Certificate of Insurance as follows:

Certificate Holder: CITY AND COUNTY OF DENVER  
Denver International Airport  
8500 Peña Boulevard  
Denver CO 80249  
Attn/Submit to: [DENCOI@flydenver.com](mailto:DENCOI@flydenver.com)

- ACORD Form (or equivalent) certificate is required.
- Electronic submission only, hard copy documents will not be accepted.
- Contractor must be evidenced as a Named Insured party.
- Reference on the certificate must include the City-assigned Contract Number, if applicable.

The City may at any time modify submission requirements, including the use of third-party software and/or services, which may include an additional fee to the Contractor.

**B. Defined Terms**

1. “Agreement” as used in this exhibit refers to the contractual agreement to which this exhibit is attached, irrespective of any other title or name it may otherwise have.
2. “Contractor” as used in this exhibit refers to the party contracting with the City and County of Denver pursuant to the attached Agreement.

**C. Coverages and Limits**

1. Commercial General Liability:

Contractor shall maintain insurance coverage including bodily injury, property damage, personal injury, advertising injury, independent contractors, and products and completed operations in minimum limits of \$1,000,000 each occurrence, \$2,000,000 products and completed operations aggregate; if policy contains a general aggregate, a minimum limit of \$2,000,000 annual policy aggregate must be maintained.

- a. Coverage shall include Contractual Liability covering liability assumed under this Agreement (including defense costs assumed under contract) within the scope of coverages provided.

2. Business Automobile Liability:

Contractor shall maintain a minimum limit of \$1,000,000 combined single limit for bodily injury and property damage for all owned, leased, hired and/or non-owned vehicles used in performing services under this Agreement unless a different limit of liability is listed below. Total number of seats includes the driver. Limit requirements listed below are intended to mirror the requirements of the Colorado Public Utilities Commission (PUC) and if the PUC publishes changes, the PUC requirements will govern.

<u>Category</u>	<u>Liability Limit</u>
Couriers	\$ 300,000 combined single limit
Vehicles with 8 seats or less	\$ 500,000 combined single limit
Vehicles with 9-15 seats	\$ 1,500,000 combined single limit
Vehicles with 16-32 seats	\$ 3,000,000 combined single limit
Vehicles with 33 seats or more	\$ 5,000,000 combined single limit

Carriers operating under Federal Authority	
Vehicles with 15 seats or less	\$ 1,500,000 combined single limit
Vehicles with 16 seats or more	\$ 5,000,000 combined single limit
Unescorted Vehicle Operations Airside	
	\$10,000,000 combined single limit

- a. Coverage must apply on a primary basis anytime a P2P vehicle is active on DEN premises for the purposes of being used under the P2P car sharing platform (“active” includes delivery and pickup of the vehicle by the renter and use by the rentee).
  - b. Contractor is solely responsible for ensuring all operators under its platform have the required insurance in effect at all times while active on DEN premises.
  - c. If transporting waste, hazardous material, or regulated substances, Contractor shall carry a Broadened Pollution Endorsement and an MCS 90 endorsement on its policy.
3. **Workers’ Compensation and Employer’s Liability Insurance:**  
Contractor shall maintain workers compensation coverage in compliance with the statutory requirements of the state(s) of operation and Employer’s Liability insurance with limits no less than \$100,000 per occurrence for each bodily injury claim, \$100,000 per occurrence for each bodily injury caused by disease claim, and \$500,000 aggregate for all bodily injuries caused by disease claims.
- a. Colorado Workers’ Compensation Act allows for certain, limited exemptions from Worker’s Compensation insurance coverage requirements. It is the sole responsibility of the Contractor to determine their eligibility for providing this coverage, executing all required documentation with the State of Colorado, and obtaining all necessary approvals. Verification document(s) evidencing exemption status must be submitted with the Certificate of Insurance.
4. **Property Insurance**  
Contractor is solely responsible for any loss or damage to its real or business personal property located on DEN premises including, but not limited to, materials, tools, equipment, vehicles, furnishings, structures and personal property of its employees and subcontractors unless caused by the sole, gross negligence of the City.
5. **Excess/Umbrella Liability:**  
Combination of primary and excess coverage may be used to achieve minimum required coverage limits. Excess/Umbrella policy(ies) must follow form of the primary policies with which they are related to provide the minimum limits and be verified as such on any submitted Certificate of Insurance.

#### **D. Reference to Project and/or Contract**

The City Project Name, Title of Agreement and/or Contract Number and description shall be noted on the Certificate of Insurance, if applicable.

#### **E. Additional Insured**

For all coverages required under this Agreement (excluding Workers’ Compensation, Employer’s Liability, Professional Liability, and Property, if required), Contractor’s insurer(s) shall include the City and County of Denver, its elected and appointed officials, successors, agents, employees, and volunteers as Additional Insureds by policy endorsement.

#### **F. Waiver of Subrogation**

For all coverages required under this Agreement (excluding Professional Liability, if required), Contractor’s insurer(s) shall waive subrogation rights against the City and County of Denver, its elected and appointed officials, successors, agents, employees, and volunteers by policy endorsement.

If Contractor will be completing all services to the City under this Agreement remotely and not be traveling to locations under direction of the City to perform services, this requirement is waived specific to Workers' Compensation coverage.

If Contractor and its employees performing services under this Agreement are domiciled in a monopolistic state this requirement shall not apply to Workers' Compensation policy(ies) issued by a state fund. However, Contractor understands any subrogation against the City from its state-funded Workers' Compensation insurer arising from a claim related to this Agreement shall become the responsibility of the Contractor under Section 14.01 Defense and Indemnification of this Agreement subject to the terms, conditions and limitations therein.

#### **G. Notice of Material Change, Cancellation or Nonrenewal**

Each certificate and related policy shall contain a valid provision requiring notification to the Certificate Holder in the event any of the required policies be canceled or non-renewed or reduction in required coverage before the expiration date thereof.

1. Such notice shall reference the DEN assigned contract number related to this Agreement.
2. Such notice shall be sent thirty (30) calendar days prior to such cancellation or non-renewal or reduction in required coverage unless due to non-payment of premiums for which notice shall be sent ten (10) calendar days prior.
3. If such written notice is unavailable from the insurer or afforded as outlined above, Contractor shall provide written notice of cancellation, non-renewal and any reduction in required coverage to the Certificate Holder within three (3) business days of receiving such notice by its insurer(s) and include documentation of the formal notice received from its insurer(s) as verification. Contractor shall replace cancelled or nonrenewed policies with no lapse in coverage and provide an updated Certificate of Insurance to DEN.
4. In the event any general aggregate or other aggregate limits are reduced below the required minimum per occurrence limits, Contractor will procure, at its own expense, coverage at the requirement minimum per occurrence limits. If Contractor cannot replenish coverage within ten (10) calendar days, it must notify the City immediately.

#### **H. Cooperation**

Contractor agrees to fully cooperate in connection with any investigation or inquiry and accept any formally tendered claim related to this Agreement, whether received from the City or its representative. Contractor's failure to fully cooperate may, as determined in the City's sole discretion, provide cause for default under the Agreement. The City understands acceptance of a tendered claim does not constitute acceptance of liability.

#### **I. Additional Provisions**

1. Deductibles or any type of retention are the sole responsibility of the Contractor.
2. Defense costs shall be in addition to the limits of liability. If this provision is unavailable that limitation must be evidenced on the Certificate of Insurance.
3. Coverage required may not contain an exclusion related to operations on airport premises.
4. A severability of interests or separation of insureds provision (no insured vs. insured exclusion) is included under all policies where Additional Insured status is required.
5. A provision that coverage is primary and non-contributory with other coverage or self-insurance maintained by the City under all policies where Additional Insured status is required.
6. If the Contractor procures or maintains insurance policies with coverages or limits beyond those stated herein, such greater policies will apply to their full effect and not be reduced or limited by the minimum requirements stated herein.
7. All policies shall be written on an occurrence form. If an occurrence form is unavailable or not industry norm for a given policy type, claims-made coverage will be accepted by the City provided the retroactive date is on or before the Agreement Effective Date or the first date when any goods or services were provided to the City, whichever is earlier, and continuous coverage will be maintained or an extended reporting period placed for three years (eight years for construction-related agreements) beginning at the time work under this Agreement is completed or the Agreement is terminated, whichever is later.
8. Certificates of Insurance must specify the issuing companies, policy numbers and policy periods for each

required form of coverage. The certificates for each insurance policy are to be signed by an authorized representative and must be submitted to the City at the time Contractor signed this Agreement.

9. The insurance shall be underwritten by an insurer licensed or authorized to do business in the State of Colorado and rated by A.M. Best Company as A- VIII or better.
10. Certificate of Insurance and Related Endorsements: The City's acceptance of a certificate of insurance or other proof of insurance that does not comply with all insurance requirements shall not act as a waiver of Contractor's breach of this Agreement or of any of the City's rights or remedies under this Agreement. All coverage requirements shall be enforced unless waived or otherwise modified in writing by DEN Risk Management. Contractor is solely responsible for ensuring all formal policy endorsements are issued by their insurers to support the requirements.
11. The City shall have the right to verify, at any time, all coverage, information, or representations, and the insured and its insurance representatives shall promptly and fully cooperate in any such audit the City may elect to undertake including provision of copies of insurance policies upon request. In the case of such audit, the City may be subject to a non-disclosure agreement and/or redactions of policy information unrelated to verification of required coverage.
12. No material changes, modifications, or interlineations to required insurance coverage shall be allowed without the review and written approval of DEN Risk Management.
13. Contractor shall be responsible for ensuring the City is provided updated Certificate(s) of Insurance prior to each policy renewal.
14. Contractor's failure to maintain required insurance shall be the basis for immediate suspension and cause for termination of this Agreement, at the City's sole discretion and without penalty to the City.

**J. Part 230 and the DEN Airport Rules and Regulations**

If the minimum insurance requirements set forth herein differ from the equivalent types of insurance requirements in Part 230 of the DEN Airport Rules and Regulations, the greater and broader insurance requirements shall supersede those lesser requirements, unless expressly excepted in writing by DEN Risk Management. Part 230 applies to Contractor and its subcontractors of any tier.